

**MINUTES OF THE MEETING HELD ON MONDAY 12<sup>th</sup> MARCH 2012 AT PORT ISAAC PRIMARY SCHOOL, PORT ISAAC AT 7:30PM**

**PRESENT** Mr M Bell, Mr M Coles, Mr E Fletcher, Mr R Harris, Mr D Phelps, Miss N Williams

**APOLOGIES FOR ABSENCE**

Mrs J Townsend, Mr W Dawe, Mr R Manders

**139.DECLARATIONS OF INTEREST**

**140.APPROVAL OF MINUTES**

**To approve the minutes as a correct record of the meeting held on Monday 13<sup>th</sup>February 2012**

It was proposed by Mr M Bell and seconded by Mr E Fletcher that the Minutes were approved and signed.

**141PARISH COUNCIL VACANCY**

It was proposed by Mr R Harris that the Parish Council consider any applications to fill the vacancy for a new Parish Councillor. This was seconded by Mr M Bell. There were two applications for the vacancy; Miss N Williams and Mr D Philp. Mr R Harris proposed that Miss N Williams be co-opted onto the Parish Council this was seconded by Mr M Bell and carried nem.con.

**142.NEIGHBOUR HOOD PLAN**

**Mr Harris welcomed Sarah Arden from Cornwall Council to speak on the Neighbourhood Plans.**

**Ms Arden informed the council that there were no Neighbourhood plans already in place and therefore no real examples of what a Neighbourhood plan looks like, however one of her colleagues had created an example of what a Neighbourhood Plan will look like. She handed out copies to the council, along with a guide to the Neighbourhood planning process.**

**Ms Arden informed the Council that she was a Planning Policy Officer. She had worked on the Core Strategy Plan and was now working with Parish Councils getting ready and creating Neighbourhood Plans.**

**Ms Arden informed the Council that Neighbourhood Plans are part of the Localism Bill and the main purpose is to bring powers down from Central Government level to Local Council like Cornwall Council and then down to Parish Council level. The Localism Bill means that Parish Councils will be able to take over services and have more input in planning in their area. Cornwall Council is now setting its own planning target for development.**

**Ms Arden informed the Council that there are 3 options within the new planning process. A Neighbourhood Development Plan, Neighbourhood Development order or The Community Right to Build.**

**She informed the Council that as St Endellion Parish Council had done a Parish Plan it was in a good position to draw up a Neighbourhood Plan. If the Parish Council was to create a Neighbourhood plan it would be adopted and contain planning policies which would be used for future applications.**

**Ms Arden informed the Council that if it does not draw up a neighbourhood plan, planning applications will be determined on the new Core Strategy, which is not area specific. In a Neighbourhood Plan you can set out standards that are in keeping with the village, protect areas of green space and mark out buildings which are of local interest and need protecting.**

**Ms Arden informed the Council that Neighbourhood Development Orders are Site specific. The Council could draw up plans for a site.**

**Ms Arden informed the Council that the new Core Strategy will not include tight development boundaries around the outside of the village. The AONB will still stand and therefore certain areas will still be protected but development boundaries will not be so rigid.**

**Ms Arden informed the council that if they wish to go ahead and create a Neighbourhood plan, Cornwall Council can help providing technical support and evidence.**

**Ms Arden informed the Council that the public would need to be consulted, once the neighbourhood plan is drawn up it would need to be independently reviewed, which Cornwall Council would pay for and then would go to public referendum and need 51% of voter support to be adopted. Cornwall Council would also pay for, and organise the referendum.**

**Ms Arden informed the Council that there were no regulations in place for Neighbourhood Plans and the Localism Bill does not come into force until the 1<sup>st</sup> April 2012.**

**Ms Arden informed the Council that the new Core Strategy would not be adopted until next year so the Parish Council had time to put a Neighbourhood plan in place, as the existing policy would remain in place until then.**

**Ms Arden informed the council that they were currently working on 5 test Neighbourhood Plans. Therefore there was not too much pressure to put a Neighbourhood Plan in place unless there are strong development pressures on the village.**

**Mr Bell informed Ms Arden that his main concern was that an Affordable housing project had already gone ahead in the Parish on a unsuitable site which nobody in the Parish had wanted and none of the houses went to families living in the parish.**

Ms Arden informed the council that the Parish Council is unlikely to be able to change the way houses are allocated affordable housing is allocated to surrounding Parishes.

Ms Arden informed the Council that the Parishes on the Rame Peninsular were working together on a Neighbourhood Plan and using the Local Plan drawn up by Caradon District Council. Therefore St Endellion Parish Council could use the North Cornwall Local Plan when drawing up its Neighbourhood Plan.

Ms Arden went through the map on the example Neighbourhood plan to give an idea of what things go into a Neighbourhood Plan.

Mr B Gisbourne felt that the Parish Council could work with the St Minver Parishes on the Neighbourhood plan but felt that the referendum stage would need to be done separately.

Ms Arden informed the council that she would know more in a few weeks and they would be further forward with the Trial Neighbourhood plans.

She felt that the Parish Council need to decide how it wanted to move forward and then she could come back and talk again.

Mr Harris thanked Ms Arden for coming to the meeting.

#### **143.CORNWALL COUNCILLOR REPORT**

Mr Gisbourne informed the council that he had to go to the St Minver Parish Council meeting. He asked if the Parish Councils feelings were still the same on the application for 76a Fore Street (PA12/00231) for an extension of opening hours. Mr Bell informed Mr Gisbourne that the Parish Council still had the same objections; Mr Gisbourne agreed to take this application to committee.

Mr Gisbourne informed the Council that the Council tax bills were out today and there was a 0.2% increase which was down to the Police.

Mr Gisbourne asked if the Parish Council had heard anymore about taking over the Public toilets. The clerk informed Mr Gisbourne that she had not heard back since the Parish Council wrote stating that we would only take on the toilets if we could have the Car park. .

Mr M Bell informed Mr Gisbourne that he was still waiting to hear from Peter Moore on the approval of the Loan Guarantee and the section 278 agreement, which needed to be approved by the cabinet.

Mr Gisbourne informed the council meeting that there was a cabinet meeting on Wednesday and agreed to chase this up.

#### **144.PUBLIC DISCUSSION**

Mr David Raynor asked if the Parish Council could arrange for 2 Disabled parking bays in the lower part of the village, opposite the church and next to the Post Office. Clerk to write to Cornwall Council and ask for disabled parking spaces.

Mrs Bush asked if there was any news on Mayfield. The Clerk informed Mrs Bush that she had an e-mail from Mr Paul Mund at Cornwall Council and they would not cut the hedge back to Mr & Mrs Bush's property, but they were welcome to cut it back themselves.

Mr M Bell agreed to contact the Cornish Guardian to report the story.

Miss N Williams raised concerns about the overgrown hedges at Back hill and Church Hill in particular 25 Church Hill. Clerk to contact Cornwall Council and ask them to write to land owners.

Miss N Williams also raised concerns regarding the steps on lobber which look like they will collapse.

Clerk to inform David Woods Countryside Officer. Mr Martin Bell will provide the clerk with a grid reference for the footpath.

#### **145. FINANCE**

a) It was resolved that the financial statement be approved and cheques for payment were signed

b)It was proposed by Mr D Phelps that the Parish Council approve the Financial Regulations. This was seconded by Mr M Bell and carried nem.con.

C)It was proposed by Mr D Phelps that the Parish Council approve the Financial Risk Assessment. This was seconded by Mr M Bell and carried nem.con.

D) It was proposed by Mr D Phelps that the Parish Council approve the Standing Orders. This was seconded by Mr M Bell and carried nem.con.

#### **146. APPLICATIONS AND NOTICES**

PA12/01109 Addition of tea rooms to existing business to include outside seating area on existing decking. Mrs Angela Bushell, Angeliues Tea, Lamorna 2 Tintagel Terrace, Port Isaac It was proposed by Miss N Williams that the Parish Council object to this application on the grounds that it is in a residential area and therefore unsuitable as a food premises. This was seconded by Mr E Fletcher and carried nem.con.

Approvals & Refusals

PA11/10825 Construction of Two storey extension to dwelling. Mr P Jones, 9 Lundy Road, Port Isaac. Cornwall Council have approved this application

PA12/00347 Notification for consent to re-pollard group of 5 Horse chestnut Trees (G1) back to previous cut points within a conservation area. Mr B Teardale, The Fo'c'sle, 19 Church Hill, Port Isaac.

PA12/00092 demolition and reconstruction of existing dilapidated annexe for use as overspill accommodation for main house, for non-paying and paying guest (B & B). Mr & Mrs R Clifton, Stonelands, Trewetha, Port Isaac. Cornwall Council have approved this application

Mr Fletcher informed the Council that Mr D Philp had raised concerns about Trees in Trelights that hold Tree Protection Orders which have been cut back. It was agreed that this would be discussed at the next meeting.

#### **147.CHAIRMANS REPORT**

**Mr Harris informed the Council that PC Taylor had e-mailed the clerk as he was unable to attend the meeting. There were no crimes committed in February 2012 compared to 3 crimes last February.**

#### **148.COMMITTEE REPORTS**

##### **Cemetery**

**Mr D Phelps informed the council that he had asked David Dingle to fence the gap in the cemetery fence as it was dangerous, to leave it open. Mr Phelps also informed the Council he had spoken to Mrs Oliver who's husbands grave had a plant on it. She had said the Parish Council could remove it.**

**Mr Phelps also informed the council that the graves were not being dug to the plan. Clerk to Contact Allen Roberts the grave digger and point out that the plan needs to be followed. Also ask him not to dig graves more than 24 hours before a funeral.**

#### **149.COAST PATH STEPS**

It was proposed by Mr M Bell that the Parish Council dispose of the granite steps salvaged by Cornwall Council from the SW Coast Path disabled ramp project and left in our charge for the Parish Council to recover some of its cost. This was seconded by Mr E Fletcher and carried nem.con. Mr D Phelps declared an interest as he may put in a offer for the granite steps. It was agreed to put an advert in Trio with a photo, all offers to be submitted by the 9<sup>th</sup> April.

#### **150.TRIO**

It was proposed by Mr E Fletcher that the Parish Council agrees to write monthly reports to Trio. This was seconded by Miss N Williams. Mr Fletcher informed the Council that he had spoken to Dee Littlechild and she had assured him that if she was going to publish letter complaining about the parish Council then she would give us an opportunity to respond. The proposal was carried nem.con. It was also agreed that the clerk would be allocated another hours pay for extra work involved.

#### **151.CEMETRY**

It was proposed by Mr D Phelps that the Parish Council orders more plants to fill in gaps in the hedge. This was seconded by Mr M Bell and carried nem.con.

#### **152.CAR PARK**

It was proposed by Mr M Bell that the Parish Council consider tenders to run the car park. This was seconded by Mr D Phelps, There were three tenders from Mr Anthony Horswill, Mr Byron Buse and Mr Dean Lanyon. It was agreed that Martin Bell would contact Mr Bryon Buse and try to negotiate the same rate as last year. This was carried nem.con

Miss N Williams informed the council that Buffalo were due to return next spring. She felt that they should be asked to rebuild the wall opposite Fern Cottage (Doc Martins House) as it needed rebuilding as they used it to stand on during filming.

#### **153GRASS CUTTING CO-ORDINATOR**

Proposal from Mr E Fletcher that the Parish Council appoints another Grass Cutting Co-ordinator to replace Mr M Dingle. This proposal was deferred to the next meeting.

#### **154.CLERK'S CORRESPONDENCE**

##### **a)Letter from Cornwall Council Consultation website**

Traffic Calming

#### **DATE OF NEXT MEETING**

Monday 9<sup>th</sup> April 2011 at Port Isaac

The meeting closed at 9.50pm