

**MINUTES OF THE MEETING HELD ON MONDAY 8<sup>TH</sup> MARCH 2010 AT PORT ISAAC COUNTY PRIMARY SCHOOL, PORT ISAAC AT 7:30PM**

**PRESENT** Mr M Dingle, Miss A Hallett  
Mrs B Bell, Mr B Nicholls  
Mr M Bell, Mr A Penny  
Mr D Phelps, Robert Manders  
Mrs J Townsend

**APOLOGIES FOR ABSENCE**

**156.DECLARATIONS OF INTEREST**

**Mr R Manders declared an interest in item 7, Application 2010/00182 as it adjoins his property.**

**157.APPROVAL OF MINUTES**

To approve the minutes as a correct record of the meeting held on Monday 8<sup>th</sup> February 2010  
It was proposed by Mrs B Bell and seconded by Mr A Penny that the Minutes were approved and signed

To approve the minutes as a correct record of the meeting held on Monday 22<sup>nd</sup> February 2010.  
The minutes were amended to include Mrs Townsend's apologies.  
It was proposed by Mrs B Bell and seconded by Mr A Penny that the Minutes were approved and signed

**158.PUBLIC DISCUSSION**

Mrs B Bell introduced Mr Colin Pound, Field Change Advisor, for the Post Office.

Mr Pound thanked the Parish Council for giving him the opportunity to speak. He informed the council that they wanted to keep a post office in Port Isaac and it was the government directive to do so.

Mr Pound informed the council that they had been looking into two options, the preferred option was to find a partner site, (a business in the village that the post office counter could run alongside.) He informed the council that he had looked at two sites already, one at the bottom of the village, which is the wrong place. The other option was the Crow's Nest, which has access issue as it is up steps and would not comply with the DDA.

Mr Pound informed the council that the other option was for a neighbouring post master to come to Port Isaac and run a Post Office in the Church Rooms for two mornings a week.

Mr Pound asked if there were any questions.

Mrs M Dingle informed Mr Pound that she had worked in the post office in Port Isaac for 7 years and the biggest problem was that people do not use a post office as a post office, they just use it for posting parcels or buying stamps, towards the end very few people used the post office for collecting pensions or benefits, as most of these are paid direct into bank accounts. She felt that for most businesses it was not viable to employ someone to run the post office, when that member of staff could be selling something else of greater value and making money for the business.

Mrs Joan Murray felt that it was very inconvenient not having a post office in the village, two weeks ago she had to go to Wadebridge just to buy a airmail stamp/sticker post a letter to Ireland.

Mrs O Strout felt that the Church Rooms was a good location to have a post office as it was on the flat.

Mr Pound informed Mrs Strout that if they go for that option the post office will only be open for 7 hours a week.

Mrs Dingle suggested could the Post office be set up in an empty shop.

Mr Pound informed the council that this would only work if someone wanted to run the post office alongside another business. As the post office would not support itself. He felt the only time extra staff would be needed to run the post office would be on a Monday morning. At the maximum Port Isaac Post Office served 350 customers a week. On average it only served 230 customers per week.

Mrs Murray felt that the partnership scheme was a better idea as it would mean longer opening hours.

Mr T Cunningham, owner of The Crow's Nest, informed the council that he had spoken to his neighbours and they have a ramp up to there property, they have agreed in principle to let him knock a hole through the wall to allow disabled access to the Crow's Nest. Mr Cunningham informed the council that he served food from 9am to 9pm so the Crow's Nest would offer long Post Office opening hours.

Mr Pound informed the Council that the ramp was a new development and he would run it past the DDA.

Mr Phelps felt that the Church Rooms could be a problem in the summer month as it booked out for weeks on end. Mr Phelps only concern with the Crow's Nest was access and he felt that if this could be over come it would be a good idea.

Mr Manders felt that it was a shame that a lot of services have been taken away from the Post Office, he used to pay for his TV licence at the Post Office. He felt that the Partnership comes with difficulties as some transactions are delayed for days, while documents go to the main post office at Camelford.

Mr B Nicholls felt that it was disgrace what the government had done to the Post Offices, he had his pension paid at the Post Office till the end.

Mrs J Townsend informed Mr Pound that she resented getting in her car and leaving the village to go to the Post Office. She felt the top of the village was the best place for the Post Office.

Mrs O Strout asked Mr Cunningham if the pub was still for sale and how this would affect the Post Office being at the Crow's Nest.

Mr Cunningham informed Mrs Strout that the Crow's Nest was now going to be taken over by his son and daughter-in-law.

Mrs M Dingle informed Mr Cunningham that post office business needed to be private and when she joined the Post Office in 1973 she had to sign a privacy statement.

Mr Cunningham informed Mrs Dingle that the Post Office would be in a private area of the pub. He informed Mrs Dingle that he had not looked into that side of things yet but had spoken to John (Cleave) and Dan (Brewer) to gauge what is involved and would worry about the rest once the access was sorted out

Mrs Bell asked Mr Pounds for his contact details, his telephone number is 07801640860 and his e-mail is [colin.pound@postoffice.co.uk](mailto:colin.pound@postoffice.co.uk).

Mrs Bell asked Mr Pound how long before a Post Office would be in place.

Mr Pound informed the council that it would take 13 weeks from the date we decided where the Post Office is going to go.

Mrs Bell thanked Mr Pound for coming to the meeting.

## 159. FINANCE

- a) It was resolved that the financial statement be approved and cheques for payment were signed
- b) It was proposed by Mrs J Townsend that the Parish Council approve the Financial Regulations. This was seconded by Mr A Penny and carried nem.con.
- c) It was proposed by Mr A Penny that the Parish Council approve the Financial Risk Assessment. This was seconded by Mr M Dingle and carried nem.con.

## 160. APPLICATIONS AND NOTICES

**Application 2010/00182** Conversion of existing garage flat roof into balcony with balustrade and provision of new French door to balcony from sitting room. Mr M Miller, Little Garrick, Trewetha Lane, Port Isaac.

Mrs B Bell read a letter of object to this application from Mr & Mrs Burley and Mr & Mrs Hurst the owners of Lower Garrick.

**It was proposed by Mr M Bell that the Parish Council Strongly object to this application as it is in breach of guidelines set out in the North Cornwall District Council Plan. As it will cause lost of privacy and amenity due to over looking. This was seconded by Mrs J Townsend and carried nem.con.**

**Application 2010/00124** Application for Listed Building Consent for renovations to property. Mrs L Nunn, 9 Dolphin Street, Port Isaac.

**It was proposed by MrD Phelps and seconded by Mr A Penny that the Parish Council supports this application.**

**Application 2010/00089** Formation of a dormer window in connection with the conversion of the loft to provide two bedrooms. Mr M Williams, Rear of Former Bunts Garage site, Rest Haven Bungalow, Trelights.

**It was proposed by Mr B Nicholls and seconded by Mr M Dingle that the Parish Council supports this application. Mr D Phelps abstained.**

### Approvals & Refusals

Application 2009/01625 Application for Listed Building Consent for replacement of all windows and front door as existing. Miss F Hilton, 58 Fore Street, Port Isaac. Cornwall Council APPROVED this application.

Application 2009/01770 Conservatory extension and amendments to the fenestration. Mr & Mrs Bennett, St Petroc's, Adjacent to Myrtledeane, Trelights. Cornwall Council APPROVED this application.

Application 2009/01701 Removal of existing boiler house and replacement with new domestic and swimming pool boiler house with associated oil tank enclosure. Mr K Schilling, Homer Park, Port Isaac. Cornwall Council APPROVED this application.

Application 2010/00047 Application for retrospective consent for sitting of mobile home for staff accommodation. Mr & Mrs R Jones, Treswarrow Farm, St Endellion. This application has been withdrawn.

Application 2009/01819 Proposed loft conversion and alterations, new dormer new first floor opening and glass barrier and raised platform at ground floor level and creation of parking space. Ms N William and A Rees, 13 New Road, Port Isaac. This application has been withdrawn.

## 161. CHAIRMANS REPORT

Mrs Bell informed the council that further to Friends of the Main giving notice we had written to them informing them that they had to give 3 months notice. She informed the Council that she had met with Richard Cooke and they would like to carry on with the work, if the Parish Council supplied the materials and they could work as a sub committee of the Parish Council as they were

having to payout high insurance costs as they were running before. Mrs Bell informed the council that there would be a sub committee meeting with the Friends of the Main to discuss this.

Mrs Bell informed the council that Mr Penny had received comments from Contractors in the village that all our work goes to Dave Dingle. She would like a proposal on the next agenda that the Parish Council advertise in Trio for any contractor who wants to put their name forward on a list for Parish Council work.

Mrs J Townsend informed the Council that the light was still out at Margaret's Lane.

## **162.COMMITTEE REPORTS**

### **Carpark/Playing fields: report on meeting 1st March with Highways and Planning officials.**

Mr M Bell informed the Council that Mrs B Bell, Mr R Manders, Mr Martin Dingle, Cornwall Councillor B Gisbourne and Mike Hawes had met on the playing field with Mr Foster Highways Engineer and Mark Evans Head of Development Control.

Mr Bell felt that it was a very successful meeting, Mr Evans had no objections. Mr Foster pointed out an access to car park as far away from Hillson's Close as possible. Mr Foster had informed the council that they would require a topographical survey which we already instructed Mr Hawes to arrange.

Mr Hawes suggested moving the existing 35 car parking space to where the new 100 parking space will be. As this will stop the children's play area being wedged between two car parking areas.

Mr B Nicholls was concerned about the extra 35 parking spaces on the second field and felt that things were being twisted all the time and he felt that there are too many meetings being held in private.

Miss A Hallett was concerned that this would mean people bringing their children to play in the playing field would have to pay for car parking.

Mr M Bell explained that as in other villages residents could have free parking permits.

Mr M Bell gave a break down of the additional fees required to get the car park through the planning process totalling £6888.75 a detailed summary which Mr Bell read out is attached to the minutes.

Mr B Nicholls was concern about toilet facilities.

Mrs Bell informed Mr Nicholls that she had discussed toilet facilities with Mr Moore.

Mr Penny informed Mr Nicholls that the Parish Council was putting the draft Mor design plan to public consultation and this would include toilet facilities if approved.

Mr D Phelps felt that we had agreed to have ancillary parking on the playing field but the proposed parking on the new plan was taking up to much space. He felt that it was taking up most of the field. Mr Phelps also felt that toilet facilities would be expensive to run.

Mr Bell informed the Parish Council that Cornwall Council are the authority responsible for providing toilets and we should be able to call upon them to provide and run them.

Mrs Bell commented that this is only the consultation plan and it could be amended.

Mr Nicholls informed the Parish Council that 12 months ago when he joined, Mr D Phelps asked him to help to put stakes in the ground to mark out the footpath to Trewetha. The footpath is still not finished; he felt the Parish Council should finish the footpath before it starts on other projects.

Mrs Bell informed Mr Nicholls that the paper work was with Barry Cleaves solicitors.

Mr Nicholls informed the council that if it was down to him there would be no car parking on the playing field and he was concerned that it may affect Mr Cleaves plans for a car park.

Mr Bell informed Mr Nicholls that Barry Cleave was happy about the Parish Council plans for car parking and was now going to try to put parking closer to the PC scheme in the field next door.

Mr D Phelps was concerned that we would use all the open space in the village to park, which is hardly used the rest of the year.

Mr J Townsend felt that the traffic problem was almost all year round in Port Isaac and not just for a few weeks.

Mr B Nicholls felt that people would still park in Hartland Road, Mayfield and Silvershell because it is free, he informed the council that only recently he had seen someone parking in Hartland Road when there were spaces in the Cornwall Council car park.

Mrs Bell informed Mr B Nicholls that she had never done anything in secret or behind closed doors and that all councillors were being copied in on all e-mails.

### **163.PLAYINGFIELD/CAR PARKING**

a)It was proposed by Mr M Bell 'Following a 1 March meeting on site with Cornwall Council highways and planning officials, to consider a report on the proposed car park and adopt a third draft of the Mor Design Port Isaac Open Space master plan incorporating the car park amendments, for community consultation on Hospice Day Saturday 13 March.'

Mr Bell agreed to amend the proposal as he felt Mr D Phelps had a valid point and would ask Mike Hawes to compress the parking area if possible.

This was seconded by Mr A Penny and carried 6/1 with two abstentions.

b)It was proposed by Mr M Bell 'To confirm the instruction given by Cllr. M. Bell to Mor Design to commission a topographical survey of the two fields and adjacent highway. This was seconded by Mr A Penny and carried 8/1.

Mr B Nicholls felt that the clerk should have a pay rise with the increased work level the Parish Council was creating.

### **Climate Friendly Parish**

Mr Manders informed the council that the Climate Friendly Parish AGM was being held on 17<sup>th</sup> April in the village hall between 12-2pm. There will be food stands and it will be about sourcing food locally.

Mr D Phelps apologised for his lack of attendance to Climate Friendly meetings since Christmas.

### **164. VACANCY FOR NEW PARISH COUNCILLOR**

Proposal from Mrs B Bell that the Parish Council Co-opt a new councillor. **This proposal was withdrawn.**

### **165.FOOTPATHS**

It was proposed by Mr R Manders Footpaths Coordinator, 'that the council agree the Draft Trimming Schedule'. This was seconded by Mr A Penny and carried nem.con. Clerk to advertise in Cornish Guardian after checking it needs to be put to tender.

### **166.BEACH CAR PARK**

It was proposed by Mr D Phelps that the Parish Council reports to the Harbour Commission the Parish Councils progress so far on car parking and asks them to keep the beach car park open for one more year. This was seconded by Mrs J Townsend. This proposal was withdrawn.

### **167.FOOTPATH HARTLAND ROAD**

It was proposed by Mr B Nicholls that the Parish Council discusses the footpath at Hartland Road, and decides what to do next. This was seconded by Mr D Phelps. Mr Nicholls informed the council that he had spoken to Brian Gisbourne about this matter and nothing had happened. He informed the council that all the footpaths in Hartland Road are covered in moss and dog mess. Mr M Bell thought that the footpaths on the estate belonged to Cornwall Council. It was agreed that the clerk would contact Cornwall Council. Mrs Bell felt Sarah Simms would be the best point of contact.

### **168.THE MAIN**

Mrs Bell informed the council that there would need to be a interim meeting with the Friends of the Main.

Mr B Nicholls felt that the Parish Council should get a Structural Engineer out to look at the job, he felt that it needs to be done properly and not boys doing a mans job.

Mr M Bell informed the council he agreed with Mr Nicholls and felt that it needed to be looked at properly.

Mr Bell informed the council that Mr Dave Wood from Cornwall Council had looked at the Main and advised that the Slate quay be closed. Dave Dingle was called out and the slate quay was closed within 24 hours.

Mr Bell informed the Council that he had spoken to Tim Swanson at the John Grimes Partnership and asked him to give a quotation for his firm to inspect the quay and recommend works that would stabilise it. Mr Bell informed the council that he had also asked for his advice on funding.

### **169. PEDESTRIAN CROSSING**

It was proposed by Anne Marie Hallett the parish council request a pedestrian crossing into the playing fields entrance. This was seconded by Mr A Penny.

Mr D Phelps felt that this was a good idea, but the Parish Council should ask for it to be part of a full traffic calming scheme.

Miss A Hallet amended her proposal to state that the Parish Council request a pedestrian crossing into the playing field entrance with a traffic calming scheme. This was seconded by Mr D Phelps.

A vote was taken and the amendment was turned down 4/5.

The original proposal was carried nem.con.

### **170.WITHIES**

It was proposed by Mrs Bell that the Parish Council asks Cornwall Council to cut back the withies at Mayfield Drive, if they are unable to arrange this, the Parish Council arrange for them to be cut back in April. This was seconded by Mr D Phelps and carried nem.con. Clerk to contact Dave Wood and ask Cornwall Council to arrange this.

Mrs Murray informed the council that there had been more garden waste dumped on the steps.

### **171.CLERK'S CORRESPONDENCE**

a) Mrs Bell read a letter from Mr B Doney regarding a Bus shelter at St Endellion. The Parish Council would need to fill out application forms. Mr A Penny suggested giving forms to Mr Dawe to fill out.

b) Mrs Bell read a letter from Amanda Alderidge regarding the playing field and dog walking areas. Mr Dingle informed the council that he had spoken to Amanda Alderidge and she had withdrawn her letter.

c) Mrs B Bell read a letter from James Oritz regarding Dog Bins. They are unable to provide a dog bin at Longcross/Port Quinn Cross, unless it is taken from else where in the village.

d) Road closure from Church Hill to Junction South East of Long Cross 8<sup>th</sup> March 2010 – 1 week. Mrs Bell also informed the Council that there was a road closure between Pendoggett and St Kew the same week.

### **DATE OF NEXT MEETING**

Monday 12<sup>th</sup> April 2010 at Port Isaac

The meeting closed at 9.55pm