



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
MONDAY, 8<sup>th</sup> JUNE 2015 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>NOTE – meetings are recorded to aid Minute taking.</p>	
107/2015	<p><u>Acceptance of Office</u> –</p> <p>a. <i>Vice Chairman</i> – Cllr. Coles to sign his Acceptance of Office form. Deferred from the May meeting.</p>	
108/2015	<p><u>Apologies for Absence</u> –</p>	
109/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
110/2015	<p><u>Casual Vacancy</u> – Members to consider any candidates for co-option, to include any response from the mention in the TRIO report and / or the separate advertisement in the same magazine.</p>	
111/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 11<sup>th</sup> May 2015.</p> <p>b. <i>Parish Meeting</i> – 11<sup>th</sup> May 2015.</p> <p>c. <i>Finance and Car Parks Committee Meeting</i> – 20<sup>th</sup> May 2015.</p> <p>d. <i>WC Committee Meeting</i> – 20<sup>th</sup> May 2015.</p>	
112/2015	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Police</i> – Members to receive a report.</p>	PCSO

	<p>Members are invited to take part in a consultation to establish the current level of engagement the Police have with us, what you would like from them, and how we can match this to what we can offer. Closing date 19<sup>th</sup> June 2015. <a href="#">Details previously circulated via email.</a></p> <p>b. <i>County Council</i> – Members to receive a report.</p>	Cllr. Penny
113/2015	<p><u>Planning Applications</u> –</p> <p>a. <i>PA15/03188, 8 The Terrace, Port Isaac</i> – demolition of existing single storey garage and erection of new two-storey house in the garden of 8 The Terrace using existing vehicular access off Tintagel Terrace.</p> <p><b>NOTE – Members responded to PA14/06707 (erection of new two-storey dwelling house to the rear of the existing house, No.8 The Terrace, using existing access to garage off Tintagel Terrace) by saying: The general consensus was that this application should be supported but with the recommendation that parking space should be retained for the neighbouring property and that obscure glazing be used in windows overlooking neighbouring property.</b></p> <p>b. <i>PA15/03480, 7 Roscarrock Hill, Port Isaac</i> – creating a new driveway in communal area, excavation of land at rear and terracing garden.</p> <p>c. <i>PA15/04039, 37 Fore Street, Port Isaac</i> – replace rag slate roof tiling and replace with reclaimed and new single glazed sash window to south west elevation.</p> <p>d. <i>PA15/04040, 37 Fore Street, Port Isaac</i> – listed building consent to replace rag slate roof tiling and replace with reclaimed and new single glazed sash window to south west elevation. <b>NOTE – use the plans for PA15/04039.</b></p>	<p>Plans with Cllr. Williams</p> <p>Plans with Cllr. Williams</p> <p>Plans with Cllr. Williams</p> <p>Plans with Cllr. Williams</p>
114/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u><i>PA15/02422, Treswarrow Park Farm, Trelights</i></u> – construction of a steel portal building with fibre cement roof and wood cladding (shed 2).</p> <p>ii. <u><i>PA15/02417, Land South East of Treswarrow Park Farm, Trelights</i></u> – construction of a livestock shed (shed 1).</p> <p>b. <i>Enforcement Cases</i> – updates have been requested from CC.</p> <p>i. <u><i>EN14/01916, Harbour Heights, Rose Hill, Port Isaac</i></u> – alleged non-compliance with approved plans. New access track and parking space created. Case officer – Serena Wearne.</p> <p>ii. <u><i>PA13/04287, Treswarrow Solar Farm</i></u> – a Breach of Condition Notice was issued to the developers on 23<sup>rd</sup> April 2015.</p> <p>c. <i>Planning Response Policy</i> – Minute 92d/2015. Members to present ideas for inclusion in the draft Planning Response Policy.</p> <p>d. <i>Tree Preservation Orders</i> – CC had made the following decisions:</p> <p>i. <i>Cairnsmore, Port Gaverne</i> – the Tree Preservation Order is not confirmed.</p> <p>ii. <i>The Rectory, St Endellion</i> – the Tree Preservation Order is confirmed, subject to modification, i.e. the tree [T5] and the group [G1] have been removed from the order.</p>	<p>All Members</p> <p>Information</p>

115/2015	<p><u>Finance &amp; Car Park Committee Report</u> – Members to consider:</p> <p>a. <i>Playing Field Association (PFA)</i> – a recommendation from the F&amp;CP Committee that the £11,500 (earmarked for play equipment) is released, but a decision on the type of equipment to be deferred until after the public consultation on 4<sup>th</sup> June 2015.</p> <p>b. <i>Main Car Park</i> –</p> <p>i. <u>Enforcement / Parking Places Order (PPO)</u> – a recommendation from the F&amp;CP Committee that no further action is taken until the outcome of the discussion paper 'Parking Reform: tackling unfair practices' is known, expected late summer.</p> <p>ii. <u>Extension</u> – work was due to start in the first week of June.</p> <p>iii. <u>Screening / Planting</u> – a recommendation from the F&amp;CP Committee that the recommended planting of blackthorn, hawthorn [quickthorn], hazel, common elder, field maple and sea buckthorn should include the inside hedge. <i>See also 125/2015</i></p> <p>c. <i>Coach Parking</i> – Mr Malcolm Bell, <i>Visit Cornwall</i> had advised they will “do their best to get the communication out” regarding advising the coach companies that coaches can drop-off and pick-up only.</p> <p>CC advised their parking enforcement officers know of the issues and will take appropriate action, when on site.</p>	<p>Information</p> <p>Information</p>
116/2015	<p><u>New Road WC Committee</u> – covered by the Minutes of the meeting held on 20<sup>th</sup> May 2015.</p>	<p>Information</p>
117/2015	<p><u>Neighbourhood Plan</u> – Members to receive an update. A grant of £4,000 had been promised from the Community Rights Programme.</p>	<p>Cllr. Williams</p>
118/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Meeting with Highways</i> –</p> <p>i. <u>Yellow Lines</u> – Mr Grigg, Highways had requested a plan of the proposals, for Highways to draw up plans for public consultation. Cllr. Raynor to provide.</p> <p>b. <i>Pentus Wall, Fore Street, Port Isaac</i> – <i>Pentus Wall, Fore Street, Port Isaac</i> – Members to receive an update, to include the result of the Land Registry search and evidence regarding local government departments having carried out repairs to the wall in the past.</p> <p>c. <i>Cornwall Tor 2015</i> – Members to receive any response from the organisers of the Cornwall Tor 2015 regarding their request that this event does not go through Port Isaac as it is not suitable for such an event.</p>	<p>Cllr. Raynor</p> <p>Cllr. Bell</p> <p>Cllr. Williams</p>
119/2015	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>MIP, Trelights / Port Quinn Area</i> – proposed base station. Deferred from the May meeting, until 'visuals' are available.</p> <p>b. <i>St Endellion Cemetery</i> – Members to consider and formally adopt the Rules and Regulations, previously drawn up and circulated via email in October / November 2014. <i>Copy previously circulated via email.</i></p> <p>c. <i>Port Isaac Playing Field</i> –</p> <p>i. <u>Public WCs</u> – Members to consider a proposal that Cllrs. Bell and Collings be authorised to jointly carry out a feasibility study into providing public toilets at the Port Isaac playing field, including identifying cost and grant funding.</p>	<p>Cllrs. Bell / Collings</p>

	<ul style="list-style-type: none"> <li>ii. <u>Play Equipment</u> – Members to receive an update, regarding the provision of additional play equipment.</li> <li>d. <u>Contractor's Working Hours</u> – Members to consider a complaint regarding early starting.</li> </ul>	<p>Cllr. Raynor</p> <p>Cllr. Williams</p>
120/2015	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <u>Insurance</u> – Members to confirm acceptance of the insurance quotation (which includes the WC building) at a cost of £1,365.83.</li> <li>b. <u>Accounts for Payment</u> – Schedule No.3 2015/16.</li> <li>c. <u>2014/15 Accounts</u> – Members to receive and accept the 2014/15 accounts, ready for submission to the External Auditor.</li> <li>d. <u>Budget Monitor</u> – a copy to be circulated at the meeting.</li> <li>e. <u>Advertisements on the Notice Board in the Main Car Park</u> – Members to receive an update.</li> <li>f. <u>Grant Request</u> – Members to consider a request from Ms Annie Philp, Leader of the Golden Circle Club to make a grant of £300 to the Club. Deferred from the May Meeting.</li> <li>g. <u>1<sup>st</sup> Aider</u> – Members to consider a suggestion that the PC pays for the training and insurance for a 1<sup>st</sup> aider in the village, so someone can respond more quickly to any incident.</li> </ul>	<p>Cllr. Raynor</p> <p>Cllr. Williams</p>
121/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> <li>a. <u>Review of the Cornwall AONB Management Plan</u> – details previously circulated via email. Closing date for comments is 31<sup>st</sup> July 2015.</li> </ul>	
122/2015	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <u>Full Council Meeting</u> – 13<sup>th</sup> July 2015</li> <li>b. <u>August Full Council Meeting</u> – is there to be an August meeting?</li> <li>c. <u>Finance and Car Parks Committee Meeting</u> – 22<sup>nd</sup> June 2015.</li> <li>d. <u>WC Committee Meeting</u> – 22<sup>nd</sup> June 2015.</li> </ul>	
123/2015	<p><u>Information Only / Future Agenda Items</u> –</p>	
124/2015	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
125/2015	<p><u>Car Park Planting</u> – Members to consider any quotations for planting / screening.</p>	Cllr. Williams
126/2015	<p><u>WC Refurbishment</u> – Members to consider any quotations for refurbishment.</p>	Cllr. Raynor
127/2015	<p><u>Slide Hut</u> – Members to receive an update regarding the cost of repairs to the slide hut, in accordance with the RoSPA report.</p>	
128/2015	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 31<sup>st</sup> May 2015