



Port Isaac • Trelights • Port Gaverne

**MINUTES of the FINANCE & CAR PARK COMMITTEE MEETING  
HELD in PORT ISAAC SCHOOL  
ON WEDNESDAY, 22<sup>nd</sup> APRIL 2015 @ 6.30 pm**

Present:	Cllr. Coles (Chairman) Cllr. Penny (CC/PC)	Cllr. Collings Cllr. Raynor (Vice Chairman)	Cllr. Dawe Cllr. Williams (acting Clerk)
Minute	AGENDA ITEMS		Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present and advised them of exits, local hazards, location of WCs, etc. He also advised that the Clerk would be recording the meeting.</p> <p>Mr John Sproull enquired regarding the Playing Field lease. Cllr. Coles explained the agreement expired in 2008 and there is no ongoing legal agreement. As the school is changing status, if an agreement is needed Members are happy to go ahead. Mr Sproull said he will provide a copy of the letter from the solicitors, which the meeting concluded were probably acting on behalf of Cornwall Council. Cllr. Coles explained there will be no further additional cost to the school for use of the Playing Fields, but the cost of a new agreement must be met by the school not the Parish Council.</p>		
F&CP38/15	<u>Apologies for Absence</u> – the Clerk (ill health).		
F&CP39/15	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p>		
F&CP40/15	<p><u>Financial Matters</u> –</p> <p>a. <i>Financial Report</i> – Cllr. Coles showed a comparison between last year's income and capacity and this year's, illustrating the spike over the Easter period. The comparison of income and improperly parked cars shows income £600 above spaces used. The usage was about the same per annum.</p> <p>Cllr. Manders arrived at this point.</p>		
F&CP41/15	<p><u>Car Park Matters</u> –</p> <p>a. <i>Overflow Car Park</i> – Cllr. Collings asked what colour hardcore was included in the Harris quote for the new extension. Cllr. Williams replied that they were the cheaper white hardcore.</p> <p>b. <i>Enforcement</i> – As agreed AS Parking are <i>not</i> enforcing marked bays. Cllr. Coles commented the comparison will be interesting regarding infringement fines. The Clerk is still trying to establish the ramifications</p>		

	<p>of dispensing with the parking order. We still need to provide information regarding the parking order reference Freedom of Information requests. Due to Mrs Elizabeth Banfield's death we can only assume she used her personal computer for the early correspondence as the PC laptop contains no email record of correspondence with CC, etc. However, CC had a copy – but the Information Commission says we should provide our own copy. Cllr. Coles had no records and the PC laptop has no record of the correspondence. Nor are there any paper records in storage.</p> <p>c. <i>Screening</i> – there was some discussion regarding the planting. Cllr. Williams to go to Duchy Nursery for suggestions; Cllr. Raynor suggested Bodmin Plant &amp; Herb should be approached for a quote and advice. They, like Duchy, will advise but not contract for planting. Cllr. Penny reported Mr Jim Dyer had told him he hadn't had enough time to quote for the CP planting, but he will.</p> <p>d. <i>Coach Parking</i> – this item to be added to the Full Council agenda. Cllr. Raynor suggested we could request CC to let them park on the lower tier at New Road. Cllr. Manders suggested we should then contact <i>Visit Cornwall</i> to inform the coach companies there is space in the New Road car park.</p>	<p>Cllr. Williams</p> <p>Clerk</p>
F&CP42/15	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. None.</p>	
F&CP43/15	<p><u>Meeting Closed</u> – 18.50pm.</p>	

Signature: .....

Chairman

Date: 11<sup>th</sup> May 2015