



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
ON MONDAY, 9<sup>th</sup> MARCH 2015 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
40/2015	<u>Apologies for Absence</u> –	
41/2015	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
42/2015	<u>Resignation</u> – Members to receive the resignation of Cllr. Philp and to declare the resulting casual vacancy. Members to appoint a replacement for Mr Philp on the F&CP and WCs Committees.	
43/2015	<u>Chairman's Report</u> – Cllr. Coles.	
44/2015	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 9<sup>th</sup> February 2015.</li> <li>b. <i>Finance and Car Parks Committee Meeting</i> – 18<sup>th</sup> February 2015.</li> <li>c. <i>WC Committee Meeting</i> – 18<sup>th</sup> February 2015.</li> <li>d. <i>Extraordinary Council Meeting</i> – 23<sup>rd</sup> February 2015.</li> </ol>	
45/2015	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> <li>a. <i>Police</i> – Members to receive a report.</li> <li>b. <i>County Council</i> – Members to receive a report.</li> </ol>	PCSO Cllr. Penny

46/2015	<p><u>Planning Applications</u> –</p> <p>a. PA15/00798, Land South of Quin Cottage, Port Quin – the sign proposed is a Welcome and Orientation sign which is a timber mounted flat panel sign.</p> <p>b. PA15/01575, Land North of Trewetha Cottage, B3267 between Trewetha Lane and Pendoggett Road Port Isaac – proposed new dwelling.</p>	<p>Plans with Cllr. Williams</p> <p>Plans not yet rec'd</p>
47/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. PA14/05464, Headland Hotel, Port Gaverne – demolition of the Headlands Hotel, followed by the erection of a new purpose built 14 bedroom hotel built on the footprint of the existing building and on the adjacent (lower) levelled land to the south. The existing car park and vehicular accesses off the public road will be retained and reused with no extension to the existing car park. Natural stone facing to some ground floor level walls and stone 'plinths' to rendered walls with part full glazing and part rendered walls to the upper level with an undulating sedum covered roof to each main part of the building. <b>Members had objected to this application.</b></p> <p>ii. PA14/12093, 5 Tintagel Terrace, Port Isaac – erection of garage to replace existing. <b>NOTE – it would appear this was never discussed by the PC.</b></p> <p>iii. PA14/11886, Slipway Hotel, Middle Street, Port Isaac – proposed change of use from hotel letting accommodation to new dwelling. <b>Members supported this application.</b></p> <p>b. <i>Planning Applications Withdrawn</i> – information only.</p> <p>i. PA14/11829, Plot on Trelights Farm, Trelights, Port Isaac – construction of live / work unit and formation of vehicular / pedestrian access.</p> <p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>Land at Treswarrow Park Farm, Trelights</u> – erection of a single wind turbine with maximum blade height of 61m, formation of a new vehicular access track and associated infrastructure.</p> <p>d. <i>Enforcement Cases</i> – Members to receive an update on:</p> <p>i. <u>EN14/01916, Harbour Heights, Rose Hill, Port Isaac</u> – alleged non-compliance with approved plans. New access track and parking space created. Case officer – Serena Wearne. <b>NOTE – a new application was to have to be submitted for the permanent access by 29<sup>th</sup> January.</b></p> <p>e. <i>Cairnsmore, Port Gaverne</i> – in accordance with Standing Orders 7 and 9 of the Parish Council five Members had requested that a motion be included in the Agenda for the next meeting on 9<sup>th</sup> March 2015 to reverse the resolution of the Parish Council at its meeting on 9<sup>th</sup> February 2015 objecting to the making of a Tree Preservation Order by Cornwall Council in relation to 'Cairnsmore', Port Gaverne, PL29 3SQ and substituting a resolution supporting an Order.</p> <p>This request had been made as a result of an opinion submitted to the Parish Clerk by Mr Simon Proctor, CC's Forestry Officer, concerning the typical life span of the species of trees, which substantially differs from opinions expressed at the meeting and which was not available to members on 9<sup>th</sup> February 2015.</p>	<p>Cllr. Williams</p>

48/2015	<p><u>Finance &amp; Car Park Committee Report</u> – Members to consider the following items referred from the F&amp;CP Committee:</p> <p>a. <i>Main Car Park Extension</i> – Members to receive an update, to include the views of the surveyors as to how many spaces can be created and the logistics of the project, to include drawing up plans and dealing with the bund.</p> <p>Noted Mr Mark Rea, PDP Green had provided a set of drawings for the car park, on a CD.</p> <p>i. <u>Parking Places Order (PPO)</u> – to consider removal of the PPO.</p> <p>b. <i>Planting Plan</i> – Mr Philp will return the plan to Cllr. Raynor.</p> <p>c. <i>Fund Raising</i> – Members to consider granting permission to Port Isaac RNLI, to site a large marquee on the lower level of the new Car Park in Port Isaac for a fund-raising RNLI event possibly in late November 2015. There would also be a small catering marquee as well as two well presented portable toilets. The remaining car parking levels would be used by guests attending the event which would probably be a ball.</p> <p>d. <i>Road Traffic Order</i> – Members to consider a recommendation that the cost of the RTO should be St Endellion 9 : 1 St Minver Lowlands.</p>	Cllr. Raynor          Cllr. Coles
49/2015	<p><u>New Road WC Committee</u> – Members to consider the following items referred from the WC Committee:</p> <p>a. <i>Lease</i> – update regarding finalisation of the lease.</p> <p>b. <i>Pay as You Go Doors</i> – update regarding their installation.</p> <p>c. <i>Cleaning Staff</i> – update.</p> <p>d. <i>Notices</i> – Members to consider the provision of notices:</p> <p>i. To be placed to explain why a charge has to be made. An order for this had been placed.</p> <p>ii. To be placed on the car park notice board to the effect that visitors will need 20p to use the WCs</p>	Cllr. Raynor  Cllr. Raynor       Information
50/2015	<p><u>Neighbourhood Planning</u> – Members to receive an update, to include the outcome of the meeting with the consultant to discuss ‘design’. NOTE – the school was not available on 5<sup>th</sup> March and the meeting had been rescheduled to Wednesday, 4<sup>th</sup>.</p>	Cllr. Williams
51/2015	<p><u>Highways Matters</u> – following items to be added to the Road Traffic Order for double yellow lines, if appropriate.</p> <p>a. <i>Speed Restriction</i> – Members to receive the views of the Highways Manager, regarding the installation of temporary "Watch your speed" light-up signs through the new 40mph limit in St Endellion.</p> <p>b. <i>Variable Speed Design Limit</i> – referred from the February meeting. Members to consider a proposal for such a limit on the Wadebridge to Delabole road.</p>	Cllr. Penny       Cllr. Phelps
52/2015	<p><u>Environmental Matters</u> –</p> <p>a. <i>Pentus Wall, Fore Street, Port Isaac</i> – Members to consider applying to the Land Registry, to establish ownership of the wall.</p> <p>b. <i>Dog Fouling</i> – Members to consider applying for a byelaw to help prevent irresponsible dog ownership.</p>	Cllr. Williams

53/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2014/15-Mar. NOTE – includes settlement of the outstanding RoSPA report.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>c. <i>The Main Car Park</i> – Members to consider:</p> <p>i. <u>Catering Concession</u> – seeking tenders. Deferred from the February meeting.</p> <p>ii. <u>Advertisements on the Notice Board</u> – Members to receive an update. See also 49d[ii]/2015 above.</p> <p>d. <i>Treswarrow Solar Farm</i> – Members to receive an update, regarding the proposed Community Benefit Agreement.</p> <p>e. <i>War Memorial</i> – Members to consider any response from St Peter’s PCC, regarding their offer to add the cutting of the grass around the war memorial to the tender packs.</p> <p>f. <i>Insurance Documentation</i> – the insurance paperwork to be returned to the Clerk.</p> <p>g. <i>Playing Field</i> – Minute 29a/2015 refers. The Clerk advised she had asked A1 Tree Surgery to roll and cut the football pitch. The rolling would cost £250 + VAT. Also A1 advise because of the mild weather that the grass will need cutting several times between now and May.</p>	<p>Cllrs. Brogan / Manders</p> <p>Cllr. Raynor</p> <p>Cllr. Williams</p>
54/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Mobile Phone Base Station</i> – Members to consider suitable sites.</p>	
55/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 13<sup>th</sup> April 2015.</p> <p>b. <i>Finance and Car Parks Committee Meeting</i> – 22<sup>nd</sup> April 2015.</p> <p>c. <i>WC Committee Meeting</i> – 22<sup>nd</sup> April 2015.</p> <p>d. <i>Parish Meeting</i> – <b>Members to set a date for the Parish Meeting.</b></p> <p>e. <i>Wadebridge and Padstow Community Network Panel Meeting</i> – 6.30pm, 12<sup>th</sup> March at Egloshayle Pavilions.</p>	
56/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
57/2015	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
58/2015	<p><u>The Main Car Park</u> – Members to consider quotations for parking enforcement.</p>	Cllr. Coles
59/2015	<p><u>Tenders</u> – Members to consider tenders for the following:</p> <p>a. <i>Parish Council Property</i> –</p> <p>b. <i>Public Rights of Way</i> –</p> <p>c. <i>Grass Verges</i> –</p>	

60/2015	<u>Meeting Closed</u> -	
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Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 2<sup>nd</sup> March 2015

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