



Port Isaac • Trelights • Port Gaverne

**MINUTES of the FINANCE & CAR PARK COMMITTEE MEETING
HELD IN PORT ISAAC SCHOOL
ON WEDNESDAY, 18th FEBRUARY 2015 @ 6.30 pm**

Present:	Cllr. Raynor (Vice Chairman) Cllr. Collings Cllr. Philp	Cllr. Penny (CC/PC) Mrs Thompson (Clerk)
Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – in the absence of Cllr. Coles, Cllr. Raynor took the chair and welcomed those present.	
F&CP22/15	<u>Apologies for Absence</u> – Cllr. Coles (leave).	
F&CP23/15	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
F&CP24/15	<u>Financial Matters</u> – a. <i>Financial Report</i> – the Clerk reported the PC's financial position remained the same as at the February Full Council meeting. b. <i>RoSPA Invoice</i> – it was RESOLVED to recommend to Full Council that this invoice is settled. The Clerk to confirm that an annual H&S inspection is needed, as well as the regular Cormac inspections. c. <i>Road Traffic Order</i> – it was RESOLVED to recommend to Full Council that the cost of the RTO should be St Endellion 9 : 1 St Minver Lowlands.	Clerk Clerk
F&CP25/15	<u>Car Park Matters</u> – a. <i>Overflow Car Park</i> – Cllr. Raynor reported that a set of drawings had been provided to Knevitts (Engineers). They point out that a topographical survey will be needed. A site meeting will be arranged with them shortly. Cllr. Collings was in favour of a double row of new parking spaces. Cllr. Raynor said he planned to discuss this with the Engineers. Action points include: i. New Area – plans and submission of a planning application. ii. Dealing with the Bund / Fence. iii. Surveyor's Report / Topographical Survey. iv. Planting Plan – the Clerk had provided a copy of the original plan to Cllr. Philp.	Cllr. Raynor

F&CP26/15	<u>Information Only/Future Agenda Items</u> – a. <i>Terms of Reference</i> – the Clerk to provide draft revised ToR for the next meeting.	Clerk
F&CP27/15	<u>Meeting Closed</u> – 18.58 pm.	

Signature: (Cllr. Coles)
Chairman

Date: 9th March 2015