

St Endellion Parish Council

Finance and Car Park Committee Meeting

Held 19 March 2014 at 18:30hrs

Port Isaac CP School (Library)

Present : Cllr M Coles (Ch)
Cllr D Philp
Cllr D Raynor (Dep Ch)

Absent : Cllr M Bell

Also Present : Mrs E M Banfield (Parish Clerk)

1.	Housekeeping : Cllr Coles reminded those present of Emergency Procedures, location of WC's and that there were no local hazards.	
2.	Apologies for Absence : None	
3.	Declarations of Interest : None	
4.	Public Forum : None present	
5.	Matters Arising from the last meeting : Public Toilets. Members noted that this matter had been ongoing for some time and a resolution is needed. The Clerk was asked to arrange a meeting with J Alford	Clerk
6.	Playing Equipment : Members recalled that the information regarding costs of various types of swings obtained by the Clerk had been handed to Cllr Bell in order that he could pass it to Mrs Bell and Mr Lanyon in order they could choose which they preferred (taking into consideration their plans for the area). Cllr Bell was not present and no information had been received on preference, neither had the paperwork been returned. Members were unable to attend to this item.	
7.	Updated Model Standing Orders : The Clerk had forwarded copies of the Standing Orders to Members, as they appeared in November 2013 on the CALC website which also included the Council's own changes from the previous set. Cllr Coles has made further observations which needed to be amended and the Clerk will make those changes and resend to all Members who are to read them prior to the next Council Meeting. Cllrs Coles and Raynor will Recommend acceptance of the new Standing Orders at the next Council Meeting.	
8.	Grass Cutting : It was RESOLVED that the Press and Public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt	

	<p>information as defined in the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) So Proposed Cllr Coles and Seconded by Cllr Raynor</p> <p>The Committee had been granted Executive Powers to deal with this matter and it was RESOLVED that the contract be awarded to A1 Landscaping and Tree Surgery as they had been the only contractor which was fully compliant and holding all the required/necessary certification. Proposed Cllr Coles Seconded Cllr Raynor</p> <p>It was noted that some verges are not covered by the cutting schedule from Cornwall Council and will need to be added and accounted for from Parish Funding. This matter to be costed and put on the agenda for the Council meeting. Cllr Philp to send maps to the Clerk for pricing purposes.</p>	<p>To be Ratified at Full Council meeting</p> <p>Cllr Philp/Clerk</p>
9.	<p>Terms of Reference : No changes</p> <p>The Clerk was asked to write to the Trelights Village Green Committee to explain the changes regarding the Committee structure</p>	<p>Clerk</p>
10.	<p>Items/Matters for Next Agenda :</p> <ul style="list-style-type: none"> • Provision of Bins (Car Park) • Review Cemetery Costs • Another Member to be elected to the F&CP Committee 	
11.	<p>Extra Item Deemed to be Urgent – at the Chairman’s Discretion</p> <p>Car Park – Posts : Members were reminded of the situation regarding parking on verges etc in the car park and that Cllr Phelps had provided some posts to the Council to be put in to prevent this practice. The posts to be reimbursed to Cllr Phelps. This was still outstanding.</p> <p>Cllrs Coles/Raynor to obtain replacement posts for Cllr Phelps and pass the invoice to the Clerk.</p> <p>Extra posts in the car park were discussed to prevent parking on the verges as this simple idea appeared to be working and it was RESOLVED to purchase extra posts for this purpose. So Proposed Cllr Philp Seconded Cllr Raynor</p>	<p>To be Ratified at the Council Meeting in April</p>
12.	<p>Correspondence :</p> <p>None</p>	
13.	<p>Date of Next Meeting : 23 April 2014 at 18:30 hrs Port Isaac School</p>	

The meeting closed at 8:45pm

Signed :
Cllr M Coles, Committee Chairman

Date :