

Minutes of the St. Endellion Parish MEETING held on Monday 11th February 2013 at Port Isaac County Primary School, Port Isaac, at 7.30 pm.

	MEMBERS PRESENT	
	Mr M Bell, Mr R Dawe, Mr E Fletcher, Mr R Harris, Mr R Manders, Mr D Phelps, Mr D Philp, Mrs J Townsend	
	APOLOGIES FOR ABSENCE	
	Miss N Williams, Miss A Hallet, Mr M Coles	
162	DECLARATIONS OF INTEREST	
	It was proposed by Mrs J Townsend that the Parish Council grants a dispensation to all members of the Council under clause 3 of the Code of Conduct to enable Councillors to make a decision on the donation offer by Buffalo Pictures. This was seconded by Mr D Philp and carried nem.con.	
163	APPROVAL OF MINUTES	
	To approve the minutes as a correct record of the meeting held on Monday 14th January 2013	
	It was proposed by Mr D Phelps and seconded by Mr R Manders that the Minutes were approved and signed.	
	APPROVAL OF MINUTES	
	To approve the minutes as a correct record of the meeting held on Thursday 24th January 2013	
	It was proposed by Mr D Phelps and seconded by Mr R Manders that the Minutes were approved and signed.	
	APPROVAL OF MINUTES	
	To approve the minutes as a correct record of the meeting held on Monday 28th January 2013	
	It was proposed by Mr D Phelps and seconded by Mr R Manders that the Minutes were approved and signed.	
164	MATTERS ARISING	
	The Clerk asked if a suitable location had been found for the History Groups bench. Mr D Philp informed the clerk he had marked a suitable location on the map. Clerk to order bench and arrange for concrete slab to be laid.	
	Clerk informed the Council that she had a quote from Dave Dingle to demolish the bus shelter to half height. It was felt we needed 3 quotes. Clerk to get 3 quotes.	
	Cllr B Gisbourne informed the Council that he had reported the problems with the road signs in Port Isaac. When funding is available they will replace the existing signs.	
	Mr Fletcher reported that Mr D Philp and he had met with the BT Open reach Subcontractor and they would fill in the potholes and lay top soil on the entrances to Mayfield and Silvershell Roads, once the ground has dried out.	
165	PUBLIC DISCUSSION	
	Mr A Penny asked the council if it remembered his son and friends coming to a Parish Council meeting approximately 4 Years ago and asking for a skateboard ramp. He asked if the Parish Council could put some of the Doc Martin money aside for play equipment in the future. He also asked that when new Play equipment is purchased provisions are made for the 12-18 years group.	
166	FINANCE	
	a) It was resolved that the financial statement be approved and cheques for payment were signed.	
167	APPLICATIONS AND NOTICES	
	PA12/11519 Listed Building consent to repair leaking roof, removing all slates. Felt, batten and replace lead work around chimney, reuse as many slates as possible and supplement with second hand Delabole slates as necessary and re-lay existing ridge tiles. Ms A Carter, 17 Middle Street, Port Isaac, Cornwall, PL29 3RH	
	It was proposed by Mr D Phelps that the Parish Council support this application. This was seconded by Mr M Bell and carried nem.con	
	PA13/00046 Re-submission of application PA12/10278 – Proposed Construction of Garden Room.	
	Mr & Mrs T Steel, 12 The Terrace, Port Isaac, PL29 3SG	
	It was proposed by Mrs J Townsend that the Parish Council object to this application on the grounds that it will overlook neighbouring properties. This was seconded by Mr D Phelps and carried nem.con.	

	<p>PA13/007722 Proposed new dormer windows to replace existing Velux. Mrs J Burt, 23 Rose Hill, Port Isaac, PL29 3RL</p> <p>It was proposed by Mr E Fletcher that the Parish Council support this application subject to the ends of the dormer being slate hung. This was seconded by Mr R Manders and carried nem.con.</p>	
168	<p>CORNWALL COUNCILLORS REPORT</p> <p>Cllr B Gisbourne informed the council that Cornwall Council had agreed to give application PA12/04179 at 25 Church Hill. Delegated approval. Mr Gisbourne informed the Council that they did not have any choice as there was already approved Planning permission from June 1991, which work had been started on.</p> <p>Mr Bell informed Mr Gisbourne that in the design Guide for Port Isaac, it states that Balconies should not be allowed.</p> <p>Mr Gisbourne informed the council that delegated approval had been given so that the case officer could negotiate on removing the balcony.</p> <p>Mr Gisbourne informed the Council that Louise Dwelly, Head of Affordable Housing at Cornwall Council was coming to speak to St Minver Parish council on 18th March 2013 at 7.30pm at Rock Methodist Church. He invited members of the Parish Council to attend.</p> <p>Cllr B Gisbourne informed the Parish Council that Cornwall Council were meeting tomorrow to discuss the Local Plan, Renewable Energy, Council tax increase and appointment of their new Chef Executive.</p> <p>Mr Gisbourne informed the Council that Cornwall Council was hoping for a 0% tax increase.</p>	
169	<p>CHAIRMANS REPORT</p> <p>Mr Harris reported that The Clerk, Mr Bell, Mr Manders and he had a preliminary meeting at Newquay Airport with Cormac and the Parish Council consultants to discuss the start date and schedule of work for the car park. The work is due to start on the 18th March 2013.</p> <p>The draft minutes of this meeting had been circulated to Parish Councillors, prior to the meeting.</p> <p>Mr Harris informed the council that he was disheartened that the Parish Council had not been given the right to reply directly to Mr Lee's letter in the same issue of Trio.</p>	
170	<p>COMMITTEE REPORTS</p> <p>Neighbourhood Plan</p> <p>Mr Bell asked if the council was happy with the report for Trio circulated by Miss Williams. The Parish Council agreed that the report should be submitted.</p>	
171	<p>BUFFALO PICTURES</p> <p>It was proposed by Mrs J Townsend that the Parish Council consider Buffalo Pictures offer. This was seconded by Mr D Philp.</p> <p>It was proposed by Mr D Phelps that the Parish Council accepts the offer of £34,000, this was seconded by Mr E Fletcher and carried nem.con.</p> <p>Clerk to write to Mr Sproull, thanking him for his advice.</p> <p>Clerk to write to Buffalo Pictures accepting their offer, but asking if we could have the donation before the 7th July</p>	
172	<p>ALTERNATIVE CAR PARKING</p> <p>It was proposed by Mr E Fletcher that the Parish council looks into alternative car parking areas whilst work is being done on the car park. This was seconded by Mr M Bell.</p> <p>Mr Fletcher felt that alternative parking needed to be found. He suggested hiring mesh and laying it on the Playing field. He agreed to get prices on hiring mesh, and see if the Mesh suppliers would consider running a temporary car park on the Playing Field.</p> <p>Mr Bell informed the Council that he had spoken to Mr Dean Lanyon and the Carnival Committee alongside the Fishermen's Friends were considering running a temporary car park over the Easter period and may ask Byron Buse and Phil Tidey to run it.</p> <p>This item will be discussed further on the next agenda. In the meantime Mr Fletcher would look into obtaining quotes for mesh to cover the Playing field.</p>	
173	<p>FOOTPATHS</p> <p>Proposal from Mr R Manders that the Parish Council examine and, if necessary amend the Draft Trimming Schedule. This item was withdrawn to go onto March agenda.</p>	
174	<p>ANNUAL PARISH MEETING</p>	

	<p>Mr R Harris proposed that as it is an election year the Parish Council does not hold an Annual Parish Meeting. This was seconded by Mr D Phelps and carried nem.con.</p>	
<p>175</p>	<p>CAR PARK It is proposed by Mr D Philp that the council discuss and resolve action items relating to the following points concerning the running of the new Car Park. A)Arrange to ensure the PC's insurance will cover the additional risk of running our Car Park and what will be required for disclaimer signage.</p> <p>The Clerk informed the Council that we already have Public liability and Employers Liability in place, however we will need to insure the ticket machine at a value of £12,000 and loss of income up to £80,000. She has spoken to our current insurers and this will cost approximately £335 extra. .</p> <p>B)Determine the action required to discover our liability to Business Rates through the Valuation Office Agency. We have £9,750 budgeted for business rates.</p> <p>Mr Bell informed Mr Philp that he is a valuation Surveyor and he will provide the Clerk and Chair of the Finance Committee with a valuation to approach the valuation office in April. However he felt it was best to get work underway before approaching the valuation office. This will need to be discussed again in April.</p> <p>C)What arrangements are to be made for the provision of toilets. We have £2,400 budgeted for this. It was felt that a decision on this should be made when the car park opens. As the car park will be unmanned it was felt that toilets could cause a risk.</p> <p>D)What are the final arrangements for collection and banking of cash, maintenance of Pay & Display machines and issuing of fines for non display of tickets and poor parking. We have £5,000 budgeted for this.</p> <p>The Clerk informed the Council that our Car park has been included in the Cornwall Council Traffic Order. G47 have quoted for cash collection. The Parish Council need to draw up an enforcement agreement with Cornwall Council. Clerk to get a quote from AS parking who currently run the beach car park.</p> <p>E)What arrangements are proposed for the daily collection of rubbish and general maintenance including grass and hedge cutting and the purchase of suitable bins. We have £2,400 budgeted for this. Cllr B Gisbourne agreed to talk to Cornwall Council rubbish collection. It is felt that this will be Environmental Health responsibility. The Grass cutting will need to be arranged once work is completed.</p> <p>F)What additional direction and information signs/notices/maps are to be considered for our present notice boards (showing the new car park) and should we have an additional council notice board in the new car park. There is no specific budget for this.</p> <p>Mr Bell informed the Council he had spoken to Roy the manager of the Co-Op and they are considering sponsoring a Notice Board</p>	
<p>176</p>	<p>PUBLIC TOILETS It was proposed by Mr R Harris that the Parish Council responds to Bert Biscoe's letter regarding the Public Toilets. This was seconded by Mr M Bell. Mr M Bell felt that the Parish Council should invite Mr Biscoe to the next Parish council meeting and hear what he has to say, and discuss alternative options like taking over the Cornwall Council car park. Mr D Philp was concerned that Cornwall Council might actually close the Public toilets. Mr D Phelps felt that the Parish Council should not take over the toilets. Mr Gisbourne informed the parish Council that the New Road Toilets cost £12,349 per year to run. The Fish cellar toilets cost £16,563 to run. It was proposed by Mr M Bell that the Parish Council invites Mr Biscoe to the next parish council meeting to discuss this matter. This was seconded by Mr D Philp and carried. Mr D Phelps was against the proposal.</p>	<p>Clerk to contact Bert Biscoe and invite him to next meeting.</p>
<p>DATE OF NEXT MEETING ~Monday 11th March 2013 at Port Isaac</p>		

	The meeting closed at 10.05pm	
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