



Port Isaac • Trelights • Port Gaverne

**MINUTES of the FINANCE & CAR PARK COMMITTEE MEETING  
HELD in PORT ISAAC SCHOOL  
ON WEDNESDAY, 22<sup>nd</sup> JULY 2015 @ 6.30 pm**

Present:	Cllr. Coles (Committee Chair)	Cllr. Collings	Cllr. Penny (CC/PC)
Also present:	Cllr. Raynor Cllr. Manders	Cllr. Williams	Mrs Thompson (Clerk)
Minute	AGENDA ITEMS		Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present and advised them of exits, local hazards, location of WCs, etc.		
F&CP59/15	<u>Apologies for Absence</u> – Cllr. Dawe (private commitment).		
F&CP60/15	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.		
F&CP61/15	<u>Financial Matters</u> – a. <i>Financial Report</i> – it was <b>RESOLVED</b> to settle the invoice of Terry Harris & Sons for £28,438.80, i.r.o. the car park extension. Cllrs. Coles and Raynor will provide the Clerk with the correct budget heading. b. <i>Financial Regulations</i> – Minute F&CP55b/2015 refers. It was <b>AGREED</b> to recommend to Full Council that the Clerk's draft regulations are adopted, with the amendments agreed at the meeting. Copy previously circulated.		Cllrs. Coles / Raynor  Clerk
F&CP62/15	<u>Car Park Matters</u> – a. <i>Overflow Car Park</i> – the planning application for the permanent car park extension had been submitted. Cllr. Raynor will remind Mr Andrew White i.r.o. the revised planting scheme, which will be submitted as an amendment of the original application. Vehicles had been parking on the grass. Various solutions were considered: large rocks are expensive; an alternative would be wooden posts. Cllr. Penny suggested fewer posts but with chains or rope. He queried why cars shouldn't be allowed to park on the grass. It was <b>AGREED</b> to recommend to Full Council that two benches (with stainless steel fixings) are purchased and placed on the grass area, to make it clear that the area is for pedestrians.		Cllr. Raynor       Clerk

	<p>Cllr. Penny will relocate the unwanted bench on The Platt to the car park. It was further <b>RESOLVED</b> to purchase 10 additional (“No parking on the grass”) signs as an emergency measure.</p> <p>b. <i>Wood Fired Pizzas</i> – Minute 135a[v]/2015 refers. Referred from the July Full Council meeting. Members considered a request to operate a pizza unit from the Main Car Park in 2016. It was <b>RESOLVED</b> to refuse permission.</p> <p>c. <i>Litter Bins</i> – Minute 141e/2015 refers. Members considered provision of further litter bins and it was <b>RESOLVED</b> to order four litter bins (two for the car park and two for the playing field).</p>	<p>Cllr. Penny Cllr. Raynor</p> <p>Clerk</p> <p>Clerk</p>
F&CP63/15	<p><u>Contracts</u> – Minute F&amp;CP57/2015 refers.</p> <p>a. <i>Cemetery</i> – this is cut around 20<sup>th</sup> of each month. Mr Tonkin, A1 pointed out this means the grass is around a foot high at each cut. It was <b>RESOLVED</b> to recommend to Full Council that during the growing season (i.e. June, July and August) the grass is cut twice a month.</p>	Clerk
F&CP64/15	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Asset Register</i> – is the £62,450.35 shown on the insurance schedule as ‘Other surfaces’ refer to the car park tarmac? It was thought this might be the car park tarmac.</p> <p>b. <i>Car Park Electrical Charger</i> – Cllr. Penny will investigate if there are any grants available to install a charger.</p> <p>c. <i>AS Parking</i> – Cllr. Coles had met with Mr Kevin McManus on site and discussed a number of issues.</p> <p>d. <i>Car Park Bulb Planting</i> – for the August Full Council agenda.</p>	<p>Cllr. Penny</p> <p>Clerk</p>
F&CP65/15	<u>Meeting Closed</u> – 19.33pm.	

Signature: ..... (Cllr. Raynor)  
Chairman

Date: 10<sup>th</sup> August 2015