



**MINUTES of the NEW ROAD WC COMMITTEE MEETING
HELD IN PORT ISAAC SCHOOL**

ON WEDNESDAY, 18th MARCH 2015 following the F&CP MEETING

Present:	Cllr. Raynor (Committee Chair) Cllr. Coles (PC Chairman) Cllr. Dawe Cllr. Manders Cllr. Penny (CC/PC)	
Also present:	Cllr. Collings Mrs Thompson (Clerk)	
Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present and advised them of exits, local hazards, location of WCs, etc. He also advised that the Clerk would be recording the meeting.	
WC13/15	<u>Apologies</u> –	
WC14/15	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
WC15/15	<u>Contract to Purchase</u> – Cllr. Raynor reported he and Cllr. Coles had signed the Purchase Contract with CC, and a handover date is imminent. They had also signed the Devolution Grant agreement.	
WC16/15	<u>Refurbishment</u> – Members considered future usage of the building and it was resolved to RECOMMEND to the Full Council to include the provision of storage space. Members felt the Outreach Post Office (currently closed) could be housed in the building. Broadband would be needed for this. Cllr. Raynor will bring revised plans to the April Full Council. There was some discussion regarding the storage and use of gull-proof refuse bags. Cllr. Raynor will bring one of the bags to the next meeting.	Clerk Cllr. Raynor Cllr. Raynor
WC17/15	<u>Installation of 'pay as you enter' Doors</u> – Cllr. Raynor reported this couldn't be actioned until the building was officially owned by the PC.	Cllr. Raynor
WC18/15	<u>Building Regulations</u> – as soon as the purchase of the building had been signed, a building regulation application to be submitted.	
WC19/15	<u>Cleaners / Cleaning Contract</u> – Cormac had quoted for cleaning 2 cubicles only, all year round, 1 visit per day. They had been asked to provide a further quote for the WCs as they currently stand, but the officer dealing with this will not be back in the office until 19 th March. Cllr. Williams had offered to place the advert on Facebook.	Clerk

	There had been no response to the advertisement in the TRIO magazine for a cleaner and KomPear Office Cleaning had been unable to quote. It was RESOLVED to place an advertisement in the <i>North Cornwall Advertiser</i> and the <i>Cornish Guardian</i> . Legionella testing will be needed.	Clerk
WC20/15	<u>Terms of Reference</u> – Members considered the draft ToFR and it was resolved to RECOMMEND to Full Council that they be adopted.	Clerk
WC21/15	<u>Information Only/Future Agenda Items</u> – a. <i>General Election</i> – notices were circulated to be placed on the notice boards.	
WC22/15	<u>Meeting Closed</u> – 19.30pm.	

Signature: (Cllr. Coles)
Chairman

Date: 13th April 2015