

# MINUTES OF THE MEETING HELD ON MONDAY 14<sup>TH</sup> FEBRUARY 2011 AT PORT ISAAC PORT ISAAC PRIMARY SCHOOL, PORT ISAAC AT 7:30PM

**PRESENT** Mrs B Bell, Mr M Bell, Mr E Fletcher,  
Mr R Harris Mrs J Townsend, Mr W Dawe Mrs J Pomfret,  
Mr D Phelps, Miss A Hallet

## **APOLOGIES FOR ABSENCE**

**Mr Robert Manders, Mr M Dingle**

## **130. DECLARATIONS OF INTEREST**

### **131. APPROVAL OF MINUTES**

To approve the minutes as a correct record of the meeting held on Monday 10<sup>th</sup> January 2011.

An amendment was made to item 120 to say contact instead of chase.

Spelling corrections were also made to approvals and refusals.

It was proposed by Mrs E Fletcher and seconded by Mr M Bell that the Minutes were approved and signed.

### **132. PUBLIC DISCUSSION**

PC Taylor reported that there had been one crime committed in January 2011, which was an assault on a police officer. There had been no crimes committed in January 2010.

PC Taylor informed the Parish Council that a white ford transit van had been seen in the St Kew Parish area with two Irish males and an old lady on board. They had been asking about Rayburn's that might be for sale or any other items. This was around the same time as attempted burglaries and arson in the area. PC Taylor urged members of the public to report any suspicious activity in the area.

PC Taylor also reported that the oil thefts in the general area are still on going.

PC Taylor informed the council that the Police Cadet scheme had been launched and an induction day had been held on the 5<sup>th</sup> February and meetings would be held fortnightly from the 16<sup>th</sup> February at Wadebridge Primary School. He felt that funding would be an ongoing issue.

Mr D Phelps asked PC Taylor how much on average had they been receiving in the way of donations from Parish Councils.

PC Taylor informed Mr Phelps that donations were between £100-£200.

Mr Phelps asked what the funding is used for?

PC Taylor informed Mr Phelps that the scheme is similar to Army Cadets, it gets the children used to discipline and off the streets. They will be given a uniform and taken on trips.

Mrs J Townsend asked PC Taylor if it was a national scheme.

PC Taylor informed Mrs Townsend that it was a national scheme and this was the 15<sup>th</sup> in Cornwall and Devon. The scheme is aimed at all children, but in particular children that do not normally fit in or join clubs. It has been very successful in Redruth.

Mrs Townsend asked PC Taylor what the girl/ boy ratio was?

PC Taylor informed Mrs Townsend that it was similar with just a few more boys.

Mr John Bamford, informed the Parish Council that Buffalo would be returning at the end of March to start filming the next series of Doc Martin. They would like to use the Playing field again for Parking as in 2007. He informed the council that the budget was unchanged and they would only be able to offer the same amount as in 2007. The offer is subject to coming to an agreement with Eric Donnithorne. Mr Bamford informed the Council that they would need the Playing field for about 28 days.

Mrs Bell informed Mr Bamford that this would need to be discussed at an Interim meeting.

### **133. FINANCE**

a) It was resolved that the financial statement be approved and cheques for payment were signed

- a) It was proposed by Mr E Fletcher that the Parish Council review the Financial Regulations. They will be approved at the March meeting with any amendments. This was seconded by Mrs J Townsend and carried nem.con.
- b) It was proposed by Mr E Fletcher that the Parish Council review the Financial Risk Assessment. They will be approved at the March meeting with any amendments. This was seconded by Mrs J Townsend and carried nem.con.
- c) It was proposed by Mr E Fletcher that the Parish Council review the Standing Orders. They will be approved at the March meeting with any amendments. This was seconded by Mrs J Townsend and carried nem.con.
- d) It was proposed by Mrs B Bell that following a request from Sergeant Moorcroft that the Parish Council make a donation to the Police Cadet Scheme. This was seconded by Mr M Bell. The Parish Council agreed to make a donation of £150.

### **134. APPLICATIONS AND NOTICES**

**PA10/08479** Application for Listed Building Consent for the relaying of roof and other internal and external work. Mr M Pontin, 28 Dolpin Street, Port Isaac.

It was proposed by Mr D Phelps that the Parish Council support this application. This was seconded by Mrs J Townsend and carried nem.con.

PA10/07385 Installation of additional bedroom window (North Elevation. Mr K Honey, Three Gates Meadow, New Road, Port Isaac.

It was proposed by Mr E Fletcher that the Parish Council support this application. This was seconded by Mr D Phelps Townsends and carried nem.con.

Application PA10/08729 Conversion of double garage and playroom (planning consent 2009/01255) to an annexe with a kitchen/diner and WC with shower plus bedsitting room on the first floor. Mr T O'Grady, Gruntle, Trelights, Port Isaac, Cornwall.

Mr W Dawe felt that the Parish Council should object to this application on the grounds of loss of parking.

Mr D Phelps proposed that the Parish Council support this application, however asked that a condition be included to state that the annexe must stay ancillary to the house and not be sold off separately. This was seconded by Mrs J Townsend and carried nem.con.

### **Approvals & Refusals**

Application PA10/06532 Formation of off road parking. Dr Shaun o'Hanlon, 32 New Road, Port Isaac. Cornwall Council granted conditional planning permission.

Application PA10/08418 Proposed annexed sleeping accommodation. Harbour Heights, Rose Hill, Port Isaac. Cornwall Council granted conditional planning permission.

Application PA10/07025 Installation of a velux roof terrace to the rear of the property. Mr J Trayhurn, 27 New Road, Port Isaac. Cornwall Council granted conditional planning permission.

Application PA10/07506 Formation of a dormer window to first floor bedroom on front elevation of dwelling. Mr E Doithorne, 20 The Terrace, Port Isaac. Cornwall Council granted conditional planning permission.

Application PA10/07887 Replacement of conservatory with drawing room extension, alterations to window opening and removal of first floor balcony. Mr & Mrs Crawley, Trecreege Barns, Trelights. Cornwall Council granted conditional planning permission.

Mrs B Bell read a letter from Cornwall Council regarding Public Speaking at Planning Committee Meeting Procedure. Mr M Bell took a copy of the procedures.

### **135.CORNWALL COUNCILLORS REPORT**

Mr B Gisbourne informed the Parish Council that the people that had moved into Hillson's Close had lived in Port Isaac in 1985/86 and had done a house swap and that was how they had been allowed to live in Hillsons Close and apply with the 106 agreement. The other people had lived in St Kew Parish previously and therefore qualified with the 106 agreement.

However Cornwall Council had not given any information on the people who had moved into Hillson's Close from Bristol.

Mr Gisbourne felt that the Parish Council only needed to pay VAT on the money received and not the whole amount taken by Mr Buse and Mr Tidey, he agreed to speak to the VAT office on the Parish Council behalf.

Mr Gisbourne informed the Council that Cornwall Council had approved Tesco's planning application.

Mr Gisbourne informed the Council that he was trying to get the consultation date brought forward for the St Minver Yellow lines. Originally they had talked about June, he agreed to chase up Cornwall Council regarding the Port Isaac Yellow lines.

### **136.CHAIRMANS REPORT**

Mrs Bell reported that she had attended a meeting at St Mabyn regarding housing allocation, the meeting had a low attendance, and nobody from the public asked questions. At the end of meeting the people were told they had until the next day to apply for the houses. Home Choice are now advertising in the Western Morning News instead of the Cornish Guardian.

Mr B Gisbourne suggested that the Parish Council get in touch with Phillipa Mayland regarding the allocating of the Trelights houses as soon as possible, as by April it maybe too late and houses may already be allocated. He felt that the Parish Council should ask if a Parish Council can be involved in the allocation. Mrs Pomfret and Mrs Janet Townsend felt that they would like to go to a meeting with Phillipa Mayland to discuss this.

Mrs Bell also reported that she had met with John Bamford, and there maybe a possibility of help in the form of a community project with help from Buffalo pictures, on the car park to get the barriers replaced with a Cornish Hedge and ramps into the car park finished, so that the car park will apply with the section 278 of the highways act, stipulated in the planning permission.

Mrs Bell informed the Council that the car park was currently unusable as the signs saying men at work had been removed, she had been in contact with Brian Doney to get replacement signs, which the Parish Council would need to pay for.

Mrs Bell informed the Council that the new BT line to the Church Rooms was going in on the 2<sup>nd</sup> March so there should be a Post Office in the village soon.

### **137.COMMITTEE REPORTS**

Mr M Bell reported that he had been to a lunch meeting with the Chair of Devon and Cornwall Police Authority, Mike Hall, it had been very interesting, he had talked about a new police bill, which would mean that the Police would have an elected Police Commissioner, therefore smaller areas like Cornwall, could end up being represented by someone from Devon. It was proposed by Mr M Bell that the Parish Council write a letter to the Home Office raising concerns about the switch to an elected Police Commissioner. Mrs B Bell seconded this and it was carried. Mr R Harris abstained.

Mr E Fletcher reported that he had received costings from John Grimes and it would cost £25,000- £40,000 to remove the over hanging rock which the insurance company require for the Main to be opened. Mr Fletcher felt that the Parish Council would need to get funding from another source such a Defra or the lottery or National Trust. This will be discussed further on the next agenda. Mr Fletcher also wanted to further the licence scheme for coasteering on the Main. This will be discussed on the next agenda.

Mr E Fletcher handed out a break down of the Grass Cutting schedule for St Endellion Parish, he had worked out that there was a total of 5761 square metres of grass to be cut plus an extra 3035 metres to include extra verges at Trewetha and Trelights not included in the schedule, making a total of 8796 square metres. The tender rate for Cornwall Council is £5.45 per square metre and four cuts will be needed per year. He also felt that the Parish Council need to include a 10% administration cost. He therefore felt that the total cost would be £2214.72. He agreed to send the area to Brian Doney and see what the Council were prepared to pay. This will be discussed further on the next agenda.

Mr D Phelps informed the Council that he had met with Ian Davies the Tree Officer and he had asked for the Horse Chest Nut tree to be cleaned of Ivy so that he could inspect it further. The Trelights Village Green Committee have since cleared the Tree and Ian Davies has been asked to come back and inspect it. Mr E Fletcher agreed to take the Ivy away to the tip.

### **138. CAR PARK**

It was proposed by Mrs B Bell that the Parish Council completes the tender for the car park and gets it out asap. This was seconded by Mrs J Townsend. It was agreed that Mr M Bell and Mr E Fletcher would draw up the tender and it would be agreed at an extra meeting to be held before the March meeting.

### **139.FOOTPATHS**

It was proposed by Mrs B Bell (in Mr R Manders Absence) that the Parish Council approve the Draft Trimming Schedule. This was seconded by Mrs J Townsend and carried nem. con

#### **140.ANNUAL PARISH MEETING**

It was proposed by Mrs B Bell that the Parish Council sets a date for the Annual Parish meeting and decides whom to invite. This was seconded by Mrs J Townsend. It was agreed to invite Mr B Gisbourne County Councillor, Philippa Mayland from Housing Allocation, PC Taylor, and Mr B Doney from Highways. A provisional date of the Thursday 21<sup>st</sup> April was set, - clerk to liase with the school.

#### **141. OCEAN HOUSING DEVELOPMENT NAMING**

The Clerk informed the Council that she had spoken to Ocean Housing and they would like the Parish Council to come forward with a suggestion for a name for the new Ocean Housing Development at Trelights. The clerk informed the Council that she had put an advertisement in Trio, but had not received any suggestion as yet. Ocean Housing need an answer after our next Parish Council meeting. Mr W Dawe suggested Under Town as it was the name of the field.

#### **142.CLERK'S CORRESPONDENCE**

- A) Leaflet and letter from ROSPA. Mr D Phelps agreed to read through information.
- B) Working relationships with local councils questionnaire.
- C) Community Flood planning contact agency to an inspection. Information booklet. Mr D Phelps felt that the leat need to be cleared, the Parish Council will discuss this on the next agenda
- D) Pack from ECCVS – Mr Bell took this information.
- E) Membership register of interest. Mr Bell completed a New registration of interest.
- F) Cornwall Core Strategy consultation period Monday 7<sup>th</sup> February- 28<sup>th</sup> April. Mr Bell agreed to look into this.

#### **DATE OF NEXT MEETING**

Monday 14<sup>th</sup> March 2011 at Port Isaac

The meeting closed at 9.50pm