



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE AMENITIES COMMITTEE MEETING  
HELD IN PORT ISAAC SCHOOL  
ON WEDNESDAY, 20<sup>th</sup> JULY 2016 @ 6.30pm**

Present:	Cllr. Raynor (Chairman) Cllr. Collings	Cllr. Cleave Cllr. Penny (CC/PC)	Cllr. Coles Cllr. Williams
Minute	AGENDA ITEMS		Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.		
AC29/16	<u>Apologies</u> – the Clerk (family commitment). Cllrs. Brogan and Dawe were not present.		
AC30/16	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.		
AC31/16	<u>New Road WC</u> – a. <i>Building Works</i> – Cllr. Raynor reported that the building work was progressing well and it was hoped completion would be by 12 <sup>th</sup> August. He had applied to have the Electricity supply moved into the service area and connected to two new distribution boards via individual meters. He had also tried to apply to have a telephone line connected but was told it could not be registered to a PC. It would have to be in the Clerk's name trading as a PC or another name. Unfortunately the drains had blocked again and he had called Dial a Rod. As this was the third time he asked for a camera to be used to inspect the pipes. The camera showed up two breakages. It was <b>RESOLVED</b> to accept a quotation to carry out the repairs at a cost of £2,150 plus VAT. This was viewed as an emergency and repairs should be carried out ASAP. b. <i>Pay As You Enter Doors</i> – Cllr. Coles reported that Coin units are working and are now connected to the monitoring system to record the takings. He is hoping that AS Parking will take over the collection of monies.		Clerk
AC32/16	<u>Playing Field</u> – a. <i>Toilets / Kiosk / Changing Rooms</i> – Cllr. Raynor reported he had given copies of the drawings that Cllr. Collings had produced to Mrs Emily Hayden of WWA, in order that she can give Members an idea of the cost to build. There is a need to identify someone who is prepared to apply for grants, always supposing there are any to be had. The only possibility apparently is funding from the Leader Funding. Cllr. Coles suggested we could apply for a works loan similar to the car park as the interest rates are at an all time low.		

	<p>b. <i>Play Equipment</i> – Minute AC23b/2016 refers. Cllr. Cleave had sent off the application for further grant aid to buy further play equipment to 'Awards for All'. A discussion then took place regarding what play equipment would be most suitable – a trampoline was suggested.</p> <p>NOTE – there is a legal obligation to abide by UK Public Contract Regulation 2015, which means we must publish contract opportunities over £25,000 on Contracts Finder.</p> <p>c. <i>H&amp;S Inspections</i> – in the absence of the Clerk, the operational inspection records for the play equipment for June were unavailable.</p>	
AC33/16	<p><u>Public Rights of Way (PROW)</u> –</p> <p>a. <i>Allocation of PROWs</i> – Minute AC24a/2016 refers. The Clerk had circulated a list of footpaths that had been cut to date. Cllr. Williams asked for the path from PI village to the sewage works to be cut more often. It should be scheduled for two cuts but may require more. The Clerk to report to A1 Tree Surgery.</p> <p>Cllr. Coles said that the path No.10 spur to the coast path north of Trewethart had not been cut. The Clerk to report to A1 Tree Surgery.</p> <p>Members to review the LMP PROW map, to clarify which paths on the 'occasional' list should be cut this year.</p> <p>b. <i>Ramblers Association</i> – Minute AC24b/2016 refers. Cllr. Cleave confirmed she had arranged a meeting with Mrs Blacklaw from the Ramblers Association, who had asked if we had a budget for cutting the pathways. It was explained that it was incorporated in with the budget for all grass cutting.</p>	Clerk Clerk
AC34/16	<p><u>General Assistant</u> – Minute AC25/2016 refers. After a general discussion it was agreed that someone is needed to carry out a regular inspection of the village including footpaths, signs, play equipment, toilets, car park, etc. To put posters in the notice board etc. The only other requirement was to find a person with knowledge of filling out application forms for funding.</p>	
AC35/16	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. None.</p>	
AC36/16	<p><u>Date of Next Meeting</u> – 24<sup>th</sup> August 2016.</p>	
AC37/16	<p><u>Meeting Closed</u> – time not recorded.</p>	

Signature: ..... (Cllr. Raynor)  
Chairman

Date: 8<sup>th</sup> August 2016