

MINUTES OF THE MEETING HELD ON MONDAY 12th NOVEMBER 2012 AT PORT ISAAC COUNTY PRIMARY SCHOOL, PORT ISAAC AT 7:30PM

PRESENT Mr M Bell, Mr M Coles, Mr E Fletcher, Mr R Harris, Mr R Manders, Mr D Philp, , Mr D Phelps, Miss N Williams Mrs Janet Townsend, Miss Anne Hallet

APOLOGIES FOR ABSENCE

105.DECLARATIONS OF INTEREST

106.APPROVAL OF MINUTES

To approve the minutes as a correct record of the meeting held on Monday 8th October 2012

Under item 88. Public Discussion Mr Ross Gilly was corrected to Mr Roskilly.

Mr & Mrs Homes was corrected to Mr & Mrs Holmes

The date of next meeting was corrected to the 12th November 2012.

It was proposed by Mr M Coles and seconded by Mr E Fletcher that the Minutes were approved and signed

107. MATTERS ARISING

108. PUBLIC DISCUSSION

PC Taylor reported the following crime figures for the summer period from 1st June to the 30th September 2012. He informed the council that they had recorded a total of just 17 crimes for this period of 4 months for St Endellion Parish.

However this does show a slight increase from last years figures, where they recorded 14 crimes for the same period.

They broke down as follows:-

June 2012 8 Crimes – 2 thefts, 2 burglaries, 2 criminal damage, 1 assault, 1 drug related. June 2011 – 6 Crimes

July 2012 6 Crimes recorded – 1 burglary, 1 theft, 4 Criminal Damages. July 2011 – 3 Crimes

August 2012 2 Crimes – 1 burglary , 1 criminal damage August 2011 – 1 Crime

September 2012 1 Crime – a burglary. September 2011 4 crimes.

Mr T Childs informed the Council that the Blue notice board by the Fish Cellar which STEER had put up, needs repainting.

Mrs Janet Chadband informed the Parish Council that she was at the meeting to hear about the Neighbourhood Plan.

Mr Harris raised concerns about PA12 07844 he felt that there is no longer any access from Leatside to the yard at the back of Leatside, and that therefore the right of access for Leatside should be extinguished.

Emma Hamley from St Kew Parish Council informed the Parish Council that she was at the meeting to listen to what St Endellion Parish Council were doing about their Neighbourhood Plan, she asked to go on the e-mailing list for agendas. Dean Lanyon urged the parish council to get the car park finished, he also asked for 24 hour yellow lines in Hillsons Close.

Mrs Penny Kirkman also asked to go on the agenda e-mailing list.

109. FINANCE

a) It was resolved that the financial statement be approved and cheques for payment were signed .

Mr Chadband From the Royal British Legion was presented with a cheque of £300 for the charity.

Mr Chadband thanked the Parish Council for the donation, he informed the council that he had been collecting for the British Legion for 16 years.

b) To review the Budget for final approval at the December meeting.

c) It was proposed by Mr E Fletcher that the Parish Council purchase snowdrop and crocus bulbs for the verges to go alongside the 2000 daffodil bulbs by Marie Curie. This was seconded by Mr R Manders and carried nem.con. Mr Fletcher informed the council that it was hoped that the Fisherman's Friends give a donation to Marie Curie, if not the Parish Council would need to consider giving a donation in lieu of bulbs. Mr Fletcher informed the Council that the School Children would plant the bulbs.

110.PLANNING APPLICATIONS AND NOTICES

PA12/07844 Separation of Moll's Yard from Leatside in order to create a separate dwelling at Moll's Yard, Mr William Bomer, 21 Middle Street, Port Isaac

It was proposed by Mr D Phelps that the Parish Council support this application, but informs Cornwall Council that Mr Harris felt that there is no longer any access from Leatside to the yard at the back of leatside, and that therefore the right of access for Leatside should be extinguished.

This was seconded by Mr M Bell and carried nem.con.

PA12/08820 Construction of livestock shed (building 2) MS & MC Parnell, Treswarrow Park Farm, Trelights, Port Isaac

It was proposed by Mr D Phelps that the Parish Council support this application. This was seconded by Mr M Coles and carried nem.con

PA/1208821 Construction of livestock shed (building 1) MS & MC Parnell, Treswarrow Park Farm, Trelights, Port Isaac

It was proposed by Mr D Phelps that the Parish Council support this application. This was seconded by Mr M Coles and carried nem.con

111. CORNWALL COUNCILLORS REPORT

Mr Gisbourne informed the Council that there is a new Leader at Cornwall Council.

Mr Gisbourne informed the council that he had voted for the increase in salary for Cornwall Councils as it is a full time job for some Councillors, however he would not be claiming the pay rise.

Mr Gisbourne informed the council that they would be setting the budget at the next council meeting.

112. COMMITTEE REPORTS

Trelights Village Green

Mr Philp informed the Parish Council that he had attended the Trelights Village Green Committee meeting on 30th October 2012. There is a vacancy for a Trelights Village Green Committee Secretary. St Minver youth band will play at the Trelights Christmas Light Switch on. They have ordered 3 Christmas Trees.

113. NEW BENCH

It was proposed by Mr M Bell that following a letter and cheque from the Port Isaac History Group the Parish Council purchases a bench to go on the Coast path between the Cornwall Council car park and Overcliff. This was seconded by Mrs Townsend and carried nem.com Mr Bell and Mrs Townsend agreed to find a suitable location for the bench.

It was also agreed to fix down the bench at Little Hill as has been moved on several occasions.

114. CAR PARK

Summary Report by Martin Bell

Mr Bell answered the following questions asked by Mr D Philp

1) Confirmation of the total cost of the work covered by the contract with Cormac Mr Bell informed the council that this was £408,989.

2) Confirmation that when Cormac have completed the contracted work, this will provide us with a fully functioning 'Pay & Display Car Park'?

Mr Bell answered: Yes

Can we have confirmation of any other fees of expenditure needed to be met by the Parish Council in constructing and completing the car park?

Mr Bell answered £6000 plus VAT for Ed Crossley and £3500 for PDP Green.

3) Confirmation that we have got borrowing approval to meet all final cost?

Mr Bell answered: we have £376,000 approved, £32,000 from Doc Martin, we need to apply for an additional £40,000 to meet current final cost. Or we can reallocate funds.

4) Confirmation that we have met all Planning Requirements?

Mr Bell answered: Yes

5) In the light of our solicitor's advice essentially saying that if we call upon Cornwall Council to invoke the guarantee, we lose all income from that time on, what is the car park sub-committee's recommendations to the Parish Council?

Mr Bell answered: The clause had been changed and he was awaiting Daniel Sproulls comments. Cornwall Council would only retain control until the amount drawn from the Loan guarantee is repaid.

6) Confirmation that the Health and Safety Statement requested by PDP Green in November 2011 has been completed and provided to them?

The Clerk replied, that PDP Green were checking to see if we had one, because if we had a Health and Safety Statement they would need to comply with it.

7) Confirmation as to whether there is any legal process the Parish Council needs to go through before setting the parking charges?

Mr Bell answered: That the Parish Council would need to set charges and apply to be in the Cornwall Council Traffic Order and set up a service agreement with Cornwall Council.

8 Confirmation that a resolution of the full Parish Council has been passed which approved the plans on which the Cormac contract is based?

Mr Bell answered: That this had been an oversight although original plans had been approved by the Parish Council the amended plans have not.

The Car Park proposals were deferred to an extraordinary meeting to be held on Friday 16th November 2012.

a) Proposals from Mr R Harris that the Parish Council appoints Cormac to build a Pay and display car park on Land adjacent to the Playing field, East of Hillison Close, Port Isaac, Cornwall in accordance with the following Plans 461.D.01.PA00, 461.D.CD01, 461.D.01.PA03 (Application no PA11/10573 Approved 28th June 2012) and authorise the Chair, Vice Chair and Clerk to sign the following Documents:

i. The construction contract with Cormac.

ii. The Section 278 Highways Act Agreement with Cornwall Council.

iii. The Deed of Drainage Easement with Cornwall Council

iv. The Loan Guarantee Agreement with Cornwall Council subject to final wording being recommendation by our solicitor

c) Proposal from Mr R Harris that the Parish Council appoints Ed Crossley Chartered Quantity Surveyors and PDP Green as consultants for the construction phase of the project

d) Proposal from Mr R Harris that the Parish Council apply to Cornwall Council for our Car park to be included in their Car Park Order

e) Proposal from Mr R Harris that the Chair and Vice Chair are given authority to negotiate and sign a contract for the collection and banking of money collected from machines at the Parish Councils Pay & Display Car Park.

115. ST ENDELLION CHURCH YARD

It was proposed by Mr D Phelps that the Parish Council writes to the St Endellion Music Festival organisers expressing concerns about the wiring of the light set up in field opposite the church. This was seconded by Mr D Philp and carried nem.com.

116. YELLOW LINES

It was proposed by Mr R Manders that the Parish Council considers feedback from Parishioners and applies for a Traffic Order for yellow lines as suggested on the plan presented at the October meeting at the earliest time the Parish Council has funds available.

This was seconded by Mr E Fletcher and carried nem.com

The Traffic Order will include Double Yellow lines at Hillsons Close at all times to be included in the plan.

The Parish Council received letters from Mr A Penny, Sharron, Ian Fuller, Michaela Benz, Bob Monk, Carol Bush, John Redman expressing concerns. The Parish Council also received letters from Port Isaac Surgery and Westcountry Housing stating they were unable to contribute towards a Traffic Order for Yellow Lines.

117. HORSE CHESTNUT

Proposal from Mr D Philp that the Parish Council applies for Planning Permission and arranges for the Horse Chestnut Tree and May Tree in Trelights to be cut down and replaced. A sign to be placed on the trees for one month to inform the residents of TRELIGHTS of the Parish Council plans. Mr Philp deferred this item to the December meeting.

118. BUS SHELTER

It was proposed by Mr R Harris that the Parish Council takes down the Bus Shelter by the Church Rooms in Port Isaac. This was seconded by Mr R Manders and carried 9/1. Mr D Philp was against the proposal. Clerk to arrange for Mr Dave Dingle to carry out the work.

119. CODE OF CONDUCT

It was proposed by Mr R Harris that the Parish Council adopts the Final 2012 Cornwall Code of Conduct for City, Community, Parish and Town Councils as presented by the clerk. This was seconded by Mr E Fletcher and carried nem.con.

120. PISCES

It was proposed by Mr Fletcher that the Parish Council provides the PISCES with a Group photo of the Parish Council. This was seconded by Mrs J Townsend and carried nem.con

121. CLERK'S CORRESPONDENCE

a) Promoting Health Information Line b)E-mail from A Penny – Yellow Lines c) E-mail from Sharron Fuller – Yellow Lines D) e-mail from Ian Fuller Yellow Lines E) E-mail from Michaela Benz Yellow lines F) E-mail Paul Griffith regarding the Jack & Jill Wall adjacent to the Footpath, Port Isaac

DATE OF NEXT MEETING

Monday 10th December 2012 at Port Isaac County Primary School

The meeting closed at 9.45pm