



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE FULL COUNCIL MEETING  
HELD IN PORT ISAAC SCHOOL  
MONDAY, 14<sup>th</sup> SEPTEMBER 2015 @ 7pm**

Present:	Cllr. Raynor (Chairman) Cllr. Manders Mrs Thompson (Clerk)	Cllr. Bell Cllr. Penny (CC/PC)	Cllr. Collings Cllr. Williams
Minute	AGENDA ITEMS	Action	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised them of exits, local hazards, location of WCs, etc.</p> <p>Mrs Barbara Bell spoke regarding PA15/07227 (178b/2015). She said the applicant states that the construction access to the site is off Fore Street but she is exploring the use of the private Coastguard lookout lane between the bus shelter and the Pea Pod public 'phone box. This lane serves her house and three others. It is a 999 Emergency Service vehicle exit. The Coastguard auxiliary cliff rescue team use the turning area at the top to abandon their vehicles when there is a 999 call out and all the house owners are very careful about preventing their visitors from leaving cars there. The exit onto the junction of the New Road blind bend, Back Hill and Fore Street is the busiest in Port Isaac and large numbers of visitors congregate there, waiting to board coaches.</p> <p>She asked the PC to support the local Senior Coastguard, Mr Kenny Richards, who has objected to its use by this developer and request CC to impose a planning condition explicitly stating the Coastguard Lane must not be used for access to 91 Fore Street because it is an Emergency Service assembly area and exit.</p> <p>Mrs Bridget Sidney (another home owner whose property is served by the lane) agreed with Mrs Bell. She said she feared vans would be parked thereby blocking access to the Coastguards. She asked for a condition to be imposed on any planning permission. She said it belongs to the Coastguards and households in the area only have right of way access.</p> <p>Mrs Barbara Bell gave a report regarding 183f/2015, she said what is needed is an extra large dog bin at Mine Pit corner. Cllr. Williams said this had been actioned by Cormac that very day.</p>		
173/2015	<u>Apologies for Absence</u> – Cllrs. Coles, Dawe and Phelps (all with personal commitment) and Brogan (ill health).		
174/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Bell in 178b/2015.</p> <p>b. <i>Non-registerable interest</i> – none.</p>	Clerk	

	<p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
175/2015	<u>Casual Vacancy</u> –	
176/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 10<sup>th</sup> August 2015, <b>AGREED</b> as a true record.</p> <p>b. <i>Finance and Car Parks Committee Meeting</i> – inquorate.</p> <p>c. <i>WC Committee Meeting</i> – 26<sup>th</sup> August 2015, <b>AGREED</b> as a true record. Mrs Margaret Prout to be invited to a future Full Council meeting to explain her proposals for Trelawney Garage.</p>	
177/2015	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Cllr. Raynor said there had been a problem in the car park with people parking below the bund on the overflow car park, which is highly dangerous. New signs asking motorists not to park there had been ignored. Hydroseeding had been carried out on the car park bund. Four bins had been delivered and are ready for installation. Two complaints had been received i.r.o. parking enforcement charges.</p> <p>b. <i>Police</i> – PCSO Drennan sent her apologies and a written report (copy on file). Concern was expressed regarding the instruction from Senior Police Officers to withdraw attending PC meetings and instead <u>endeavour</u> to attend Community Network Panel meetings.</p> <p>Cllr. Penny said at the last Wadebridge and Padstow CNP meeting, the PCSOs present had given an <i>undertaking to attend</i> CNP meetings. The Clerk to check the Minutes, when available.</p> <p>The Clerk to send a copy of the paragraph in the police report, regarding parking enforcement to Mr Gisby, CC.</p> <p>c. <i>County Council</i> – Cllr. Penny reported the sad news of the death of Mr Richard Cook, Vice Chairman (and Founder Member) of the Fireworks Committee. Cllr. Raynor passed him some insurance information relating to the Firework display.</p> <p>Cllr. Penny said the footpath in Trelights leading to Marshals Way is very weedy and needs to be added to the spraying regime.</p> <p>There is a proposal to replace the 15m pole at Trenance (past the caravan) to replace it with a 30m pole. This should benefit telecommunications at Trelights, but will not benefit the bottom of Port Isaac.</p> <p>He had raised the future of the fish cellars with CC's Portfolio Holder, so that he is aware of the issues.</p> <p>Footpath No. 36 has a defective footbridge, which is due for renewal within the month.</p> <p>Overgrown trees are causing problems for the bungalows in Mayfield Close. He asked if anyone knew who owned the lane. Cllr. Collings said a sub-station is served by this lane. Cllr. Bell said the land in question should be registered and he will check the Land Registry.</p> <p>Cllr. Penny had received a complaint about delivery traffic outside the Co-op and suggested asking the Co-op Manager to arrange not to unload from the road.</p> <p>Cllr. Bell asked about CC's policy for re-housing 'at risk' individuals. Cllr. Penny will clarify the situation.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Bell</p> <p>Clerk</p> <p>Cllr. Penny</p>

	<p>d. <i>St Endellion Coastal Community Team (CCT)</i> – Cllr. Bell reported the CCT was about to go out to bids to appoint a Community Economic Plan Consultant and the draft criteria had been drawn up. However, it is now on hold pending receipt of the expected DCLG template. A Meeting will be held between 7<sup>th</sup> and 10<sup>th</sup> October 2015. He will be speaking to Mr Chris Pomfret, regarding Chairing the CCT.</p> <p>e. <i>Wadebridge and Padstow CNP</i> – meeting held on 10<sup>th</sup> September 2015. Cllr. Raynor said the main topics had been the withdrawal of the police attendance at PC meetings and section 106 payments. Concern was expressed as to what had become of the affordable housing element of developments at Port Gaverne and Trelights.</p> <p>f. <i>Community Emergency Management Plan</i> – Cllr. Penny reported the Village Hall had set the date of 5<sup>th</sup> October 2015 for the first meeting and an initial committee had been set up.</p>	
178/2015	<p><u>Planning Applications</u> –</p> <p>a. <i>PA15/06999, Spindrift, 36 Trewetha Lane, Port Isaac</i> – demolition of existing dwelling and erection of replacement dwelling. Members voted unanimously to <b>SUPPORT</b> this proposal. However members note the use of “Weatherboarding”, and dislike the use of this material as it is not in the local building vernacular.</p> <p>b. <i>PA15/07227, 91 Fore Street, Port Isaac</i> – demolition of existing house and construction of new house. Cllr. Bell had declared an interest and left the meeting whilst this item was discussed. Members voted unanimously to <b>SUPPORT</b> this proposal, however the request the LA seeks a full construction plan, due to the site specific difficulties of works and the proximity of the site to holiday letting properties to include details of preparation of access track, plant usage, disposal/storage of spoil, traffic management plan for control of traffic at the Fore St access, hours of work, notice of works schedule for neighbouring properties, hours and period of works.</p> <p>c. <i>PA15/07383, 71 Fore Street, Port Isaac</i> – removal of 1 Monterey cypress. NFA as this is an application for works to trees in a Conservation Area and will be decided under delegated powers.</p> <p>d. <i>PA15/07602, Orange PCS Ltd Telecommunications Mast, Cor 77 Port Gaverne</i> – installation of 4 no. microwave dishes on the existing tower, replacement of an existing equipment cabinet with 2 no. new radio equipment cabinets and development works ancillary thereto. Members are in support of this proposal in the hope it improves mobile ‘phone reception.</p>	<p>Cllr. Williams / Clerk</p> <p>Cllr. Williams / Clerk</p> <p>Cllr. Williams / Clerk</p>
179/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA15/04812, 5 Rose Hill, Port Isaac</u> – reconstruction of dormer window. Reinstatement of chimney stack previously removed. Addition of lean-to store.</p> <p>ii. <u>PA15/05364, 57a Fore Street, Port Isaac</u> – change of use of garage to living accommodation and associated external works.</p> <p>iii. <u>PA15/06703, Land North of Kosylund, Marshalls Way, Trelights</u> – change of use of land from agricultural to garden within residential curtilage and erection of a new boundary wall.</p> <p>iv. <u>PA15/07383, 71 Fore Street, Port Isaac</u> – removal of 1 Monterey cypress. CC had decided not to make a TPO. <a href="#">See 178c/2015</a>.</p>	

- b. *Planning Applications Refused by CC* – information only.
- i. PA15/03188, 8 The Terrace, Port Isaac – demolition of existing single storey garage and erection of new two-storey house in the garden of 8 The Terrace using existing vehicular access off Tintagel Terrace.
- c. *Planning Applications Withdrawn* – information only.
- i. PA15/04758, Land South West of 30 Tintagel Terrace, Port Isaac – proposed conversion and extension of garage and workshop to boathouse, garage, storage and associated works.
- d. *Enforcement Cases* –
- i. EN15/01014, Land North East of Port Gaverne Hotel – levelling of the land and importation of hardcore to create a car park for customers of the Port Gaverne Hotel. A large caravan and shipping container had also been brought onto site. Case officer – Serena Wearne. A Personal Circumstances Questionnaire (PCN) had been sent to the landowner and CC is currently awaiting its return.
- ii. EN15/01190, Harbour Heights, Rose Hill, Port Isaac – alleged non-compliance with approved plans. New access track and parking space created. Case officer – Serena Wearne had spoken to the landowner who had agreed to regrade the track and get the access onto Rose Hill stopped up. Deadline to complete this work was the beginning of September. To date this hadn't been actioned and Cllr. Williams with speak to Ms Wearne.
- iii. PA15/01293, 15 Fore Street, Port Isaac – new agricultural style storm door to the exterior of the existing house, on the beach facing side of the listed building. Case officer – Tammy Burden.
- e. *Paperless Planning* – Minute 157d/2015 refers. A £700 grant from CC had been promised to assist PCs to purchase the necessary equipment. Members consider the logistics of operating the new system. Cllr. Williams proposed the purchase of an i-pad with Bluetooth, linked to the school's projector. Cllr. Raynor will check with the school if this is possible. Cllr. Bell said it would be better to purchase an A3 printer and have hardcopies. Cllr. Raynor said the planning lead should be responsible for downloading the applications. Deferred to the October meeting.
- f. *Planning Response Policy* – Minute 114c/2015. At the August meeting, this draft policy was withdrawn until the Clerk had written to all local building firms [*a list had since been provided and this instruction carried out*]. The Head of Development Control. Mr Phil Mason, CC had made these comments:
- i. Points 2.1.1 – 2.1.4 are issues that can be considered as part of the planning process. However, whether or not we apply them would be a matter to be considered on an individual basis as part of the assessment of each planning application. Therefore, if reasons / evidence to support your recommendations could be provided in each case this would be helpful.
- ii. Point 2.1.5, this is a matter that would be controlled outside of the planning process
- Responses from two local builders, Messrs John McDonnell and Kevin Honey had been received and were read to the meeting.
- Cllr. Penny said this policy wasn't intended to apply to every building project, but (for example) the proposed developments at 91 Fore Street and Trelawney Garage.

Cllr. Williams

Cllr. Raynor

Clerk

	<p>Cllr. Williams said it was a good idea to have a policy, but it was never intended to be a blanket policy. She said Members could decide if a particular development would benefit by coming under the policy.</p> <p>Cllr. Manders said it was fine to have a policy of recommendations, but Members cannot stipulate in detail how a development is run.</p> <p>Cllr. Bell said he had taken legal advice regarding the wording of the policy from a personal friend. His advice was that each case should be looked at on an individual basis. Cllr. Bell said he was concerned about the legal implications and did not believe there is a need for such a policy. He said the Council should seek its own legal advice before continuing with this proposal.</p> <p>Cllr. Collings said he didn't like the fact it was a written policy. Each case should be judged on an individual basis.</p> <p>Cllr. Penny said a written policy could become part of the pre-application stage.</p> <p>Cllr. Williams had spoken to Mr Julian Harris (builder), who had explained that the points contained in the policy are considered as a matter of course by the developer.</p> <p>Following the advice from Mr Phil Mason, it was <b>RESOLVED</b> to consider each case on its own merits. The Clerk to advise Messrs Honey and McDonnell.</p> <p>g. <i>PA15/05860, Boskensa, Port Isaac</i> – Members had objected to this application, but the case officer, Ms Sarah Stevens, is minded to approve it. Members <b>RESOLVED</b> to request that this application is decided by CC's Planning Committee. Cllr. Bell will attend and represent the PC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Bell</p>
180/2015	<p><u>The Main Car Park</u> –</p> <p>a. <i>Barrier</i> – Members considered a communication from Mr Mark Rea, PDP Green Consulting Ltd. i.r.o. the car park barrier. Cllr. Penny said he had inspected the site and found no obvious problems. Cllr. Bell said there were some hairline cracks. Members felt this was a professional error by PDP. It was <b>RESOLVED</b> to grant Cllr. Bell authority to deal with Mr Rea over this matter.</p> <p>b. <i>Tree and Bulb Planting</i> – Members will organise a working party to plant bulbs and trees in late October / early November. It was hoped to arrange delivery of the trees for Friday 6<sup>th</sup> November. Cllr. Raynor will purchase some bulb planters. Cllrs. Penny and Raynor will install the new litter bins as soon as possible.</p> <p>c. <i>Gate to Field Below the CP Extension</i> – it was <b>RESOLVED</b> to provide gates either side to prevent vehicular access and to authorise the Clerk and Cllr. Raynor to have this done as an emergency item.</p>	<p>Cllr. Bell</p> <p>Clerk</p> <p>Cllr. Raynor</p> <p>Cllr. Raynor / Clerk</p>
181/2015	<p><u>Neighbourhood Plan</u> – Cllr. Williams reported the Landscape Character Assessment (LCA) training had been carried out, with a group of volunteers. She explained how this would work. She illustrated how Landscape Character was assessed for the Roseland NP, which has much in common with St Endellion in terms of developmental pressure. However, Roseland did not complete the Capacity and Sensitivity element of their LCA. She said due to the ANOB she felt this would be a vital part of our Plan.</p> <p>Due to a misunderstanding she did not have the Housing Needs Assessment (HCA) Précis she had prepared for members. (Cllr. Raynor had requested an addition be made to the agenda of the 23<sup>rd</sup></p>	<p>All Members</p>

	<p>September to include this item.) Our HNA assessment commissioned as part of our Locality bid by AECOM and identified need for 80-90 new dwellings for the parish in the duration of the Plan to 2030, less what had been built since 2011. However the number of houses needed to be assessed against the LCA in terms of capacity, which illustrates how vital a part of the process preparation of a LCA is. Cllr. Williams will be pleased to hear from those who wish to volunteer assistance in this process. She had contacted those who attended the workshop to request availability to initiate the process, and also contacted one of the volunteers with a useful professional background to request he leads the project. His response is awaited.</p>	
182/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Yellow Lines</i> – the plan for the yellow lines scheme had been submitted to Mr Neil Grigg, Cormac, who had subsequently sought clarification on some aspects. A plan of the proposal was circulated and it was <b>RESOLVED</b> to cease the yellow lines at 'Cranstoun'. With this amendment, the other planned works to go out to consultation.</p> <p>b. <i>Site Meeting</i> – Members considered the following from Ms Rachael Tatlow, CC regarding:</p> <p>i. <u>Traffic Calming Build-out</u> – to install a build out which includes the requisite priority signing with bollards, the removal of existing centre lines and the provision on new give-way markings is estimated at £1,908.68. As the build is located within 50m of a system of street lighting the priority signs will need to be illuminated which incur an additional cost. These costs will be in addition to design fees to deliver such a scheme which are likely to be in the region of £4,000 to consult and issue a works package.</p> <p>ii. <u>Trewetha</u> – scheme to reduce the speed of traffic.</p> <p>iii. <u>Main Car Park</u> – see 191/2015 below.</p> <p>It was <b>AGREED</b> to defer this to the October meeting.</p> <p>c. <i>Pentus Wall and Cellars</i> – following a meeting with Ms Anna Druce, Members considered applying for a "Community Right to Bid" for the private cellars under the Pentus Wall. Deferred to the October meeting, to allow time for Cllr. Raynor to seek the written views of the Harbour Commission.</p> <p>Noted the Community Right to Bid allows communities and parish councils to nominate buildings or land for listing by the local authority as an asset of community value. An asset can be listed if its principal use furthers (or has recently furthered) their community's social well-being or social interests (which include cultural, sporting or recreational interests) and is likely to do so in the future. When a listed asset comes to be sold, a moratorium on the sale (of up to six months) may be invoked, providing local community groups with a better chance to raise finance, develop a business and to make a bid to buy the asset on the open market.</p> <p>Ms Rachael Tatlow, CC reported she had visited the site with a colleague from CC's Legal team. They do not believe that the wall is a highway authority structure. As it appears to form part of the external wall of the fish cellars, and in line with the other boundary walls of properties along Fore Street, we believe the cellars have assumed responsibility for its maintenance. Cllr. Williams said Ms Anna Druce, CC had offered to speak to Ms Tatlow about the implications of this for the future of the wall and cellars.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Raynor</p>

	<p>d. <i>Harbour Wall</i> – Cllr. Raynor had met with Mr Sproull and St Austell Brewery regarding ownership of the wall outside the Golden Lion. He reported that the Brewery agreed they owned the wall outside the Pub as shown on the Land Register, and had no evidence of any sale of the remaining part.</p> <p>e. <i>Speed Test Light</i> – Cllr. Penny will pursue.</p> <p>f. <i>Parking Enforcement</i> – Mr Nigel Gisby, CC reported a parking enforcement officer had visited Port Isaac at least every 2 days during August. They also did a late night visit on 2<sup>nd</sup> August 2015.</p>	Cllr. Penny
183/2015	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>St Endellion Lane</i> – Minute 162a/2015 refers. In the absence of Cllr. Dawe the outcome of any conservation with the landowner was not known.</p> <p>b. <i>War Memorial</i> – Minute 162d/2015 refers. Cllr. Bell reported he had spoken with the Diocese and a site visit will be held. He wished to see a tarpaulin placed over roof for safety reasons.</p> <p>c. <i>Public Rights of Way (PROW) Maintenance</i> – Minute 162e/2015 refers. Cllr. Manders reported a meeting had been held with A1 Tree Surgery and a plan of action had been agreed.</p> <p>d. <i>St Endellion Cemetery</i> – Members considered their cemetery rules and regulations, to make it clear there is a requirement that plots are allocated in rotation. Deferred to October meeting.</p> <p>e. <i>Street Trading Review</i> – deadline for consultation is 10<sup>th</sup> November. Members had no comment to make. The Clerk to advise Ms Julie Flower, CC.</p> <p>f. <i>Dog Bins</i> – public forum above refers. A new bin had been provided.</p> <p>g. <i>Roscarrock WCs</i> – CC had advised that ‘no suitable service concession’ for the toilets had been received. It had been agreed to set up an extraordinary meeting with Mr Jon James, CC to discuss their future on 23<sup>rd</sup> September 2015 @ 6.30pm. Members particularly wish to discuss the future of the fish cellars and whether it would be possible to purchase them, to help defray the cost of the WCs. Cllr. Bell gave his apologies, as he will be on leave.</p> <p>h. <i>Port Isaac Refuse</i> – Members considered an alternative location for the storing of refuse, away from the New Road WCs. A suggestion was made to move it to an area in CC’s car park. It was <b>AGREED</b> to authorise Cllr. Williams to arrange a meeting with Ms Stephanie Crocker to discuss this further.</p>	<p>Cllr. Dawe</p> <p>Cllr. Bell</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Williams</p>
184/2015	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – Minute 163b/2015 refers. The Clerk reported there had been a misunderstanding, which had delayed the start. It is hoped a draft website will be ready shortly.</p> <p>b. <i>Automatic Pension Enrolment</i> – this is a new statutory requirement. The PC’s only employee, the Clerk, has the right to join a pension scheme, but will not be availing herself of the opportunity. Noted if future Clerk opt in, the cost to the PC will be approx. £390 p.a. Members may need to select a scheme.  It was <b>RESOLVED</b> that if this is the case, Members would adopt the government scheme.</p>	Clerk

185/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.6 2015/16, to a value of £18,866.67 plus cost of training at £30 was <b>APPROVED</b> for payment..</p> <table border="1" data-bbox="323 277 1294 568"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Administration</td> <td>83.27</td> <td>2.20</td> <td>85.47</td> </tr> <tr> <td>Car park</td> <td>11,098.23</td> <td>378.40</td> <td>11,476.63</td> </tr> <tr> <td>Maintenance - various</td> <td>1,267.34</td> <td>253.47</td> <td>1,520.81</td> </tr> <tr> <td>New Road WCs</td> <td>2,218.55</td> <td>200.54</td> <td>2,419.09</td> </tr> <tr> <td>Staff costs, incl. tax &amp; NI</td> <td>1,308.39</td> <td></td> <td>1,308.39</td> </tr> <tr> <td>Playing Field / Church Room project</td> <td>412.91</td> <td></td> <td>412.91</td> </tr> <tr> <td>New litter bins</td> <td>1,369.48</td> <td>273.89</td> <td>1,643.37</td> </tr> <tr> <td colspan="3"></td> <td><b>£18,866.67</b></td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – a copy was circulated at the meeting.</p> <p>c. <i>Banking</i> – prior to the commencement of the meeting, Cllr. Raynor had assisted the Clerk to complete the form from HSBC.</p> <p>d. <i>1st Aiders / Defibrillator</i> – there was no discussion i.r.o. the action needed to progress the proposal to establish a team of 10 x 1<sup>st</sup> Aiders Cllr. Raynor reported he had yet to speak to the Manager of the Co-op i.r.o. the money raised locally for a defibrillator.</p> <p>e. <i>Insurance Policy</i> – Cllr. Williams will be meeting with Mr Julian Harris the following day, to discuss provision of valuations for the bus shelter and WCs and the cost to re-tarmac the car park. Noted the Asset Register to be amended accordingly.</p> <p>f. <i>Asset Register</i> – on hold, pending receipt of the valuations as in 185e/2015 above.</p> <p>g. <i>Cruse Bereavement Care</i> – Members declined to make a donation.</p>	Item	Price	VAT	Total	Administration	83.27	2.20	85.47	Car park	11,098.23	378.40	11,476.63	Maintenance - various	1,267.34	253.47	1,520.81	New Road WCs	2,218.55	200.54	2,419.09	Staff costs, incl. tax & NI	1,308.39		1,308.39	Playing Field / Church Room project	412.91		412.91	New litter bins	1,369.48	273.89	1,643.37				<b>£18,866.67</b>	Cllr. Raynor  Cllr. Williams
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186/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks &amp; Councils Direct</i> – September 2015.</p> <p>b. <i>Polling Station</i> – Mr Geoff Waxman, CC sought Members views on a new polling station, now that St Peters' Church Rooms are no longer available. Members said the Village Hall is a possibility, if a lift is installed in the future. The Clerk to advise Mr Waxman.</p> <p>c. <i>Community Land Trust</i> – the Clerk reported she had received a letter from the Cornwall Community Land Trust offering their assistance in establishing a community self-build project.</p>	Clerk																																				
187/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 12<sup>th</sup> October 2015.</p> <p>b. <i>Extraordinary Meeting</i> – 23<sup>rd</sup> September 2015.</p> <p>c. <i>Finance and Car Parks Committee Meeting</i> – 23<sup>rd</sup> September 2015.</p> <p>d. <i>WC Committee Meeting</i> – 23<sup>rd</sup> September 2015.</p>	Clerk																																				
188/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Traffic Calming</i> – the area at Pea Pod Corner / Back and Front Hill.</p>																																					
189/2015	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>																																					



190/2015	<u>WC Refurbishment</u> – Cllr. Raynor reported two revised quotations had been received, based on the creation of individual disabled WCs cubicles and retail units. He said there was a £10K grant from the Devolution Fund and there is a further £20K in earmarked reserves. Cllr. Williams was in the process of applying for a £50K grant from the Community Fund. Deferred to the October meeting.	
191/2015	<u>White Lining, Port Isaac Car Park</u> – Members considered a quotation, to laying centre lines, at a cost of £175 + VAT. It was <b>RESOLVED</b> to decline this and to wait until Cormac have a lining team in Port Isaac to do it free of charge.	
192/2015	<u>Meeting Closed</u> – 21.40pm.	

Signature: ..... (Cllr. Raynor)  
Chairman

Date: 12<sup>th</sup> October 2015

DRAFT