

St Endellion Parish Council

Finance and Car Park Committee Meeting

Held 16 December 2013

Church Rooms, Port Isaac

Present : Cllr M Coles (Ch)
Cllr D Philp
Cllr D Raynor

Also Present : Mrs E M Banfield (Parish Clerk)
Cllr A Penny (NC – part time)
Cllr R Manders (NC – part time)

1.	Housekeeping : Cllr Coles reminded those present of Emergency Procedures, location of WC's and that there were no local hazards.	
2.	Apologies for Absence : Cllr M Bell	
3.	Declarations of Interest : None	
4.	Public Forum A Penny asked that the Finance Committee balance the need for WC's with equipment for the Playing Fields	
5.	Matters Arising from the last meeting : None	
6.	Payment to PDP Green: Cllr Coles told Members that to date nothing had been heard and he had not heard from Cllr Bell regarding this matter so nothing to report for the moment other than the receipt of a 'Final Invoice'. Members agreed that this invoice should not be paid until the matter has been sorted out So Proposed Cllr Coles Seconded Cllr Philp	Recommended
7.	VOA Business Rates : Members were reminded that a Council Tax bill had been received for the current year's rates, to be paid in January and February Cllr Bell is to continue negotiations to have this amount reduced.	
8.	Business Rates : Cllr Bell to Update Cllr Bell not present and no report submitted	
9.	Council Tax Support Grant : A notification paper had been received advising the figure for the next Financial Year will be £1525.56 and if not to be used to reduce the precept, must be noted in the budgets.	
10.	Budgets/Precept 2014/15 Copies of the budgets and accounts updated to 11am on 16 December 2013 were distributed to Members. The Clerk explained that if Members could allocate budgets in accordance with the nominal codes, it would be clearer and easier to understand. Cllr Coles asked that when funds had been allocated that figures distributed to Members of the Council show last year's budget and the proposed budgets in order direct comparisons can be made/seen. It was noted that there were a number of items not listed in the present set up and some of the nominals included many budgets and were not clear.	

	<p>It was generally agreed that the budgets needed to be 'pulled out' so that it was clear what had been spent on what as far as possible. New nominal codes would need to be created to accommodate budgets.</p> <p>The matter of Fireworks came up and the Clerk reiterated her reservations with regard to how this committee was set up and accounted. Members were of the opinion it had run for several years along the same lines and there were no problems.</p> <p>The nominal codes were considered and discussed with allocations made against each. Contracts were discussed and details were established with regard to what each contract dealt with. These had caused some concern among Members and the Clerk and Members concluded that the details of these would need to be dealt with at a different meeting.</p> <p>Each item was given due consideration, problems during the year were discussed as were requests and costs were considered.</p> <p><i>At 6pm the meeting adjourned in order that the Council Meeting could rise to hear the Planning Application, as advertised on the agenda.</i></p> <p><i>The Finance and Car Park Meeting reconvened at 6:20pm.</i></p> <p>Members continued to work on the budgets until 7:40 but agreed to adjourn until 2 January at 4pm at the School to complete the budgets and remaining agenda items.</p>	
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The meeting closed at 7:40pm

Signed :

Cllr M Coles, Committee Chairman

Date :

NC = Non Committee Member

Part time = not present for the entire meeting