



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE AMENITIES COMMITTEE MEETING
HELD IN PORT ISAAC SCHOOL
ON WEDNESDAY, 20th APRIL 2016 @ 6.30pm**

Present:	Cllr. Raynor (Chairman) Cllr. Dawe	Cllr. Coles Cllr. Penny (CC/PC)	Cllr. Collings Cllr. Williams
Also present:	Mrs Thompson (Clerk)		
Minute	AGENDA ITEMS		Action
AC01/16	<u>Amenities Chairman</u> – it was RESOLVED to elect Cllr. Raynor for 2015/16.		
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.		
AC02/16	<u>Apologies</u> – none.		
AC03/16	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.		
AC04/16	<u>Amenities Committee Membership</u> – Minute 49c[j]/2016 refers. The Clerk reported she had asked Mrs Barbara Bell for a list of existing PIPFA members with a view to inviting them to join the Committee. It might also be possible to co-opt school governors, if there is any interest.		Clerk Clerk
AC05/16	<u>Amenities Committee Terms of Reference</u> – Members considered the draft Terms of Reference (previously circulated via email) and it was RESOLVED to make a recommendation for acceptance to Full Council.		Clerk
AC06/16	<u>New Road WC</u> – a. <i>Building Works</i> – Cllr. Raynor and Cllr. Coles had made a site visit. Work is underway to create individual disabled cubicles. It had become obvious that some new tiling will be needed, where there are gaps in the flooring. Members will consider the minimum hours that the Post Office can use the premise once all the building work has been completed. b. <i>Pay As You Enter Doors</i> – Cllr. Raynor reported PAYG doors are complete, but need to be fitted.		
AC07/16	<u>Playing Field</u> – a. <i>Toilets / Kiosk</i> – Members were not keen on the plans that had been drawn up, but will bear in mind that funding may be available from the Leader Project. b. <i>PIPFA</i> – an email had been received from Mrs Barbara Bell suggesting that she applied for a further grant for play equipment. This met with Members' approval. However, there is a need to go to tender for any item of expenditure over £25,000. The Clerk to advise Mrs Bell.		Clerk

AC08/16	<u>Public Rights of Way (PROW) –</u> a. <i>Allocation of PROWs</i> – Cllr. Raynor produced a large map of the PROWs. It was AGREED ask A1 Surgery, to list on their invoice when a path had been cut. The Clerk will then circulate a list to Members of the Amenities Committee, so that a check may be maintained. b. <i>Ramblers Association</i> – the Clerk to approach the local Ramblers Association to seek their assistance /advice. Cllr. Raynor to provide the Clerk with the contact address.	Clerk Clerk Cllr. Raynor
AC09/16	<u>Information Only/Future Agenda Items –</u> c. None.	
AC10/16	<u>Meeting Closed</u> – 19.00 p.m.	

Signature: (Cllr. Raynor)
Chairman

Date: 9th May 2016