

Chairman : Cllr M Coles

Parish Clerk : Mrs E M Banfield
Ingleside, Mount, Bodmin PL30 4ES

**Minutes of the Council Meeting
Held 12 August 2013 at 7:30pm
Port Isaac CP School**

Present : Cllrs M Coles (Ch), D Raynor (Dep Ch), M Bell, R Dawe, R Manders, A Penny, D Phelps, J Townsend, N Williams

Apologies : R Brogan (later by e mail), D Philp – Cllr Phelps advised he would be leaving at 9pm

Also Present : Mrs E Banfield (Parish Clerk)
Members of the Public

75/13 Declarations of Interest

Cllr Penny : Planning Applications PA13/12268 and PA13/06694 (NR)
Cllrs Bell and Penny : Agenda Item 15 - Cttee Reps to PI P/F Assn (NR)

76/13 New Clerk

The new Parish Clerk was introduced to Members and welcomed into post. Thanks were extended to Mrs Uglow for all her work over the past years.

77/13 Approval of Minutes 8 July and 22 July

Corrections : 61 - the demonstration would involve an inflatable dolphin
62 - A Penny spoke to Mr Alford
71 - The Proposal was for a Pre-Application not Full Planning
74a - should read Mr Penny not Mr Coles

With those corrections Members **RESOLVED** to approve and adopt both sets of minutes

78/13 Matters Arising

55. Cllr Coles reported that the telephone number he had been given was for the Housing Department. Issue still not resolved. Cllr Coles would continue to investigate the matter and report back to Council.

Cllr Williams reported that she had met with S Crocker regarding the 'business' rubbish issue in the village. It has become clear how the problem has evolved and steps are being taken to resolve the matter. Enforcement Officers will visit businesses to explain what is required of them and the bin at Roscarrick Hill will be changed for a larger one.

79/13 Public Discussion

A number of members of the public advised that they had attended to simply observe.

Police Report : Copy left with Parish Clerk for record/filing – with meeting minutes.
Only two crimes for the past month, one remains unsolved to date. Compares favourably against last year when there were 6 crimes recorded. Responding to a question PC Taylor explained that it was unclear whether the drop was due to less drinking.

Thefts from Building Sites are prevalent.

Lighting in the car park could be a double edged sword but the Police would be keeping an eye on the situation and the public should report any 'activity' direct to them.

PC Taylor and PCSO Eggars left at 7:55pm

Mr T Childs : Mr Childs told Members his property has been hit three times in the past 10 days by vehicles and on two occasions damage has been incurred. Cormac had offered a sum of money to repair damage caused by their vehicle. Cllr Penny is doing what he can but Mr Childs asked that a much more obvious and informative sign be placed preventing attempts by vehicles to follow misdirection by their Sat-Navs in particular.

Mr Childs also pointed out work that is to begin shortly at 'The Killing House' which will possibly exacerbate the problem.

Mr C Giddins : Advised he had brought amended plans to the meeting with regard to Application PA13/01265. It transpired the amended plans had not been put through the Planning Department and Members asked the Clerk to make enquiries with the Planning Officer and the matter was deferred.

Mr Syborn and Mr Taylor : Re Headlands Hotel application. The Chairman, Cllr Coles, allowed 5 minutes in which the application could be explained to Members.

The scale has been reduced from 28 to 20 rooms with huge improvements. The Architect had tried to be sympathetic to the area/landscape.

Cllr Penny told Members that Cornwall Council encouraged applicants to make representations to Parish Councils in person and attend meetings.

Cllr Coles explained that the matter would be discussed later and Members may take the opportunity to ask questions.

80/13 Finance

Cllr Raynor advised he would contact Parc Signs regarding the notice boards which have yet to be received.

Cllr Manders suggested extending the advertising period accordingly for those who had already paid

Cllr Raynor pointed out that the 'Doc Martin' payment wasn't showing

Cllr Bell was asked if the £2984 (PDP payment) was due to changes resulting from the discovery of the water main was not as shown on the original plan. Cllr Bell was unsure and was to investigate. The Invoice was therefore to remain unpaid until his investigation had been concluded.

RESOLVED that the payment of accounts as presented be accepted and paid, with the exception of cheque number 101512 £2984 (as above) (Cheque numbers 101506 - 101518 totalling £212300.96; Direct Debit £10.01 and adjustment 50p).

81/13 Planning Applications and Notices

PA13/06694 – should read PA13/01265 : Construction of two storey rear extension , roof with addition of Velux conservation roof window in rear elevation, rebuilding of existing chimney and internal alterations.

Mr C Gidding and C Alpin 68 Fore Street, Port Isaac,

Deferred

Cllr Penny Declared Interest and left the room

PA13/01268 : Listed building consent for the construction of rear extension to kitchen, re-roof with addition of Velux conservation roof in rear elevation, rebuilding of existing chimney and internal alterations.

Mr C Gidding and C Alpin 68 Fore Street, Port Isaac

Deferred

Cllr Penny Declared Interest and left the room

PA13/06694 : Construction of two storey extension, demolish and rebuild front elevation, gable end wall and part rear elevation, replacement of roof structure and reinstatement of roof covering, enlargement of vehicular access and provision of oil storage tank.

Mr D Littlestone, 86 Fore Street, Port Isaac

Cllr Penny declared interest and left the room

Members expressed concern regarding the various aspects of this application, privacy issues, rendering a stone cottage in a conservation area, loss of 'character' being a few comments.

It was **RESOLVED** that the Parish Clerk would arrange a site meeting with the Planning Officer .

PA13/06698 : Conservation Area Consent to demolish and rebuild front elevation, gable end wall and part of rear elevation, replacement of roof structure and reinstatement of roof covering

Mr D Littlestone , 86 Fore Street Port Isaac

Cllr Penny declared interest and left the room

It was **RESOLVED** that the Parish Clerk would arrange a site meeting with the Planning Officer .

PA13/06086 : Demolition of the existing side shed and construction of a single storey extension at the rear of the main house accommodating a utility room, w.c and living room and snug.

Mr S Littlejohns, 71 Fore Street Port Isaac

Members recalled various designs submitted in the past and judged this one to be more sympathetic

It was **RESOLVED** to **SUPPORT** this application

PA13/05582 : Demolition of existing hotel and erection of a new 20 bed 2 storey hotel reusing existing car park and vehicular access with an additional drive and paths to the lower parts of the building.

Dudley Taylor Pharmacies Ltd, Headland Hotel, Port Gaverne

It was **RESOLVED** to **OBJECT** to this application

Cllr Penny abstained from voting

Major concerns were expressed with regard to the design and size/scale. Objections from ANOB and the National Trust have been noted by Members and taken into consideration ie that the site is:-

- Close to an historical burial site (Saxon) on the Main which is owned by the parish.
- Many listed and historic buildings in the vicinity owned by the national Trust.
- Overlooking and dominating the beach

And that the proposal :

- Does not accord with the NPPF with reference to ANOB's
- Is at odds with the setting and Cornish 'vernacular'
- Lack of sustainability in our Climate Friendly Parish

It should be noted that Members agree this site needs an Hotel and is fully supportive in principle, however this design, size and scale is not acceptable, it needs to be sensitive to the surrounding area. They also expressed disappointment that in this prominent and important location , no public consultation/exhibition was held.

Members asked that Planners take great care when assessing what would be allowed on this prominent and important site and expressed several opinions as to how the proposed site would be more acceptably developed.

(Subsequent to this précis of comments, a fuller response was made using Cllr Williams' report from the Council as adjacent Land Owners which can be viewed on the CC Website)

Cllr Phelps left as agreed at 9:15pm

PA13/06208 : Variation of Condition 6 (development shall be used for holiday purposes only) of E1/89/3818 dated 19/12/89 to enable long term rental of building

Dr Cliona O'Dwyer, The Linhay, Trefreock Farm, Port Isaac

Members could find no reason to object and therefore : It was **RESOLVED** to support this application

82/13 Cornwall Councillor's Report – Cllr A Penny

- Re Church Hill – Still talking to Mr O Jones, Highways Manager
- Meeting with Colin Sellars re s106 money and has been advised there is no s106 money for Playing Fields
- Has been appointed to Cornwall Council Playing Fields Association

83/13 Chairman's Report

Car Park : Forecast/projections are good, very much on course with around £32000 being taken in approx. 5 weeks. Collections from the machines had been increased as they were filling and therefore breaking down, more frequently than first thought. This action had been an 'Executive decision' under the circumstances.

The contract sum had been trimmed by taking out the figure for landscaping and the temporary works to the temporary car park contract could be put back to next year.

A Finance Meeting is needed to sort out various issues and a decision needs to be made on the 'draw down'.

Members agreed that a Finance meeting be held on 21 August at 6:30pm – Clerk to arrange.

84/13 Public Toilets

Members viewed the elevation drawing passed around by Cllr Raynor and heard that Pre Application would cost £100, Full Planning £190. If Full Planning was agreed by Members, drawings/plans would be required at a cost of around £900/£1000.

It was **RESOLVED** that a full planning application with plans/drawings be submitted
So Proposed by Cllr Raynor and Seconded by Cllr Townsend

Members then discussed the internal layout between the toilet area and retail area.

85/13 Carnival

It was **RESOLVED** that the Parish Council allows the Port Isaac Carnival Committee to use the Port Isaac Playing Field on 24 August 2013 for the Carnival
So proposed Cllr Bell and Seconded by Cllr Penny

86/13 Playing Field

It was **RESOLVED** that the Parish Clerk be given authority to have this type of work carried out without the need to wait for a meeting in order that facilities are kept in good order and attended to without delay.

Parish Clerk to check Financial Regulations and Standing Orders to see whether any amendments may be necessary.

Parish Clerk to have the swing repaired as soon as possible and place an item on the Finance Committee agenda to discuss Financial Regulations and Standing Orders.

87/13 Playing Field Association

It was **RESOLVED** that a grant of £200 be given to the association to cover the cost of printing for printing public consultation questionnaire forms and providing two drop-boxes for completed forms
So Proposed Cllr Bell and Seconded by Cllr Williams

88/13 Car Park

Cllr Bell asked that if members had objections to the planting schedule as proposed by Cornwall Council, those objections must be stated at a meeting. The Architect was paid to come up with a scheme suitable for a coastal site with indigenous plants and which was agreed by Members of the parish Council.

It was **RESOLVED** that the original planting schedule go ahead
So Proposed Cllr Bell and Seconded by Cllr Townsend

89/13 Tintagel Terrace Path

It was **RESOLVED** that, although this is owned by CC Housing Department, due the continuing failure of Cornwall Council Housing Services to clear the vegetation including nettles and bramble obstructing the footpath between Tintagel Terrace and New Road, the Parish Council sends in the Groundsman to cut it and send the invoice to Cornwall Council
So Proposed Cllr Bell and Seconded by Cllr Townsend

90/13 Planning

It was **RESOLVED** that in accordance with the proposal from Cllr Williams, two Members of the Council will visit the location of each application listed on the Planning Agendas or any that will be coming in for discussion but not actually go on the sites in order that information can be shared at the meetings.

Cllr Townsend will co-ordinate who and when

91/13 Neighbourhood Plan

- a. Cllr Williams addressed Members with regard to the Council setting up working groups and who has already been approached and invited to take part.

It was **RESOLVED** that the Parish Council sets up working groups in each of the following areas of the NDP, Housing Needs, Environment Survey, Planning, Business, Infrastructure, Leisure, Vision, Communications
So proposed Cllr Williams and Seconded by Cllr Bell

- b. It was **RESOLVED** that the Parish Council and/or working groups as appropriate walk the current building lines in the Parish in order to establish where we would consider development appropriate
So proposed Cllr Williams and Seconded by Cllr Bell

92/13 Holiday Refuse

Cllr Williams told Members that she had already been in contact with Stephanie Crocker who was looking into addressing this problem. Cllr Dawe offered to find out from Letting Agencies etc who was responsible for each property (owners, cleaners etc) to establish who was responsible for leaving the rubbish.

It was **RESOLVED** that Cllr Dawe be the Council's representative in this matter
So proposed Cllr Williams and Seconded by Cllr Bell

Further discussion by Members included the various issues this matter raised and that agencies need to be advised of when collections are made, litter/refuse clearing routines etc.

93/13 Exclusion of Press and Public

It was **RESOLVED** that the press and Public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 196) as extended by Section 100 of the Local Government Act 1972.

Car Park – Tenders to run and ice cream van

None received – and will be set aside until next year.

It was **RESOLVED that** the meeting be brought back into the public domain

94/13 Committee Reports

Cllr Manders : Footpaths. Requested the footpaths account. Schedule of cuts may be in the file. Mrs Banfield to check.

95/13 Date of Next Meeting

Monday 9 September 2013 at Trelights

The Chairman closed the meeting at 10:30pm

Signed :
Chairman, St Endellion Parish Council

Date :