

St Endellion Parish Council

MINUTES OF THE COUNCIL MEETING

Held

10 March 2014 at 19:00hrs

at

Port Isaac School

Present : Cllr M Coles (Chairman) D Raynor (Deputy Chairman)
Cllrs Cllr M Bell, R Dawe R Manders, A Penny, D Philp, N Williams

Apologies : Cllrs R Brogan and D Phelps

Also Present : Mrs E M Banfield (Clerk to the Council),
Mr Syborn (Syborn Atkinson – invited speaker)
14 Members of the Public

211/13 Housekeeping and Chairman's Report

(i) The Chairman explained to all those present where the toilets, fire exits etc were located and advised there were no local hazards

(ii) Chairman's Report : Cllr Coles advised he had little to report having been away for some weeks but noted to Members that a letter had been received from a solicitor with regard to an alleged accident/incident at the pathway to Trewetha adjacent the park/car park.

With regard to the Casual Vacancy, no candidates had come forward and this would be readvertised.

The Village Hall Committee required a Member of the Council to sit on the committee and Members were asked to consider this post

Clerk to deal with the matter and insurance company

Clerk

Next Agenda

212/13 Apologies for Absence

Apologies had been received from Cllrs Brogan (Work commitments) and Phelps (personal)

213/13 Declarations of Interest and Dispensations :

No declarations were made and no dispensations had been requested.

214/13 Public Forum

Mrs Bell spoke for Dean Lanyon regarding the Playing Field Committee advising that a bank account had now been opened and the cheque from the Council is banked. The committee's long term plan is to cover the play area with equipment and provide changing rooms and WC's. Going on, Mrs Bell told Members that they (the committee) can start applying for grants and are looking for match funding from the Council and suggested the Council could 'take over the reigns'. The school is making much use of the field (3 times/week during term time) however lines are not painted. Turf is not of a good standard and Cormac appear not to be inspecting the field where inconsiderate and irresponsible dog walkers are leaving their dog's mess, not cleaning it up. People need to be told she said.

PC Taylor advised there has been no crime for February – the same as last year, therefore no written report had been provided to the Clerk.

PC Taylor left at 19:10hrs

A number of Members of the public had attended to support the Council in its opposition to the Solar Farm. Information was distributed supporting the objection.

One member of the public had attended to hear the presentation for the Headland Hotel

Mr Harris spoke of the daily collections of refuse keeping the village tidy but voiced concerns that this service could be reduced.

215/13 Planning

Presentation by Mr Syborn of Syborn Atkinson regarding the Headlands Hotel Project

Information sheets were distributed to members of the Council and those members of the public present. The sheets outlined revisions of last year's proposals and Mr Syborn explained the details to Members. Plans were distributed so that both the public and Members could see the proposals.

**Cllr Penny
arrived at
19:20hrs**

Cllr Williams requested a public consultation and offered to assist with regard to advising locations. Mr Syborn agreed and thanked Cllr Williams for her offer.

It was noted after Mr Syborn's departure that the School hall would be the best location for the consultation.

Applications :

Plan A : **PA14/01003** – Proposed sub-division of existing dwelling to form 2 ground floor retail units for A1 and A2 use and 2 residential flats
29 New Road, Port Isaac

Supported

Approvals : **PA13/11360** – 86 Fore Street

Noted

Appeal : **PA13/04287** – Proposed photovoltaic (PV) farm with a capacity of up to 6MW at Treswarrow Farm

Members discussed this matter; Cllr Bell told Members that a professional response/objection needs to go in from the Council
RESOLVED that a sum no greater than £500 be allocated to spend on a professional report to put the Council's objections into a report for submission to the Appeal.

So proposed Cllr Williams Seconded Cllr Bell
Mr Barfoot to be contracted by the Council.

216/13 Minutes of Previous Meeting

It was noted that Cllr Dawe was listed as both attending and absent with apologies. Minutes to be amended to remove his name as attending.

With this amendment it was **RESOLVED** that the minutes of the meeting held 10 February 2014 having previously been circulated were taken as read, adopted and signed as a true record.

So proposed Cllr Raynor Seconded Cllr Williams

217/13 Matters Arising

201/13 Public Toilets : Cllr Raynor asked Cllr Penny for an update. Cllr Penny explained he had spoken to Scott Sharpe and advised further that Jon James will only carry out a basic refurbishment of the toilets and suggested the Council apply to the Devolution Fund for assistance for other works (a turnstile would not be part of the refurbishment for example).

Members agreed something needed to be done to demonstrate the need for a grant from this fund but no solution was suggested.

Signs : Whilst not a matter from the previous minutes, it was noted that all the signs are still awaited from CC

202/13 Grass Cutting Contract : Cllr Penny told Members that the F&CP Committee needed to note any significant changes in specifications for contracts citing the change from 3 years to 1 year as a point .

It was however pointed out that as a new contract and also that Cornwall Council only offered a one year contract, the Parish Council could not offer a longer term.

218/13 Committee Reports

Finance and Car Park Committee : RESOLVED that the minutes of the meeting held 19 February 2014 having been circulated to Members prior to the meeting be taken as read, adopted and signed as a true record.
So proposed Cllr Raynor and Seconded by Cllr Bell
Committee Recommendations

RESOLVED that the Council place its own advisory board outside the New Road Car Park stating 'When Full, Use The Main Car Park'. **Clerk**
So proposed Cllr Bell and Seconded by Cllr Raynor

219/13 Payment of Accounts

A query regarding the retention figure for Cormac raised debate. The work is not yet complete and therefore the final payment is not yet due. Cheque to be withheld. **Cllr Bell to look into this matter.**

RESOLVED that with the exception of cheque number 200160 in the sum of £8742.19, the accounts paid (cheque number 200155 totalling £1046.11), accounts to be paid (cheque numbers 200156-200159 and 200161-200162 totalling £1774.34) be accepted/paid and Direct Debit(s) noted. Total expenditure £2830.46.
So proposed Cllr Raynor Seconded Cllr Bell

Bank Balances were noted as Community Account £126777.38 and the Business Money Manager Account £23812.19 as at 28 February 2014.

220/13 Outside Committees and Members Reports

(i) *Community Network* : Cllr Penny advised that the next meeting would be held on Thursday 13 March 2014 at 19:00 hrs. Members attending this meeting would be Cllrs Coles, Williams, Bell, and Penny.

(ii) *Neighbourhood Plan* : Cllr Williams explained she had had a meeting with the business group and reported that Group Leaders are not delegating work – reports are not ready.

There was no news with regard to The Community Energy Plan. It had been acknowledged that the Plan for St Endellion did not need to be as 'heavy' as St Minver's. Cllr Williams is expecting forthcoming guidance on 'paring down'

221/13 Membership of CPRE (Campaign for the Protection of Rural England)

Cllr Penny asked for clarification of the acronym 'CPRE' and was told it stood for the Campaign for the Protection of Rural England. Cllr Penny asked that acronyms not be used in the minutes.

Cllr Williams spoke to Members about the usefulness of the Council becoming a member of this organisation and Cllrs Bell and Coles agreed, stating that their resources would be very helpful.

RESOLVED that the Parish Council apply for Membership at a cost of £29 per annum

So proposed Cllr Williams and Seconded by Cllr Manders

Clerk to complete form

222/13 Gull Proof Sacks

Cllr Williams reminded Members of how this matter had come about and suggested the Council purchase posts to designate an area for rubbish and sacks in order the sacks could be attached to the posts. Cllr Williams acknowledged that each household would need to be contacted regarding permission to carry out this project.

In the meantime it was agreed that 50 Gull Proof Sacks be purchased but that the whole project (posts etc) would need to be costed and put to the Finance Committee.

RESOLVED that 50 Gull Proof Sacks be purchased
So proposed Cllr Williams and Seconded by Cllr Penny

Cllr Williams to send contact details to Clerk for ordering

Swings : The Clerk was asked to pass the quotes she had obtained to Cllr Bell who was to hand them over to Mrs Bell and Mr Lanyon for them to suggest which design they preferred.

Mr Lanyon and Mrs Bell

223/13 Confidential Matters : RESOLVED that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)

Grass Cutting Contract : The envelopes were opened and noted but due to time constraints and the amount of work involved regarding calculations for each part, it was **RESOLVED** that Tenders were to be dealt with at the Finance Committee Meeting where Executive Powers were conferred on Members to decide the outcome.

So proposed Cllr Bell and Seconded by Cllr Manders

The Clerk was asked to draft a report based on the calculations tendered to the Finance Committee.

Car Park Catering Facility : It was **RESOLVED** that, having had to abandon the idea of a 'catering facility' in favour of an ice cream van and that the Clerk had contacted Kelly's of Bodmin as requested and advised the financial offer made, Kelly's of Bodmin be notified that their offer was accepted.

So proposed Cllr Bell and Seconded by Cllr Williams.

Staffing Matters : All matters previously noted to Members were **RESOLVED** and are listed accordingly

- | | | |
|-------|-------|--------------------------------------|
| (i) | Bell | Proposed Cllr Raynor Seconded Cllr |
| (ii) | Philp | Proposed Cllr Bell and Seconded Cllr |
| (iii) | Philp | Proposed Cllr Bell Seconded Cllr |
| (iv) | Coles | To be arranged by Cllrs Raynor and |
| (v) | | Clerk to sort out the issues |

224/13 Correspondence

Cllr Bell asked that Members note he had received correspondence from the Valuations Office Agency regarding Business Rates for the Car Park. He needs now to submit data and evidence supporting the Council's case.

1. Zurich Municipal : Offering a quote
2. Complete Weed Control : Offer of Service
3. Wicksteed Playscapes : Sales leaflet

4. Letter from Mr Harding regarding lack of open toilet facilities at New Road Car Park and harbour – reply sent advising to Contact CC
5. Temporary Road Closure Notifications :
Between Gutt Road and Tregarden Lane 24 – 28 March (19:00-07:00)
– Patching Works
Port Gaverne Hill, 4 March – 4 June (24 hrs, weekends included) –
collapsed retaining wall
6. Reply from Mr Jones re request to allow Land Surveyor onto
Treswarrow Farm for the Parish Council.
7. Cheque payment from C.Cllr A Penny : Grant for Playing Fields
8. Landscape and Amenity : product update
9. Cornwall County Playing Fields Ass'n : Request from Chairman for
donation

**Order for
Basketball post
placed**

All other correspondence has been received by e mail and forwarded to Members for information.

225/13 Items for Next Agenda

- the leat. Cllr Williams to report back regarding
- Slate Quay, Port Gaverne – Barrier
- Benches - cleaning

226/13 Date of Next Meeting

Full Council 14 April 2014 at 19:00hrs – Port Isaac CP School
Finance and Car Park Meeting – 19 March at 18:30hrs, Port Isaac School

The meeting closed at 21:30hrs.

Signed as a True and Accurate Account :Date

Cllr M Coles, Chairman St Endellion Parish Council