

MINUTES OF THE MEETING HELD ON MONDAY 13<sup>th</sup> MAY 2013 AT PORT ISAAC PRIMARY SCHOOL, PORT ISAAC AT 7:30PM

	<b>MEMBERS PRESENT</b>	
	Mr M Bell, Miss R Brogan, Mr M Coles, Mr Dawe, Mr R Manders, Mr A Penny, Mr D Phelps, Mr D Philp, Mr D Raynor, Mrs J Townsend, Miss N Williams	
	<b>APOLOGIES FOR ABSENCE</b>	
1	<b>DECLARATIONS OF INTEREST</b> Mr D Philp declared an interest in application PA13/02300.	
2	<b>ELECTION OF VICE CHAIRMAN</b> Mr R Manders proposed Mr M Coles as Chairman of the Parish council. This was seconded by Mr D Phelps and carried nem.con.	
3	<b>ELECTION OF VICE CHAIRMAN</b> Mr D Philp proposed Mr D Raynor as Vice Chairman. This was seconded by Mr A Penny. Miss N Williams proposed Mr R Manders as Vice Chairman. This was seconded by Mr D Phelps. Mr Manders and Mr Raynor left the room and a vote was taken. Four votes to Mr Manders and Four votes to Mr Raynor. Mr M Coles used his casting vote to appoint Mr Raynor as Vice Chairman.	
4	<b>APPOINTMENT OF COMMITTEES &amp; REPRESENTATIVES</b> Mr Coles asked if this item could be deferred until the next meeting so that all committees can have defined terms of reference. It was agreed that existing committee members and representatives would draw up terms of reference before the next meeting, with the exception of the Trelights Village Green, Finance Committee, Car park Committee and Fireworks committee Mr D Philp proposed Mr R Dawe and Miss R Brogan as Trelights Village Green Representatives. This was seconded by Miss N Williams and carried nem.con.  Mr D Philp proposed Miss R Brogan and Mr A Penny as the Fireworks Committee Fireworks Committee Representatives. This was seconded by Miss N Williams and carried nem.con.  Miss N Williams proposed Mr M Bell, Mr M Coles and Mr D Philp as members of the Finance committee. This was seconded by Mr D Phelps and carried nem.con.  Miss N William proposed Mr M Bell, Mr M Coles and Mr D Raynor as the Car Park Sub Committee. This was seconded by Mr D Phelps and carried nem.con	
5	<b>APPROVAL OF MINUTES</b> To approve the minutes as a correct record of the meeting held on Wednesday 3rd April 2013  The spelling of Mr Pinge's name was corrected to Mr Prins.  It was proposed by Mr R Manders and seconded by Miss N Williams that the Minutes were approved and signed.  To approve the minutes as a correct record of the meeting held on Monday 8 <sup>th</sup> April 2013  It was proposed by Mr R Manders and seconded by Miss N Williams that the Minutes were approved and signed.  To approve the minutes as a correct record of the meeting held on Monday 22nd April 2013 It was proposed by Mr R Manders and seconded by Miss N Williams that the Minutes were approved and signed.	
6	<b>MATTERS ARISING</b> Mr D Philp reported that his Neighbour had agreed to make 3 gates for the playing field free of charge and he would fix them. Miss N Williams reported that she had spoken to the bin man but he had refused to empty the gull guard bins as he was too busy. Clerk to contact environmental health.	
7	<b>PUBLIC DISCUSSION</b> Mrs Barbara Bell congratulated the Councillors on being elected and offered to help with the neighbourhood plan. Mrs Jill Macdonald raised concerns about the closure of the New Road toilets, she informed the council that she worked in a shop at the top of the village and saw coaches arriving daily, she	

	<p>informed the council that the first thing people do on arrival to the village is use the toilets. She felt that both sets of toilets should be kept open</p> <p>Mrs Helen Rule informed the council she was raising money to buy a memorial cover for the well at St Endellion in Mr Bill Dawes memory.</p> <p>Mr Ted Childs congratulated members of the council on being elected. Mr Childs raised concerns regarding the damaged signs at the top of Church Hill which have now been removed but not replaced. He informed the council that he had stopped one large vehicle coming down.</p> <p>Mr Cadwell congratulated newly elected councillors.</p> <p>Mr D Philp urged the Parish Council to support application PA13/02300 as the property keeps flooding</p>	
8	FINANCE	
	a) It was resolved that the financial statement be approved and cheques for payment were signed	
9	PLANNING APPLICATIONS AND NOTICES	
	<p>PA13/02300 Replace 3 existing softwood doors with hardwood flood resistant doors. Mr William Skelding, 8 Middle Street, Port Isaac.</p> <p>Mr D Philp left the room.</p> <p>It was proposed by Mr D Phelps and seconded by Mr R Manders that the Parish Council supports this application.</p> <p>Approvals &amp; Refusals</p> <p>PA13/01685 Single storey extension to form sun room at front of the property. Mr &amp; Mrs Rowe, 51 Fore Street, Port Isaac.</p> <p>Cornwall Council Approved this application.</p>	
10	CORNWALL COUNCILLORS REPORT	
	<p>Mr A Penny informed the Council that he had recommended 102 Fore Street, Port Isaac, for an empty property scheme.</p> <p>He had also spoken to someone in housing regarding putting more affordable housing behind Hillsons close.</p> <p>Mr Penny informed the council that he had reported the signs at top of Church hill.</p> <p>Mr Penny also informed the Council that he had reported the broken finger sign.</p> <p>Mr Penny reported the Cornwall Council election results;- 36 liberal democrats, 35 independents and 31 conservatives.</p>	
11	CHAIRMANS REPORT	
	<p>Mr Coles was newly elected so had nothing to report.</p> <p>Mr Manders congratulated Mr Coles on updating the website so quickly.</p>	
12	COMMITTEE REPORT	
	<p>Mr D Philp reported that Mr Fletcher had arranged for Cornwall Council to cut the entrances to Trelights, Port Gaverne Hill and Poltreworgy. Mr D Philp had met the workmen on site and asked them to cut back the area by the terrace, but they did not have the right equipment.</p> <p>Mr D Raynor informed the Council that he would try and fix the notice board by the co-op.</p> <p>Mr D Philp asked if it was ok to put up other village notices on the notice board. The council agreed that this would be ok if there was space.</p> <p>Mr M Bell reported that he had spoken to Dean Lanyon and they would like to create a larger football pitch so that it could be used for Saturday league games. Mr Bell suggested using some of the top soil from the car park to level out the playing field.</p>	
13	LOCAL HISTORY GROUP	
	<p>It was proposed by Mr Philp that the parish Council arranges for the History Group seat to be put on the Platt and carry out repairs on the Port Isaac Singers bench. This was seconded by Mr A Penny and carried nem.con.</p> <p>It was also agreed to fix the Little Hill bench as it keeps getting moved.</p>	
14	INSURANCE	
	It was proposed by Mr D Phelps that the Parish Council gives the Finance Committee authority to decide which insurer to go with. This was seconded by Mr R Manders and carried nem.con.	
15	TOILETS	
	<p>It was proposed by Mr M Coles that the Parish council accepts the terms in Mr Alford's e-mail proposed at the meeting with Jonny Alford. This was seconded by Mr D Philp.</p> <p>The proposal was carried nem.</p> <p>It was agreed that Parish Council gives the finance Committee authority to arrange for a portaloos to be put at New Road car park.</p> <p>Mr Bell informed the council that he was going to personally look into the issue of closing the</p>	

	disabled toilet with the Equality Commission.	
16	NEIGHBOURHOOD PLAN	
	It was proposed by Miss N Williams that the Parish Council sets up a separate NP committee with some PC members & members of the interested public. This was seconded by Mr M Bell and carried nem.con. Miss Williams agreed to write an article for trio.	
17	<p>CAR PARK</p> <p>a) Proposal from Mr M Bell that the parish Council discusses our car parking charges and decides how to proceed. This proposal was withdrawn as it is less than 6 months since it was last discussed. The clerk agreed to check with Graham Holland if we could change our charges and stay in the Cornwall Council parking order.</p> <p>b) Proposal from Mr M Bell that the Parish council discusses the service contract offered by Cornwall Council for Parking enforcement in comparison to quote from BPA and makes a decision. This item was also withdrawn. It was agreed that the finance committee should look at both these items and report back to the council for a meeting in two weeks time.</p>	
18	CLERK'S RESIGNATION	
	<p>It was proposed by Mr M Coles that following the clerk's letter of resignation the post is advertised. This was seconded by Mr D Philps and carried nem.con. Mr Coles and clerk to liaise regarding wording and hours for the advert. The clerk explained to the council that the current allocation of hours is not enough for the growing work load.</p>	
19	FOOTPATH TRIMMING	
	<p>Press and Public Excluded</p> <p>a) It was proposed by Mr R Manders that the Parish Council considers Footpath Tenders for the Inland Footpath Trimming, and decides which contractor to appoint. This was seconded by Mr D Phelps. The clerk opened the Tenders. It was proposed by Mr R Manders that the Parish Council accepts the tender from Mr D Barnes. This was seconded by Mr D Philp and carried nem.con.</p> <p>b) It was proposed by Mr R Manders that the Parish Council do not cut any of the coastal paths. This was seconded by Mr D Phelps and carried nem.con.</p>	
20	CLERK'S CORRESPONDENCE	
	The clerk read out a letter from Mr Childs asking if all Public discussion can be recorded in the minutes.	
	<p>DATE OF NEXT MEETING</p> <p>Monday 10<sup>th</sup> June 2013 at Port Isaac</p> <p>The meeting closed at 10.02pm</p>	