



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 12th JUNE 2017 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Representatives from the Trelights Village Green Committee (Chairman, Mr Roy Birchwood, and Treasurer, Mr Kelven Hills) to meet with Members. (Minute 117f/2017 below refers).</p>	
107/2017	<p><u>Acceptance of Office</u> –</p> <p>a. <i>Members</i> – Cllrs. Cleave and Dawe to sign their Acceptance of Office forms.</p>	
108/2017	<p><u>Apologies for Absence</u> –</p>	
109/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
110/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Annual Council Meeting</i> – 8th May 2017.</p> <p>b. <i>Secondary Council Meeting</i> – 24th May 2017.</p>	
111/2017	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Police</i> – Members to receive a report.</p> <p>c. <i>Cornwall Council</i> – Members to receive a report.</p> <p>d. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Meeting scheduled for Thursday, 15th June @ 6.30pm. An officer will attend to discuss what can and cannot be done regarding commercial advertising notices.</p>	<p>Cllr. Raynor PCSO Cllr. Mould</p>
112/2017	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. <i>PA17/03890, 39 New Road, Port Isaac</i> – replacement two-storey, 4-bedroom house. Deferred from the May Secondary Council Meeting.</p>	

	<p>b. <i>Existing Mast at Port Gaverne</i> – Pre-Planning Application Consultation i.r.o. the installation of additional antennas on the existing telecommunications mast. This will introduce a different mobile operator which will increase the choice and quality of mobile connectivity across this area, including 4G coverage.</p>	
113/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN16/00308, Harbour Heights, Rose Hill, Port Isaac</u> – alleged breach of condition No.3 of PA10/08418, namely annexed accommodation being used as a self-contained dwelling. Case officer: Mr Ben Bassett has closed the case and declared the annex is still being used in connection to the main dwelling and not a separate dwelling.</p> <p>ii. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/02561, 9 Rose Hill, Port Isaac</u> – LBC for alteration to proposed design of replacement windows as approved PA16/03047. Members supported this application.</p> <p>ii. <u>PA16/12129, Treswarrow Park Farm, Trelights</u> – change of use of 0.5ha of agricultural land to a caravan site on which to site a maximum of 4 shepherds hut for holiday letting with associated landscaping and parking areas. Members supported this application.</p> <p>d. <u>PA14/07092, Brooklands Farm, Portgaverne</u> – removal/variation of Section 106 Obligation attached to E1/2007/01482. CC ‘failed to determine’.</p> <p>e. <i>Planning Policies</i> – CC will be consulting on the following planning policy and planning guidance documents from Monday, 12th June 2017. Details previously circulated via email.</p> <p>i. Allocations Development Plan Document (eight-week consultation)</p> <p>ii. Minerals Safeguarding Development Plan Document (eight-week consultation)</p> <p>iii. Community Infrastructure Draft Charging Schedule (eight-week consultation)</p> <p>iv. European Terrestrial Sites Mitigation Supplementary Planning Document (six-week consultation)</p> <p>v. Biodiversity Supplementary Planning Document (six-week consultation)</p>	Cllr. Williams
114/2017	<p><u>Highways Matters</u> –</p> <p>a. <i>Highway Lining</i> – Minute 81a/2017 refers. Mr Oliver Jones, Highways, confirmed that points i, iii and iv remain on their program. He pointed out that lining is weather dependant however we will endeavour to deliver this work before the main holiday season.</p> <p>i. Repainting of the “No Entry” half way up Front Hill, on the bend opposite 78-86 Fore Street. He is unable to give an exact date, but reports this has been added to the forthcoming programme of works.</p> <p>ii. White line to be painted down the centre of the Main Car Park exit. Mr Jones will arrange for this to be done at the same time as [i] above.</p> <p>iii. The drop off zone where the coaches park (in place of the bus stop) to be painted on the road. Members felt a sign advising motorists not to park was desirable. Cllr. Raynor will bring possible wording for a sign to the next meeting.</p> <p>iv. The words “KEEP CLEAR” being painted on the road outside Port Isaac RNLI boat house. Cllr. Penny took this request to Highways.</p>	Cllr. Raynor

115/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Playing Field</i> – Members to receive an update:</p> <p>i. <u>Playing Field Toilets / Kiosk / Shelter</u> – Minute 98a/2017 refers. Members to consider the plan and any amendments needed. Deferred from the Secondary May Council meeting.</p> <p>NOTE – Cllr. Raynor was to have provided the rough plan to Mr Tony Jeal, architect.</p> <p>ii. <u>Play Equipment</u> – Members to receive an update.</p> <p>iii. <u>Fundraising Challenge for Barnado's</u> – Ms Julia Dingle seeks Members views on a proposal to create a penny mile (or part of a mile!) where passers-by could put down their loose change to see how far it would go. She asked if she could build the penny mile with laps of the playing field. She could provide bales to sit on, maybe cream teas and perhaps face painting too. She proposed Friday 18th August from 2pm.</p> <p>b. <i>Public WCs</i> –</p> <p>i. <u>New Road WCs</u> –</p> <ul style="list-style-type: none"> • <i>Maintenance</i> – any issues. <p>ii. <u>Roscarrock WCs</u> – the income figures, which were missing from the last quarterly report, had been subsequently been received. The amount from December up to the end of March is £593.50.</p> <p>c. <i>PC Terrier/Land Registration</i> –</p> <p>i. <u>The Main, Port Gaverne</u> – 7762. Members to receive an update, i.r.o. Cllr. Bell's visit to the County Record Office on 30th May to inspect and copy CC's tithe map for the Port Gaverne Main.</p> <p>d. <i>Sale of Slate</i> – Minute 205c/2016 refers. Members to receive an update, regarding the value and sale of the slate.</p> <p>e. <i>Telephone Boxes</i> – Minute 186g/2016 refers. Members to consider any response from Mr Paul Jordan, BT regarding repainting of the kiosks on Church Hill and the New Road junction with Fore Street.</p> <p>f. <i>Trelights Village Green (TVG)</i> – Public Forum refers. Following their meeting with representatives from the TVG, Members to consider:</p> <p>i. <u>Ground Conditions</u> – any measure to alleviate the wet ground conditions.</p> <p>ii. <u>Phone Kiosk</u> – the PC had purchased the kiosk to house a defibrillator, for which local residents are currently raising funds to purchase.</p> <p>NOTE – BT had provided information regarding their preferred defibrillator supplier, which had been passed to Mr Keith Wilmott.</p> <p>g. <i>Coastguard Station</i> – Minute 83g/2017 refers. Mr Sproull had contacted the solicitors acting for the seller of the two lots due to be auctioned and the following wording will be added to the contract:</p> <p><i>"There is a public bus stop maintained and operated by St Endellion Parish Council the approximate location of which is shown on the attached plan. The Property is sold subject to any rights in favour of St Endellion Parish Council and of any members of the public which may have arisen in connection with the continued use and operation of the public bus stop."</i></p> <p>NOTE – no response had been received from the Coastguard Service, i.r.o. Members request they reconsider closing the station in Port Isaac.</p>	<p>Cllr. Bell</p> <p>Cllr. Dawe</p> <p>Information</p>
116/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – standing agenda item.</p> <p>b. <i>Bench Policy</i> – Minute 100b/2017 refers. Members to approve the revised Bench Policy, copy attached.</p>	
117/2017	<p><u>Financial Matters</u> –</p>	

	<p>a. <i>Accounts for Payment</i> – Schedule No.03. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>Savings Account</i> – Minute 102a/217 refers. £100K to be transferred into the Savings Account.</p>	Cllrs. Raynor / Coles
118/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a.</p>	
119/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Secondary Council Meeting</i> – 26th June 2017.</p> <p>b. <i>Main Council Meeting</i> – 10th July 2017.</p> <p>c. <i>CC's Legal Event</i> – Tuesday, 11th July 2017, 2-5pm, St Hydroc Suite, Lanhydrock Golf Club, Bodmin. Details previously circulated via email.</p>	
120/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
121/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
122/2017	<p><u>Retail Unit</u> – Minute 97b[ii]/2017 refers. Members to receive an update, to include the letting of the premise.</p>	
123/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 5th June 2017

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