



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 11th SEPTEMBER 2017 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
178/2017	<u>Apologies for Absence</u> –	
179/2017	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
180/2017	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 14th August 2017. b. <i>Secondary Council Meeting</i> – 29th August 2017, cancelled. 	
181/2017	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Police</i> – Members to receive a report. c. <i>Cornwall Council</i> – Members to receive a report. d. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – meeting scheduled for Thursday, 21st September 2017. 	Cllr. Raynor PC Stewart Cllr. Mould
182/2017	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA17/07533, Mariners, 24 Fore Street, Port Isaac</i> – retrospective LBC to replace windows. 	Details sent to Cllr. Williams
183/2017	<u>Other Planning Matters</u> – <ol style="list-style-type: none"> a. <i>Neighbourhood Plan</i> – Members to receive an update. b. <i>Enforcement Cases</i> – <ol style="list-style-type: none"> i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Case Officer: Louise Whitby. 	Cllr. Williams

	<ul style="list-style-type: none"> ii. <u>EN17/01549, Old Coastguard Garage, adj. to the Bus Stop, New Rd, Port Isaac</u> – a complaint had been reported to Planning Enforcement that the building is being used as a shop without change of use and the doorway has been replaced with UVPC double glazing. Case closed as a planning application had subsequently been submitted. iii. <u>Land E of Port Gaverne Beach, Port Gaverne</u> – Cllr. Williams to have reported possible breaches of planning consent. Minute 170c[ii]/2017 refers. <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <ul style="list-style-type: none"> i. <u>PA17/03530, 20 Dolphin Street, Port Isaac</u> – conversion of a small garage into a car port. Members supported this application. ii. <u>PA17/05320, Former Football Field at Homer Park, Port Isaac</u> – variation of condition 2 (plans condition) of application PA16/03282 dated 8th June 2016 to enable minor changes to dwelling. (Material amendment.) Members supported this application. iii. <u>PA17/05844, Sea Winds, Trelights</u> – replacement roof structure as to accommodate rooms in roof with rear balcony. Alterations to access and parking. Members supported this application. iv. <u>PA17/05973, Telecommunications Mast Cor 77, Port Gaverne</u> – installation of antennas and headframe on existing communications mast, ground based apparatus and ancillary development. Members supported this application. 	
184/2017	<p><u>Highways Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Parking Issues</i> – Minute 168a/2017 refers. Members to seek solutions to the problem of illegal parking in the village, to include restricting traffic at certain times and/or a limit on the size of delivery vehicles. b. <i>Traffic Speed</i> – August Public forum refers. Members to consider the possible purchase of a speed monitoring light. c. <i>Main Car Park</i> – Members to consider an offer from AS Parking that they install a spare machine they own in the overflow car park. NOTE – the PC to arrange for Cale Briparc to set it up with the tariff and Weboffice connection. d. <i>SatNav Sign</i> – meeting with Mr Oliver Jones, Cormac to agree the location for this sign to be rescheduled. 	
185/2017	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>PC Terrier/Land Registration</i> – Minute 172a/2017 refers. <ul style="list-style-type: none"> i. <u>The Main, Port Gaverne</u> – 7762. Members to receive an update, i.r.o. registering the land with Land Registry. ii. <u>Trelights Village Green</u> – Members to receive an update, i.r.o. registering the land with Land Registry. <p>NOTE – Mr Maurice Lee had provided details of the previously compiled list of PC-owned land.</p> b. <i>Beach Waste</i> – Minute 172c/2017 refers. Members to receive an update, following the meeting with Mr Ian Kemp (National Trust), Port Isaac Harbour Commission, County Cllr. Mould and representatives from CC to seek a solution to disposal of the waste collected from local beaches. <ul style="list-style-type: none"> i. <u>Port Isaac Harbour Commission</u> – i.r.o. Port Gaverne beach. ii. <u>National Trust</u> – i.r.o. Port Isaac beach. c. <i>Indian Summer Fair Fundraiser</i> – Ms Andrea Pengelly, Secretary, Friends of Port Isaac School to provide risk assessment and insurance documentation for the dog show on 17th September. d. <i>Port Isaac Fireworks</i> – organisers had provided their risk assessment and insurance documentation for the display on 11th November 2017. 	<p>Cllr. Bell</p> <p>Cllr. Bell</p>

	<p>e. <i>Telephone Boxes</i> – Minute 186g/2016 refers. Cllr. Williams reported the kiosks on Church Hill and the New Road junction with Fore Street had been repainted.</p> <p>f. <i>New Road WCs</i> – Members to consider an offer from Healthmatic to buy back the Moxi units for £1,000 pro rata, as they are unable to improve the telecommunications signal.</p> <p>g. <i>HM Coastguard Port Isaac Auxilliary Cliff Rescue Team</i> – Members to consider a proposal from Cllr. Bell that we request the attendance of the most senior regional Maritime & Coastguard Agency officer to carry out the public consultation that should have taken place before Port Isaac CG Station was shut, and tell us what action they plan to take.</p> <p>h. <i>Rookery, Trelights</i> – Members to consider a request to replace the trees felled recently.</p> <p>i. <i>Shop</i> – Members to consider any issues, to include matters raised by Mr Phil Tidey:</p> <ul style="list-style-type: none"> i. Signage – <ul style="list-style-type: none"> a. Users are putting in 20p and trying to open the wrong door. Signage needed to avoid this. b. People are not pressing the red button to secure the door when inside and are being disturbed by others trying to enter. Signage needs to be reviewed. ii. Coaches are parking at the lower entrance to the car park causing traffic jams. iii. BT/Telecom have stated that they cannot connect the shop to a phone line. It may become important if the PC ever want a PO. iv. The PO had said they cannot register the shop address as he has not got a letterbox. I said the PC would have no objections to Phil attaching one to the wall of the premises. <p>j. <i>Main Car Park</i> – Members to consider an offer from AS Parking that they install a spare machine they own in the overflow car park. NOTE – the PC to arrange for Cale Briparc to set it up with the tariff and Weboffice connection.</p> <p>k. <i>Coastal Communities Team</i> – representatives from the DCLG wish to meet with Members to consider the next steps on 10th October 2017 at 3pm. Venue to be confirmed.</p>	<p>Information</p> <p>Cllr. Bell</p>
186/2017	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule No.06. NOTE – a full list of payments is available on the PC’s website. b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulation 2.2. c. <i>Internal Auditor</i> – Members to confirm they wish to use Hudson Accountants Ltd. as the PC’s Internal Auditor for 2017/18. 	Cllr. Collings
187/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> a. <i>Fire Engine for Kosovo</i> – Members to consider a request to grant permission for the engine to be loaded from land owned by the PC on 30th September. NOTE – land at the car park or the hardstanding at the Playing Fields has been suggested. b. <i>Neighbourhoods Overview and Scrutiny Committee Waste Collection and Cleansing Contract Inquiry</i> – CALC will attend this CC meeting, to be held on Friday, 29th September 2017. The Inquiry session involves the five Panel Members asking the witnesses/experts a number of questions in order to gain knowledge and enable them to recommend a preferred service delivery and shortlisted service design for future waste collections after 2020. Members are invited to make their views known. 	Cllr. Williams

188/2017	<u>Diary Dates</u> – a. <i>Secondary Council Meeting</i> – 25 th September 2017. b. <i>Main Council Meeting</i> – 9 th October 2017.	
189/2017	<u>Information Only / Future Agenda Items</u> – a.	
190/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th September 2017

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