

St Endellion Parish Council

Finance and Car Park Committee Meeting.

Held 23rd April 2014 at 6.30pm

Port Isaac School (Library)

Present: Cllr. M. Coles (Ch)
Cllr. D. Philp
Cllr. D. Raynor (Dep. Ch)

Apologies: Cllr. M. Bell

Also Present: Mrs. S. Theobald (Locum Clerk)
Cllr. A. Penny

- 1. Housekeeping:** Cllr Coles reminded those present of Emergency Procedures, location of WCs and that there were no local hazards.
- 2. Apologies for Absence:** Cllr. M. Bell.
- 3. Declarations of Interest:** None.
- 4. Public Forum:** None Present.
- 5. Matters Arising from the last meeting:** None
- 6. Additional Member for the Finance and Car Park Committee:**
Cllr. Penny was co-opted to serve.
- 7. Rubbish Bins at the car park:** It was suggested that new, permanent bins should be purchased. Locum clerk to source brochure and costings for Full meeting of Council.
- 8. Updated Standing Orders:** Cllr. Coles had not found time to produce these copies with changes for this meeting. Locum Clerk offered to have these ready for Councillors at the next meeting of Full Council. Agreed.
- 9. Grass Cutting Contract – Additional Areas to be cut.** The Clerk informed Members that she had received a quote for this work from A1 Tree Surgery and Grounds Maintenance at a quoted price of £700. Resolved to recommend this quote to Full Council.
- 10. Cemetery Costs:** It was agreed that cemetery fees be left unchanged at this time. The question of Planning (change of use) and consecration of the land was raised. Clerk to research these subjects and report at next meeting of Full Council. It was

suggested a site visit should be made, cemetery plan drawn up and rows marked for the future guidance of sextons.

11. Coast Path Handrail: A suggestion had been received that a hand rail should be put in place on the slope down onto the coast path, but as ownership was in doubt and health and safety legislation made it unwise to fit a hand rail which may breach British Standards of safety, it was agreed to bring this matter to Full Council to obtain a broader view.

Cllr. Raynor requested the Clerk get quotes for two new signs to be made to be sited at Slate Quay alerting walkers to hazards faced when traversing the narrow and uneven path.

Members were informed that the bridge and hand rail would be repaired during week beginning April 28th.

12. Terms of Reference: Discussion of these was 'left on the table' and would be added to agenda for Full Council.

13. Items / Matters for next Agenda.

Safety of present playground equipment.

Revised Model Standing Orders.

Grass cutting contract. (Trelights)

Coast path hand rail.

Cemetery, status / plan / marking.

Car Park litter bins / bay markings.

Terms of reference. Insurance.

New signage.

Audit Report.

14. Correspondence: None.

15. Date of next meeting: 28th May 2014. 6.30pm Port Isaac School.

The meeting closed at 7.30pm.

Signed:..... Date:.....

Committee Chairman.