

# St Endellion Parish Council

## MINUTES OF THE ANNUAL MEETING OF FULL COUNCIL

held

15<sup>TH</sup> May 2014.

at

Port Isaac CP School

The Meeting opened at 7pm.

Present : Cllrs. M. Coles (Chairman) D. Raynor (Vice Chairman) R. Dawe  
M. Bell, A. Penny, D. Philp, N. Williams, R. Manders, R. Brogan.

Apologies: Cllr. D. Phelps.

Also Present: Mrs S. Theobald (Locum Clerk)

- 1/14 Housekeeping: The Chairman explain to all those present where the toilets, fire exits etc. were located and advised there were no local hazards.
- 2/14 Election of Chairman: Cllr. Raynor proposed Cllr. Coles be returned as Chairman of this Council. This was seconded by Cllr. Philp. On a show of hands this was agreed unanimously. Cllr. Coles signed an 'Acceptance of Office of Chairman'  
Cllr. Penny proposed Cllr. Raynor be returned as Vice Chairman of this Council. This was seconded by Cllr. Philp. On a show of hands this was agreed unanimously. Acceptance of Office signed.
- 3/14 Apologies: As stated above.
- 4/14 Declarations of Interest and Dispensations:  
There were no Declarations of Interest and no Dispensations applied for.
- 5/14 No members of the public were present.  
Cllr. Penny offered his report as Cornwall Councillor of this Ward. It was reported that the 'Blue Flag' system of beach excellence was now to be known as 'The Seaside Award' and was to be judged by standards set by 'The Keep Britain Tidy' organisation.  
Cornwall Council had in place a £20m fund to bring empty properties back into use and available for habitation. At this time some 188 properties had been identified as suitable to receive funding under the scheme.  
Chairman's Report: Cllr. Coles requested an update on the fitting of the new 'When full' car park signs and was told this was in hand.  
He further asked what progress had been made to install wooden posts in the Main Car Park to deter drivers from parking on the grass. Cllr. Dawe had this matter in hand and would expect to place these posts the week following this meeting. Cllr. Coles requested that the re appointment of committees be placed on the next Agenda and pointed out that a representative from this Council should be decided upon, to sit on The Village Hall Committee, with another member to act as Council representative at CALC meetings.  
Cllr. Coles asked that the Clerk confirm the terms upon which Kelly's Ice Cream would trade from the Car Park.

No Police were in attendance but had sent a report which showed no crimes reported in the month of April. Report filed with these Minutes.

- 6/14 Planning: The following Planning Applications were Noted and a response notified to Cornwall Council.  
PA14/02226 Demolition of existing garage. Erection of replacement garage/stores area. Demolition of existing single and two storey rear extensions to house and erection of new two storey extension. Addition of porch to front. Cllrs. Coles, Philp, Phelps, Raynor, Williams and Penny met to discuss this application. Cllr. Penny Declared an Interest and left the room. It was agreed to support this application, with conditions.  
Cllr Philp abstained from the vote. The front door to be retained in the present position and request that the erection of a new garage/store area not be granted as it was noted that a small, obscure glazed window was in evidence suggesting use as a bathroom and the whole suggesting use as accommodation.  
PA14/04128 Notification to Fell and clear overgrown trees and shrubs to the South of the property consisting of Cherry, Willow and various other small trees within a conservation area. Khandalla, Roscarrock Hill, Port Isaac. Concern was expressed over the instruction that 'there is no need for Council to submit comments as the decision would be made under delegated authority'.  
It was felt that this is a site of natural interest and provided a home for various species of nesting birds, as such any 'clearance' should be given due consideration before any decision is reached. Clerk to speak to Planning Officer.
- 7/14 Planning Decisions Received: It was NOTED that the application on 24, Silvershell Road had been Approved by Cornwall Council.
- 8/14 It was proposed by Cllr. Williams, seconded by Cllr. Dawe, that the Minutes of the meeting held on 14<sup>th</sup> April 2014, having been previously circulated and taken as read, be adopted and signed. Agreed unanimously.
- 9/14 Matters Arising from the Minutes of the meeting held on 14<sup>th</sup> April 2014: Cllr. Manders asked if the meeting in the Village Hall, a planned public consultation with reference to proposed development of The Headland Hotel, had taken place, as, on his arrival, no one appeared to be around. He was assured it had taken place but had finished before the expected time owing to the limited numbers of public attending.
- 10/14 Committee Reports:
- a. Finance and Car Parks: Acceptance of the report of the committee meeting was proposed by Cllr. D. Raynor, seconded by Cllr. Philp. All agreed.
  - b. It was Resolved that two, green litter bins, with ground fixing kit, be ordered by the Clerk Cllr. Raynor proposed, seconded by Cllr. Brogan. Agreed unanimously.
  - c. Adoption of revised Standing Orders was proposed by Cllr. Raynor, seconded by Cllr. Manders. Carried unanimously. All Councillors received a copy of these Standing Orders.
  - d. It was Resolved to accept the quote received from A1 Trees Surgery and Ground Maintenance for grass cutting in and around Trelights. So proposed Cllr. Philp, seconded by Cllr. Penny.
  - e. It was agreed that no increase in prices at the cemetery would be implemented at this time.

- f. It was reported by Cllr Raynor that the hand rail and bridge at Slate Quay had now been repaired and all debris cleared away. Council thanked Cllr. Raynor for this initiative. The possibility of fitting a hand rail along the slope at Slate Quay to be left with the Clerk to investigate further.
  - g. It was proposed by Cllr. Raynor, and seconded by Cllr. Manders, that the new signs quoted for by Atlantic Signs be made as soon as reasonably possible and fitted forthwith. All agreed.
- 11/14 Payment of Accounts: Owing to lack of information the Clerk had not produced a schedule of Payments for the meeting but sought agreement to pay the outstanding invoices in her possession. This was agreed. Accordingly £2,458.56, cheque numbers 200174 to 200177, was paid to cover all outstanding invoices. As the Clerk had not had access to the bank statements there was no reconciliation at this time but the statements handed to her by the Chairman showed a balance of £143,843.78 in the Community account and £23,816.35 in the Business Money Manager Account. The Clerk reported that the Annual Return for the Financial year 2013 / 2014 was now complete, all Variances Justified (copies supplied to Councillors) and asked that Council adopt and approve this statement. Approval proposed by Cllr. Bell, seconded Cllr. Philp. Agreed unanimously.
- 12/14 Public Toilets: Cllr. Coles reported that negotiations with Cornwall Council over the transfer of ownership of Roscarrock Hill and New Road Public Toilets had stalled and that he would be appealing to CC to expedite matters with all speed as the budget reserve for the continued temporary management of these toilets was fast running out.
- 13/14 Car Parks: As at 10/14 above.
- 14/14 Play Area: Cllr. Bell was handed the RoSPA Report just received. Clerk to obtain further quotes for the supply and installation of a four bay, timber construction swing, to include safety surface.
- 15/14 Grass Cutting: Trelights. As at 10/14d above. Clerk to confirm contract with A1, also request that in future A1 operatives be required to inform the Clerk when they expected to be working 'in Parish' by text or e-mail.
- 16/14 Coast Path: As at 10/14f above.
- 17/14 Neighbourhood Plan: Cllr. Williams would meet with CRCC to progress the NP. A working group meeting was to be called on 27<sup>th</sup> May 2014 in the school, Clerk to book school premises.
- 18/14 Standing Orders: As at 10/14c above.
- 19/14 Signage: As at 10/14g above.
- 20/14 Matters of Public Interest / Items for Agenda:  
The Clerk asked if, in light of all the help Ms. Sedgwick had given this Council, for which she refused to make a charge, a suitable gift should be purchased to show this Council's appreciation of all her hard work. Agreed. Clerk to purchase a suitable gift up to a ceiling of £60. Cllr. Williams felt it would be appropriate for this Council to make a donation to the Alzheimer's Society in memory of Elizabeth Banfield. This suggestion was seconded by Cllr. Bell and agreed unanimously. It was agreed that two new seats be purchased to replace those lost during Winter storms on The Platt. Clerk to obtain costs.

There being no further business, the meeting closed at 9pm.