



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE NEW ROAD WC COMMITTEE MEETING
HELD IN PORT ISAAC SCHOOL
ON WEDNESDAY, 20th JANUARY 2016 @ 6.30pm**

Present:	Cllr. Raynor (Chairman)	Cllr. Coles	Cllr. Manders
Also present:	Cllr. Penny (CC/PC) Mrs Thompson (Clerk)		
Minute	AGENDA ITEMS		Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised them of exits, local hazards, location of WCs, etc.		
WC01/16	<u>Apologies</u> – Cllr. Dawe was not present.		
WC02/16	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.		
WC03/16	<u>New Road WC</u> – Members received an update: a. <i>Building Works</i> – Cllr. Raynor reported he and Cllr. Coles had met with South West Building & Maintenance Ltd (SWB&M). The work had been divided into two phases. Phase 1 was for the toilets and should be finished by 24 th March. Phase 2 will commence on 4 th April and finish just before the Spring bank holiday (27 th May). A project manager will be needed. Cllr. Raynor is meeting Healthmatic on the following day to discuss pay as you enter PAYE doors. Mr McManus said he would include collecting and banking the PAYE doors' income without an additional charge. Noted Mr Roger Westcott, Cormac had given a reference for SWB&M: "We have used them on numerous toilet refurbishments and found that on the whole they have completed the works to the standard required and barring any unforeseen issues, always on time."		
WC04/16	<u>Information Only/Future Agenda Items</u> – a. None.		
WC05/16	<u>Meeting Closed</u> – 6.40pm.		

Signature: (Cllr. Raynor)
Chairman

Date: 8th February 2016