



MINUTES OF THE AMENITIES COMMITTEE MEETING IN PORT ISAAC SCHOOL ON

WEDNESDAY, 19th APRIL 2017 following the Extraordinary Meeting

Present:	Cllr. Raynor (Chairman) Cllr. Dawe Mrs Thompson (Clerk)	Cllr. Coles Cllr. McCormick	Cllr. Collings Cllr. Williams
Minute	AGENDA ITEMS	Action	
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised them of exits, local hazards, location of WCs, etc.		
AC40/17	<u>Apologies</u> – Cllrs. Cleave and Webster (family commitments). Cllr. Penny was not present.		
AC41/17	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – Cllr. McCormick in Minute AC42b/2017. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.		
AC42/17	<u>New Road WC / Shop</u> – a. <i>Building Works</i> – Members received the following updates: i. A temporary wooden railing had been installed. A bespoke powder coated railing, to match the existing, will cost £1,700. It was RESOLVED to accept this quotation. ii. Cllr. Raynor will pursue CC to clarify if they will pay for fencing around their bin area and to set up a formal agreement for their use of this space. iii. SW Building and Maintenance had not installed the cill around the doors as requested. Cllr. Raynor will speak to Ward Williams to get this done. iv. The replacement wallgate unit fascias had been installed on 3 rd April. b. <i>Shop</i> – Cllr. McCormick was asked to speak, as one of the preferred candidates to acquire the lease. He said he did not feel the contribution that the Post Office would make to run the PO from the premises was sufficient to warrant the space that it would occupy. He was, therefore, no longer willing to run a PO Local facility and would not be applying for a PO licence. However, he was still very interested in acquiring the lease, without the PO. The other applicant had also withdrawn for this reason, but was otherwise understood to still be interested. Cllr. Coles said it had always been intended to have a PO running from the premises. If the PC were to consider running the PO facility itself, it would need to acquire the 'General Power of Competence'. This would involve the Clerk in acquiring an additional module of her CiLCA qualification.	Cllr. Williams Cllr. Raynor Cllr. Raynor	

	<p>Cllr. Williams said she had approached St Teath PO, who might consider operating a temporary Outreach facility from the shop to assist us until a PO service is achieved.</p> <p>Cllr. Williams stated she was not prepared to give up on PO provision, and thought all avenues should be pursued to that end. A lot of public money had been spent on the building and that expense deserved public benefit.</p> <p>Cllr. Dawe asked if it was possible to offer the lease for the summer, whilst the provision of a PO is pursued. This was deemed to be impracticable.</p> <p>Cllr. Raynor had serious concerns about the viability of a PO.</p> <p>Cllr. Collings said a PO facility would be a great benefit to a lessee, in getting customers into the shop.</p> <p>Cllr. Coles believed it was necessary to start again from the beginning and look at all alternatives.</p> <p>i. <u>Draft lease</u> – the Clerk reported she had signed and returned the agreement with Sproulls to enable them to act for the PC in this matter.</p> <p>ii. <u>Provision of PO Services</u> – covered by the above.</p> <p>c. <u>New Road WC</u></p> <p>i. <u>Notices</u> – Cllr. Raynor will replace the signs showing a lady and gentleman with one reading: ‘UNISEX WC’.</p> <p>ii. <u>Handrail</u> – Members considered putting a handrail in all the WCs cubicles. Mr Burnard advised an approximate price for fitting grab rails in the 4 x unisex toilets would be £150-£200. It was felt the handrails would make the cubicles too small and it was AGREED to take no further action.</p> <p>iii. <u>Toilet Paper Dispensers</u> – Cllr. Raynor said he had cleared the drains of excess toilet paper. He said the toilet paper dispensers need to be replaced as soon as possible. It was RESOLVED to purchase these. Cllr. Raynor to deal.</p> <p>iv. <u>WC Cash Collection</u> – AS Parking are now collecting and banking the cash from the WC pay as you enter door, free of charge. They will be provided with access to the Healthmatic website.</p>	<p>Clerk</p> <p>Cllr. Raynor</p> <p>Clerk</p>
AC43/17	<p><u>Playing Field</u> –</p> <p>a. <u>New Play Equipment</u> – Minute AC51b/2016 refers. Members considered the ‘straw poll’ carried out by Mrs Bell i.r.o. play equipment which showed a preference for a trampoline. However, they wished to proceed with the purchase of the ‘pirate ship’, as discussed at the April Full Council meeting. The Clerk to advise Ms Lisa-Jayne Harvey, Schoolscapes of this decision.</p> <p>b. <u>Shelter</u> – Minute 59a/2017 refers. Mrs Jan Everitt, Port Isaac School had provided details of the shelter / outdoor classroom that best met their needs. Details previously circulated via email. Members did not feel it to be a suitable structure as it was open to the elements on all sides. The Clerk to inform the school and advise them of the plans to provide a shelter as part of the bigger project for the site.</p> <p>Cllr. Williams said both gates on the field site of the playing field are locked. This was creating access problems. Cllr. Raynor will check and, if necessary, ensure it is open.</p> <p>c. <u>H&S Inspections</u> – Minute AC51c/2016 refers. The last operational inspection records for the play equipment from Cormac is dated March. The Clerk to pursue.</p> <p>The RoSPA inspection of the play equipment is due to take place in April.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Raynor</p> <p>Clerk</p>
AC44/17	<p><u>Cemetery</u> –</p> <p>a. <u>Any issues</u> – none.</p>	
AC45/17	<p><u>Public Rights of Way (PROW)</u> –</p> <p>a. <u>Missing Bench</u> – Minute AC20a/2017 refers. There was no update regarding the return of the old bench (at the top of the hill past Fern cottage) or its replacement.</p>	<p>Cllr. Williams</p>

	<p>b. <i>Any Other Issues</i> – Cllr. Williams had walked the cliff path to Port Gaverne and raised the following maintenance issues:</p> <ol style="list-style-type: none"> 1. It was AGREED to ask Mr Burnard to remove the bottle bank sign on New Road car park entrance, which points the wrong way. 2. Cliff Path Bench needs painting. Mr Burnard to be asked to action. Cllr. Williams said an audit of the benches was needed as several are in need of repainting. Cllr. Coles referred to the list he had provided to the Clerk of existing bench owners. She was instructed to circulate the list to Members. Members to response within one month. 3. Bin at PG moved, needs re-siting to other side of road. Mr Burnard to be asked to action. 4. Benches on The Main need painting. Decision deferred until the bench owners' contact are known (see 2 above). 5. New sign needs replacing at the entrance to the slate quay at Port Gaverne. 6. Dog bins will not be replaced by CC, as this is on the Cliff Path 'pooh' zone, it was felt the PC should look after it. It was AGREED to ask Mr Burnard to reattach the bin to the post, same for the one above the BT phone kiosk on Church Hill. 7. The bench on the cliff path needs repair. (Cllr. Williams had removed the plank and put it behind the seat). Mr Burnard to be asked to action. 8. Steps to The Main had been washed away again. Mr Julian Harris to be asked for quotation. 9. Handrail going down to Teague's Pit, The Main needs repairing. Mr Burnard to be asked to action. 10. Gate to the bridge. Cllr. Dawe will remove the barrier. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Raynor</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Williams</p> <p>Clerk</p> <p>Cllr. Dawe</p>
AC46/17	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Coastguard</i> – the Clerk to write to the Coastguard and send copies to Mr Scott Mann MP and the candidates standing for Cornwall Council to emphasise the importance of a local coastguard presence. Other Cliff Rescue teams are based too far from Port Isaac.</p>	<p>Clerk</p>
AC47/17	<p><u>Date of Next Meeting</u> – 24th May 2017.</p>	
AC48/17	<p><u>Meeting Closed</u> – 19.42pm.</p>	

Signature:

Chairman

Date: 8th May 2017