



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 14th AUGUST 2017 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
165/2017	<u>Apologies for Absence</u> –	
166/2017	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
167/2017	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 10th July 2017. b. <i>Secondary Council Meeting</i> – 24th July 2017. 	
168/2017	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Police</i> – Members to receive a report. c. <i>Cornwall Council</i> – Members to receive a report. d. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – meeting scheduled for Thursday, 21st September 2017. 	Cllr. Raynor PC Stewart Cllr. Mould
169/2017	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA17/05973, Telecommunications Mast Cor 77, Port Gaverne</i> – installation of antennas and headframe on existing communications mast, ground based apparatus and ancillary development. NOTE – Members supported the pre-application. b. <i>PA17/01018/PREAPP, Kittiwake Cottage 7 - 9 Middle Street Port Isaac</i> – application advice for change of use of annex to residential. 	Plans sent to Cllr. Williams
170/2017	<u>Other Planning Matters</u> – <ol style="list-style-type: none"> a. <i>Neighbourhood Plan</i> – Members to receive an update, to include: 	

	<p>i. <u>NDP Consultants</u> – Cllr. Williams had undertaken to seek quotations from suitable consultants to progress the NDP.</p> <p>NOTE – when the quotations have been obtained, the Clerk to obtain references from the PCs who had used the services of those quoting,</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Case Officer: Louise Whitby had reported the hotel owners would be resubmitting the planning application for a temporary use of the land. As this had been forthcoming, the Clerk had requested the enforcement case is re-opened.</p> <p>ii. <u>Old Coastguard Garage, adj. to the Bus Stop, New Rd, Port Isaac</u> – a complaint had been reported to Planning Enforcement that the building is being used as a shop without change of use and the doorway has been replaced with UVPC double glazing.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/02851 & PA17/02852, Mariners, Fore Street, Port Isaac</u> – proposed small wet room. Replace property windows to match existing finishes. Members supported the view of the Listed Building officer.</p> <p>ii. <u>PA17/05052, Land E of Port Gaverne Beach, Port Gaverne</u> – application for consent to display an advertisement namely siting of 1 internally illuminated porthole feature sign with reverse printed logo onto clear acrylic and 1 externally illuminated post sign. Members supported this application with provisos.</p>	Cllr. Williams
171/2017	<p><u>Highways Matters</u> –</p> <p>a. <i>Drop Off Zone</i> – Minute 145a/2017 refers. Cllr. Raynor to bring possible wording for a sign to be placed where the coaches park.</p> <p>b. <i>Highway Requests</i> – Members to consider any response from Highways / Mr Oliver Jones, Cormac i.r.o.:</p> <p>i. <u>Radar Speed Monitoring Sign</u> – Members’ requested this to be installed to monitor traffic speed down New Road and past the Co-op. Minute 145b/2017 refers. Mr Oliver Jones, Cormac reported he had asked that this request is added to the future deployment list.</p> <p>ii. <u>SatNav Sign</u> – Members’ requested this to be installed on Church Hill. Minute 145c/2017 refers. Mr Jones asked if this is something the PC would be willing to fund. A sign would cost in the region of £100 possibly towards £200-250 if new posts are required.</p> <p>iii. <u>‘Keep Clear’ sign</u> – Members requested this to be installed outside the RNLi station. Mr Jones advised this remains on their programme and he had asked that it is prioritised.</p> <p>iv. <u>School Warning Sign</u> – Members requested the school warning sign to be repainted. Mr Jones advised he will arrange for this to be inspected and added to our future program of lining.</p> <p>c. <i>Collapsed Drain, Trewetha Lane (next to telegraph pole A055)</i> – Minute 160/2017 refers. The drain had been reported to Highways and a request made for a surveyor needs to assess the site.</p> <p>d. <i>Shearings Coaches</i> – Minute 150a/2017 refers. The company had been asked that their coaches do not approach Port Isaac from Port Gaverne. A ‘holding reply’ had been received from their Customer Relations Team.</p>	Cllr. Raynor
172/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>PC Terrier/Land Registration</i> – Minute 171a/2017 refers.</p> <p>i. <u>The Main, Port Gaverne</u> – 7762. Members to receive an update, i.r.o. Cllr. Bell’s visit to the County Record Office on 17th July 2017 to inspect and copy CC’s tithe map for the Port Gaverne Main.</p>	Cllr. Bell

	<p>ii. <u>Trelights Village Green</u> – Members to consider making a legal declaration stating their ownership.</p> <p>b. <i>Sale of Slate</i> – Minute 205c/2016 refers. Members to receive an update, regarding the value and sale of the slate.</p> <p>c. <i>Beach Waste</i> – Minute 171e/2017 refers. Members to seek a solution to disposal of the waste collected from local beaches and to consider any response from:</p> <p>i. <u>Port Isaac Harbour Commission</u> – they are currently investigating the problems with Biffa and CC, i.r.o. Port Gaverne beach.</p> <p>ii. <u>National Trust</u> – i.r.o. Port Isaac beach. To date no response had been received.</p> <p>d. <i>Recycling of Plastics</i> – additional recycling boxes can be obtained by 'phone (0300 1334 141) and online at www.cornwall.gov.uk.</p> <p>e. <i>Indian Summer Fair Fundraiser</i> – Ms Andrea Pengelly, Secretary, Friends of Port Isaac School to provide risk assessment and insurance documentation for the dog show on 17th September.</p> <p>f. <i>Free Wi-Fi in Public Places</i> – Members to consider a suggestion for a joint bid to provide free Wi-Fi in places. Details previously circulated via email.</p> <ul style="list-style-type: none"> • Parks; • Village halls and Community Centres; • Town squares; • Pannier Markets; • Public buildings; • Libraries; • Health Centres; and • Museums. 	<p>Cllr. Dawe</p> <p>Information</p> <p>Information</p>
173/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.05. NOTE – a full list of payments is available on the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p>	
174/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>M&S Energy Community Fund</i> – Minute 148b/2017 refers. Cllr. McCormick was to have clarified if the M&S Energy fund could be used to finance an electric car charger in the car park.</p> <p>b. <i>SW Coast Path Challenge 2017</i> – organised walks to raise funds for the coast path. For further information: www.southwestcoastpath.org.uk/challenge.</p>	<p>Cllr. McCormick</p>
175/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Secondary Council Meeting</i> – Tuesday, 29th August 2017. NOTE – apologies are given from the Clerk.</p> <p>b. <i>Main Council Meeting</i> – 11th September 2017.</p> <p>c. <i>Clerk's Leave</i> – 21st August – 1st September 2017.</p>	
176/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
177/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 7th August 2017