St. Endellion Parish Council

Port Isaac • Trelights • Port Gaverne

# MINUTES of the FINANCE & CAR PARK COMMITTEE MEETING HELD in PORT ISAAC SCHOOL ON WEDNESDAY, 20th MAY 2015 @ 6.30 pm

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| Present: | Cllr. Coles (Committee Chair) | Cllr. Collings | Cllr. Penny (CC/PC) |
| Also present: | Cllr. Williams | Cllr. Manders | Mrs Thompson (Clerk) |

| Minute | AGENDA ITEMS | Action |
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| | Chairman's Welcome and Public Forum – the Chair welcomed those present and advised them of exits, local hazards, location of WCs, etc. | |
| F&CP44/15 | Apologies for Absence – Cllr. Raynor. Cllr. Dawe was not present. | |
| F&CP45/15 | Members' Declarations –<br>a. *Registerable Declarations of Interests* – none.<br>b. *Non-registerable interest* – none.<br>c. *Declaration of Gifts* – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. | |
| F&CP46/15 | Financial Matters –<br>a. *Financial Report* – Cllr. Coles reported the income from the car park was on target to be met for May. Cllr. Collings queried if it would be worthwhile reducing the loan, using some of the reserves. Cllr. Coles pointed out the interest rate we pay is under 2% APR.<br>The Clerk reported she was due to meet with the Internal Auditor on 28th May and would then be bringing the 2014/15 accounts to the June Full Council meeting for 'signing off'. She had requested, and been granted, an extension from the External Auditor.<br>A revised 'Notice of Audit' will be circulated for posting on the notice boards and websites. | Clerk |
| | b. *Playing Field Association (PFA)* – Parish Meeting refers. It was confirmed that the Doc Martin Fund had agreed to finance two new pieces of play equipment at a cost of £9,000.<br>Members considered a request from the Association for funding to purchase additional equipment from their reserves. Cllr. Penny said there is £11,500 earmarked for play equipment. It was **RESOLVED** to recommend to Full Council that this is made available, but a decision on the type of equipment was deferred until after the public consultation on 4th June 2015. | Clerk |
| | The RoSPA report had highlighted an issue with the Sovereign Multiplay Unit. The address of the Playing Field is Trewetha Lane, Port Isaac, PL29 3RW. | Clerk |

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| F&CP47/15 | Car Park Matters –<br>a. *Overflow Car Park* – Cllr. Williams reported that Terry Harris & Sons will be starting on the car park extension in the first week in June.<br>b. *Enforcement* – Cllr. Coles reported legal advice had been sought regarding the Parking Places Order but the situation was far from clear. He felt that comments from the Government and in the Press are adding to the confusion.<br>It was **RESOLVED** to recommend to Full Council that no further action is taken until the outcome of the discussion paper 'Parking Reform: tackling unfair practices' is known.<br>AS Parking are progressing with an agreement with Whoosh!, which enables payment to be made via mobile phone.<br>c. *Screening* – Minute 94a[iv]/2015 refers.<br>i. Screening – Cllr. Williams said a mixture of planting was recommended (blackthorn, hawthorn [quickthorn], hazel, common elder, field maple and sea buckthorn). A quotation will be obtained for the Full Council meeting. A planting plan will be required and approved by Cornwall Council.<br>Members considered a request from Cllr. Williams for planting on the inside hedge and Members **RECOMMENDED** to Full Council that this is actioned. The sight lines are fine. The total area to be planted (including the inside hedge) is 400m long.<br>Planting should be carried out between October and February. | Clerk<br><br>Cllr. Williams<br><br>Clerk |
| F&CP48/15 | Coach Parking – Minute 94c/2015 refers. It was **RESOLVED** to approach *Visit Cornwall* and ask them to advise the coach companies that they should do their research, as it is difficult to park coaches in Port Isaac.<br>CC had been approached with a view to ensuring the enforcement officers know of the issues and be asked that they move coaches on. Their response was:<br>That there is nothing to prevent the coaches from boarding or alighting passengers on the highway, with the current restrictions that are in operation. This does not mean that the coaches should remain on the double yellow lines once all passengers have vacated / boarded the coach, and so CC will ensure that the Enforcement Officers are made aware of the need to move them on as soon as this action is complete. | Clerk |
| F&CP49/15 | Information Only/Future Agenda Items –<br>a. None. | |
| F&CP50/15 | Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was **RESOLVED** that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw. | |
| F&CP51/15 | Car Park Screening – nil to report. | |
| F&CP52/15 | Meeting Closed – 19.40pm. | |

Signature: …… (Cllr. Raynor)
Chairman

Date: 8th June 2015