



Port Isaac • Trelights • Port Gaverne

**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 11th APRIL 2016 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Members to meet with Ms Claire Arymar, Community Development Worker for the NE of the County.</p>	
62/2016	<u>Apologies for Absence</u> –	
63/2016	<p><u>Casual Vacancy</u> –</p> <p>a. Members to consider any candidates to fill the vacancy created by the resignation of Cllr. Philp.</p> <p>b. The closing date for an election to be called to fill the vacancy created by the resignation of Cllr. Manders is 15th April 2016.</p>	
64/2016	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
65/2016	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 14th March 2016.</p>	
66/2016	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Police</i> – Members to receive a report.</p> <p>c. <i>County Council</i> – Members to receive a report.</p> <p>d. <i>Neighbourhood Plan</i> – Members to receive a report.</p> <p>e. <i>St Endellion Coastal Community Team (CCT) / Economic Plan</i> – Members to receive a report, to include an update i.r.o. the grant funding application towards repairs to the coastal footpath steps.</p> <p>f. <i>Wadebridge and Padstow CNP</i> – Members to receive a report, following the meeting scheduled for 17th March 2016, to include an update on the Wadebridge Library and One-Stop Shop and consideration of making an annual grant towards the running costs.</p>	<p>Cllr. Raynor PCSO Cllr. Penny Cllr. Williams Cllr. Bell Cllr. Coles</p>

67/2016	<p><u>Planning Applications</u> – Members considered:</p> <p>a. <i>PA16/02428, Signal Post, 12 New Road, Port Isaac</i> – replacement rear extension accommodating shower room.</p>	
68/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <i>PA16/00384, St Endellion Parish Hall</i> – demolition of existing hall, construction of new community hall and formation of new driveway to The Rectory</p> <p>ii. <i>PA16/00385, St Endellion Parish Hall</i> – listed building consent for demolition of existing hall, construction of new community hall and formation of new driveway to The Rectory.</p> <p>iii. <i>PA16/00956, Withy Garden, Access to Portgaverne</i> – proposed replacement dwelling.</p> <p>iv. <i>PA16/01667, 25 Silvershell Road, Port Isaac</i> – extension and remodelling of existing single storey dwelling and associated garage.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <i>EN16/00308, Harbour Heights, Rose Hill, Port Isaac</i> – alleged breach of condition No.3 of PA10/08418, namely annexed accommodation being used as a self-contained dwelling.</p>	
69/2016	<p><u>The Main Car Park</u> –</p> <p>a. <i>'Footpath to the Village' Signage</i> – Minute 238a/2015 refers. Cllr. Raynor to provide a sign.</p> <p>b. <i>Concessionary Parking</i> – Members to consider a proposal to offer cheaper monthly / yearly fees in the PC's car park for local workers / residents.</p>	<p>Cllr. Raynor</p> <p>Cllr. Brogan</p>
70/2016	<p><u>Highways Matters</u> –</p> <p>a. <i>Yellow Lines</i> – Members to receive an update.</p>	Cllr. Raynor
71/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Public WCs</i> – Minute 49a/2016 refers.</p> <p>i. <i>New Road WCs</i> – Members to receive an update, to include whether it is legal to charge for use of a disabled WC.</p> <p>ii. <i>Roscarrock WCs</i> – Mr Jon James, CC advised PAYG doors should be installed by end of April.</p> <p>b. <i>Port Isaac Refuse</i> – Minute 49b/2016 refers. Members to receive an update from Mr Gisby, CC, regarding land ownership and a request to relocate the bins, to include the results of a search of the Land Register.</p>	<p>Cllr. Bell</p> <p>Information</p> <p>Cllrs. Raynor / Bell</p>
72/2016	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – Standing agenda item. Members to consider:</p> <p>i. <i>Parking in Port Isaac</i> – Guide to give advice to visitors about parking in PI, possibly to be added to the website as a drop-down menu.</p> <p>ii. <i>Street Map</i> – the Clerk had asked ICT Connect Ltd. to provide a map.</p> <p>iii. <i>Other</i> –</p> <p>b. <i>Committee Structure</i> – Minute 41/2016 refers. Members to consider setting up an Amenities Committee, to include responsibility for the PROWs.</p>	<p>Cllr. Penny</p> <p>Cllr. Coles</p>
73/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.01/2016/17. NOTE – the tablet cover that had been purchased was unsuitable but it had been too late to return it for a refund.</p>	

	<p>Note – the bank reconciliation is available for inspection.</p> <p>b. <i>End of Year Accounts 2015/16</i> – Members to adopt their Annual Governance Statement. NOTE a copy of the Income and Expenditure Account will be available at the May meeting.</p> <p>c. <i>Gullgard Bags</i> – Members to agree the purchase of additional gullgard bags.</p> <p>d. <i>CC Devolution Fund</i> – applications to the Fund are invited by 16th May 2016. <i>Details previously circulated via email.</i></p>	Cllr. Williams
74/2016	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Council Matters</i> – newsletter from Came & Co. (insurance brokers).</p>	
75/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Parish Meeting</i> – 9th May 2016, to be held prior to the Full Council meeting. Cllr. Raynor to provide a Chairman’s report.</p> <p>b. <i>Full Council Meeting</i> – 9th May 2016.</p> <p>c. <i>Amenities Committee Meeting</i> – 20th April 2016. TBC.</p> <p>d. <i>Finance and Car Parks Committee Meeting</i> – 20th April 2016.</p>	
76/2016	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
77/2016	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
78/2016	<p><u>On-Street Parking</u> – Minute 48a/2016 refers. Members to consider funding additional visits from CC’s Parking Enforcement Officer.</p>	
79/2016	<p><u>Mayfield Steps</u> – Minute 44c/2016 refers. Members to consider any quotations to improve access at the steps.</p>	
80/2016	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th April 2016

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
E-mail: stendellionpc@gmail.com
Website: www.stendellionpc.com