



**NOTICE AND AGENDA OF THE SECONDARY COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
WEDNESDAY, 24th MAY 2017 @ 6.30pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
91/2017	<u>Acceptance of Office</u> – a. <i>Members</i> – Cllrs. Cleave and Dawe to sign their forms at the next meeting.	
92/2017	<u>Apologies for Absence</u> –	
93/2017	<u>Members' Declarations</u> – a. <i>Members Interests Forms</i> – Members to return their forms to the Clerk by 1 st June 2017. b. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. NOTE – Members' Financial Interests forms must be completed by 1 st June. c. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. d. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. e. <i>Dispensations</i> – Members to consider any requests for dispensations.	
94/2017	<u>Planning Applications</u> – Members to consider the following: a. PA17/01018/PREAPP, <i>Kittiwake Cottage, 7 - 9 Middle Street, Port Isaac</i> – pre-application advice for change of use from annexe to residential. b. PA17/02399, <i>1 Middle Street, Port Isaac</i> – installation of new kitchen extractor fan system. Cllr. Williams said the application had not been advertised and could, therefore, not be discussed. Decision deferred from the May Meeting. c. PA17/02400, <i>1 Middle Street, Port Isaac</i> – application for Listed Building Consent for the installation of new kitchen extractor fan system. As above. d. PA17/02851, <i>Mariners, Fore Street, Port Isaac</i> – proposed small web room. Replace property windows to match existing finishes. e. PA17/02852, <i>Mariners, Fore Street, Port Isaac</i> – Listed Building Consent for proposed small web room. Replace property windows to match existing finishes. f. PA17/03530, <i>20 Dolphin Street, Port Isaac</i> – conversion of a small garage into a car port.	Plans sent to Cllr. Williams Plans sent to Cllr. Williams Plans sent to Cllr. Williams Plans sent to Cllr. Williams Plans sent to Cllr. Williams Plans sent to Cllr. Williams

	<p>g. PA17/03682, Merrywood Road from Chapel Villa to Rose Cottage, Trelights – outline planning permission for two dwellings on separate plots. Deferred from the May Full Council Meeting.</p> <p>h. PA17/03799, Little Garrick, Trewetha Lane, Port Isaac – extension and conversion of garage to additional bedroom.</p> <p>i. PA17/03890, 39 New Road, Port Isaac – replacement two-storey / 4-bedroom house.</p> <p>j. PA17/04117, Driftwood, Trewetha Lane, Port Isaac – application for a non-material amendment [1] following grant of planning permission PA15/08230. Amendments sought – addition of pitched roofs to the dormer windows; use of natural slates instead of concrete tiles; cladding of the raised first floor with shiplap instead of render.</p>	<p>Plans sent to Cllr. Williams</p> <p>Plans sent to Cllr. Williams</p> <p>Plans sent to Cllr. Williams</p> <p>Plans sent to Cllr. Williams</p>
95/2017	<p><u>Trelights Village Green (TVG)</u> – Minute 82f/2017 refers. Representatives from the TVG had been invited to attend the meeting to consider any measure to alleviate the wet ground condition.</p> <p>NOTE – the Clerk had signed the agreement to purchase the Trelights ‘Phone Kiosk (01208-880346), to enable the Trelights Committee to utilise it to house their defibrillator.</p>	
96/2017	<p><u>Grass Area, above Port Gaverne Beach</u> – Members to consider a proposal to install a row of posts to prevent parking and the resulting damage to the grass.</p>	Cllr. Williams
97/2017	<p><u>New Road WC / Shop</u> –</p> <p>a. <i>Building Works</i> – Members to receive an update, to include:</p> <ol style="list-style-type: none"> i. Extra steps and railings. ii. Whether CC will pay for fencing around their bin area and setting up a formal agreement for their use of this space. iii. Progress report as to whether SW Building and Maintenance had installed the cill around the doors as requested. <p>b. <i>Shop</i> – Members to receive an update:</p> <ol style="list-style-type: none"> i. <u>Draft lease</u> – ii. <u>Provision of PO Services</u> – <p>c. <i>New Road WC</i></p> <ol style="list-style-type: none"> i. <i>Keysafe</i> – Members to receive an update i.r.o. the provision of a keysafe. 	<p>Cllr. Williams</p> <p>Cllr. Raynor</p> <p>Cllr. Raynor</p>
98/2017	<p><u>Playing Field</u> –</p> <p>a. <i>Toilets / Kiosk / Shelter</i> – Minute AC04a/2017 refers. The provision of a ‘sketch plan’ had been deferred for four months.</p> <p>b. <i>H&S Inspections</i> – Minute AC51c/2016 refers. Members to consider the operational inspection records for the play equipment from Cormac.</p> <p>NOTE – the annual RoSPA inspection report of the play equipment was circulated via email. A copy had been sent to Mr Phil Burnard.</p>	Cllr. Williams
99/2017	<p><u>Cemetery</u> –</p> <p>a. <i>Any issues</i> –</p>	
100/2017	<p><u>Public Rights of Way (PROW)</u> –</p> <p>a. <i>Missing Bench</i> – the old bench (at the top of the hill past Fern cottage) is to be repaired and replaced at a ceremony in July.</p> <p>b. <i>Bench Policy</i> – Members to consider the legal advice from Mr Daniel Sproull.</p> <p><i>Bench Audit</i> – Minute AC45b/2017 refers. Members to consider carrying out an audit of the benches as several are in need of repainting.</p> <p>Members to provide the Clerk with contact details of bench owners.</p>	Information

	c. <i>Any Other Issues</i> –	
101/2017	<p><u>Car Park Matters</u> –</p> <p>a. <i>Winter Storage</i> – Minute 57a/2017 refers. Members had agreed, in principle, to permit fishing pots to be stored on the overspill Car Park during the winter. Mr Tom Brown was to have spoken to the Port Isaac Fishermen’s Association i.r.o. dates and insurance, but the outcome of this was not known. No further action until the views of the PIFA is known.</p> <p>Cllr. Phelps had suggested using part of the dog area to store the pots, but Cllr. Collings said this would result in damage to the grass.</p>	
102/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Bank Accounts</i> – Members to consider transferring some money into the savings account.</p>	
103/2017	<u>Secondary Council Meeting</u> – Members to consider holding this on the 4 th Monday of each month.	
104/2017	<u>Date of Next Meeting</u> – 12 th June 2017.	
105/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 17th May 2017

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