

## ST. ENDELLION PARISH COUNCIL

Mrs Elizabeth Uglow, Clerk to the Council, West Balsdon, Whitstone, Devon,  
EX22 6LE  
07919182195

### Minutes of the 1st St. Endellion Parish NEIGHBOURHOOD PLAN MEETING held on Monday 15<sup>th</sup> October 2012 at Port Isaac County Primary School, Port Isaac, at 7 pm.

<b>MEMBERS PRESENT</b>		
	Mr M Bell, Mr M Coles, Mr E Fletcher, Mr R Manders, Mr D Philp, Mr D Phelps	
<b>APOLOGIES FOR ABSENCE</b>		
	Miss N Williams, Miss A Hallet, Mrs J Townsend, Mr R Harris	
<b>Minute</b>	<b>AGENDA ITEM</b>	<b>Action</b>
NP1/12	<b>DECLARATIONS OF INTEREST</b> Mr M Bell informed the Council that he was looking into building an additional property at Signal Fields. He had checked with Sarah Mason and he is not required to declare an interest as he is in favour of the Neighbourhood Plan.	
NP2/12	<b>OBTAIN ADVICE</b> It is was proposed by Mr M Coles that Ms Sarah Simms, Cornwall Council's Community Network Manager, is asked to attend the next meeting to provide guidance on how and when we proceed to make a formal request to Cornwall Council regarding our intentions. This was seconded by Mr E Fletcher and carried nem.con.	Clerk to contact Sarah Simms and invite her to meeting on 26 <sup>th</sup> November
NP3/12	<b>MAPS</b> It was proposed by Mr M Coles that Ms Sarah Simms is asked to provide some large scale maps of the Parish which can be used for marking where it was felt development, recreational needs, green spaces, businesses and industry expansion over the next 20 years should be considered. This was Seconded by Mr E Fletcher and carried nem.con. Mr E Fletcher felt that all councillors should have a 1:7000 map of the Parish, item to be added to next agenda.	Clerk to ask Sarah Simms for maps
NP4/12	<b>FINANCIAL IMPLICATIONS</b> It was proposed by Mr M Coles that the financial implications are discussed and how the process can be funded. This was seconded by Mr M Bell. Mr Bell informed the council that he had spoken to Sarah Arden at Cornwall Council and they wanted the Neighbourhood Plans in a Lay Person Opinion and not a professionally drawn up plan, The Cornwall Council Structure Team would develop the Plan for the Council. Mr Gisbourne informed the Parish Council that St Minver Lowlands and Highlands had budgeted £10,000 for their	Clerk to contact Gillian Thompson at St Minver Lowlands and ask for a copy of their Neighbourhood plan budget.

	<p>Neighbourhood Plan, however as St Endellion Parish Council is following on, you will be able to copy some of the St Minver Parishes work and make saving.</p> <p>It was proposed by Martin Bell that the Clerk write to Gillian Thompson and ask for a copy of her budget. This was seconded by Mr R Manders and carried nem.con.</p>	
NP5/12	<p><b>APPROACHING PARISHIONERS</b></p> <p>It was proposed by Mr M Coles that the Council discuss how we approach the parishioners, local businesses and community groups to gather their views. This was seconded by Mr M Bell.</p> <p>Mr D Philp handed out copies of questionnaires he had adapted from the St Minver High and Lowlands Consultation days, one for business and one for residents.</p> <p>Mr Bell advised the Parish Council that Miss N Williams felt that the Residents of Port Isaac should be consulted before Businesses.</p> <p>Mr Gisbourne informed the council that St Minver had done it this way around as they have large businesses in the parish.</p> <p>Mrs J Pomfret felt that the main problem was that only 5% of people are aware of what the Localism Act is. She suggested a notice in Trio saying Localism will affect you.</p> <p>Mr Gisbourne informed the Parish Council that the St Minver Parishes held 4 consultation days 1 for business and 29 people attended. 1 for Residents of St Minver Lowlands and 34 people attended, 1 for residents of St Minver Highlands and 26 people attended and 1 at The Tube Station(The Old Methodist Church) and 40 people attended.</p> <p>Mr D Phelps suggested that the Parish Council takes out a full page advertisement in Trio inviting residents to a meeting.</p> <p>Mr E Fletcher suggested using other committees to promote the Neighbourhood Plan by giving a talk at regular meetings of groups like School Parents Association or Golden Circle. .</p> <p>Mr D Philp felt that meetings needed to be held at Trelights and Port Isaac.</p> <p>Mr Fletcher suggested designing a poster and sticking it to telegraph poles. He suggested bullet points stating that the Neighbourhood Plan will affect affordable housing, school, bins etc.</p> <p>Mr Robert Manders suggested a spoof Project as a way of attracting people to a Neighbourhood Plan meeting, for example that the Parish Council was going to chop down all the Trees in Trelights or offer a site for an incinerator.</p> <p>Mr Fletcher suggested handing out leaflets on Fireworks</p>	<p>Clerk to ask JT to do presentation and set up evening meeting for presentation and advertise.</p> <p>Mr E Fletcher to reserve a page in Trio.</p>

	<p>night and displaying leaflets at the Doctors surgery.</p> <p>Mrs J Pomfret suggested a poster with a stick family stating ‘Neighbourhood Plan will affect you and your family future!</p> <p>Mr Bell suggested that the Council hold a meeting in November to explain what a Neighbourhood Plan and how it will affect residents, answer questions and concerns and hand out questionnaires.</p> <p>Mr Phelps suggested that Mr Bell could do the presentation.</p> <p>Mrs J Pomfret suggested that Mrs J Townsend would be a good person to give the presentation on ‘What a Neighbourhood Plan is as she is well known and respected in the Parish.</p> <p>Mr D Phelps proposed that Mr Bell and Mrs Townsend do a joint presentation of what a Neighbourhood Plan is and How it will affect Residents and that the Parish Council advertise the meeting in Trio and on posters drawn up by the clerk.</p> <p>This was seconded by Mr Fletcher and carried nem.con</p>	
	<p><b>FUTURE NEIGHBOURHOOD PLAN MEETINGS</b>  It is proposed by Mr M Bell that Neighbourhood Plan meetings are to be held on the second and fourth Mondays of each month at 7.30 pm. This was seconded by Mr D Philp and carried nem.con.</p>	
	<p><b>DATE OF NEXT MEETING</b>  Monday 12<sup>th</sup> November.  Meeting Closed at 8.25pm</p>	