



**MINUTES OF THE FULL COUNCIL MEETING
HELD IN PORT ISAAC SCHOOL
MONDAY, 9th OCTOBER 2017 @ 7pm**

Present:	Cllr. Raynor (Chairman) Cllr. Webster County Cllr. Mould	Cllr. Dawe Cllr. Williams	Cllr. Penny Mrs Thompson (Clerk)
Minute	AGENDA ITEMS	Action	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised of exits, local hazards, location of WCs, etc.</p> <p>The Chairman invited the members of the public to speak.</p> <p>Dr Sainsbury said he did not think the application to build a house at Archer Farm (Minute 211h/2017 refers) met with the requirements of the Cornwall Local Plan. He pointed out the site was in the AONB. He also felt, with others, that the access was not suitable as the lane was narrow and unmade. Mrs Sainsbury supported her husband's comments.</p> <p>Mrs Dora Wainwright commented she thought there shouldn't be further development down into the valley. Mr Tony Wainwright added his agreement and said that in his opinion further development into the valley was inappropriate and would set a precedent.</p> <p>Mrs Vernon and her daughter were present to support their application to build a dwelling on land NW of Trecreege Farm (Minute 211g/2017 refers). This was for an agricultural dwelling.</p> <p>Mrs Penny Kirkman supported the proposition in principle but thought the site was too high and would cause harm to the AONB. Mrs Jenny Railton added access was poor, the track over her land was unmade and would not sustain heavy use. These two members of the public were against this application as they believed it to be too far from the main farm and the site is in an AONB.</p>		
206/2017	<u>Apologies for Absence</u> – Cllrs. Bell, Coles, Collings and Phelps. Cllr. Cleave was not present.		
207/2017	<u>Casual Vacancy</u> – the Clerk reported notices advertising the vacancy had been posted on the website and notice boards.		
208/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Williams in 211h/2017.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>		
209/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 11th September 2017, AGREED as a true record.</p> <p>b. <i>Secondary Council Meeting</i> – 25th September, AGREED as a true record.</p>		

	<p>h. <i>PA17/08693, Archer Farm, Access to Archer Farm, Trewetha</i> – proposed 3-bedroom dwelling. Cllr. Williams left the meeting whilst this item was discussed. Whilst Members appreciated the proposed building is in an AONB it is not overlooked from any other properties. They are also required to build more houses in our Parish, to meet local need. SUPPORT, with the proviso that it is in line with, and near to Archer Farmhouse.</p> <p>i. <i>PA17/08713, 89 Fore Street, Port Isaac</i> – notification of proposed works to fell a <i>Macrocarpa</i> tree in a conservation area. Members are not consulted on this type of application.</p>	Clerk
212/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Cllr. Williams reported a meeting had been held with Messrs Evans and Slatter. Public consultation evidence had been compiled into a clear timeline by Mr David Slatter in preparation for Regulation 14 submission. Some of the responses had been poorly presented by CRCC and lacked summary in a final report. Mr James Evans will pursue. The timeline progress to referendum in March is on track.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Case Officer: Louise Whitby.</p> <p>Members felt there should be a time limit put onto enforcement orders, giving the offender a deadline to comply with the enforcement order. Cllr. Mould to speak to Ms Whitby to try to get this case progressed.</p> <p>ii. <u>EN17/01729, 8 Tintagel Terrace, Port Isaac</u> – installation of solar panels above the ridge height not included as part of planning approval PA15/09634. Cllr. Williams reported the panels had been removed. Cllr Webster confirmed they were to be repositioned on rails.</p> <p>iii. <u>EN/01764, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged works not being carried out in accordance with approved plans PA17/00391 – namely location of toilet, extraction, refrigeration unit, trade waste, landscaping and street signage. Mr David Tapsell, case officer reported the two cases at Port Gaverne Beach have been the subject of initial discussion on site. He had been informed that SW Water had confirmed the WC at the café is not discharging into the leat or on to the beach. Further consideration and discussion relating to the physical layout of the site and its appearance will take place. Cllr. Williams commented that she understood drainage from the toilet had been allowed to feed into the leat / beach.</p> <p>iv. <u>EN/01765, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged breach of condition 3 (foul drainage) of planning approval PA17/00391 – sewage being dispersed into the leat from the public toilet on site. See comments from Mr David Tapsell in 212b[iii]/2017 above.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/03890, 39 New Road, Port Isaac</u> – replacement two-storey, 4-bedroom house.</p>	Cllr. Mould
213/2017	<p><u>Highways Matters</u> –</p> <p>a. <i>SatNav / Width/Height Restriction Sign</i> – Minute 184d/2017 refers. Cllr. Raynor reported he had met with Mr Oliver Jones, Cormac. Mr Jones had suggested that in place of a sign telling drivers to ignore their SatNav when driving to Port Isaac, we should put up a sign with PORT ISAAC and an arrow pointing along the main road. Members did not think this was adequate and asked again a sign telling drivers to ignore their SatNav. Cllr. Webster commented that a width restriction wasn't enough, a height restriction should be included to prevent damage to overhanging dwellings. Cllr. Raynor will feed this back to Mr Jones.</p> <p>Noted Mr Jones will arrange the deployment of speed monitoring equipment, near the Port Isaac School.</p>	Cllr. Raynor

	<p>b. <i>Traffic Speed</i> – Minute 184b/2017 refers. The possible purchase of a speed monitoring light was deferred until the results of the speed monitoring survey (Minute 213a/2017 refers).</p>	Clerk
214/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>PC Terrier/Land Registration</i> – Minute 185a/2017 refers. Cllr. Penny said he had made an unsuccessful search of the filing cabinet for the original deeds. No further action as the land was now registered with the Land Registry.</p> <p>b. <i>Beach Waste</i> – Minute 185b/2017 refers. A meeting had been held with Mr Ian Kemp (National Trust), Port Isaac Harbour Commission, County Cllr. Mould and representatives from CC. CC were adamant they will not collect waste from local privately-owned beaches, unless it is paid for. Cllr. Mould will speak to Ms Anna Druce to obtain details of the costs involved.</p> <p>i. <u>Port Isaac Harbour Commission</u> – i.r.o. Port Isaac beach.</p> <p>ii. <u>National Trust</u> – i.r.o. Port Gaverne beach.</p> <p>c. <i>Playing Field New WCs</i> – Cllr. Raynor reported Ms Emily Hayden of Ward Williams Associates is not above to act as Project Manager for the scheme. Cllrs. Williams and Raynor had attended a meeting on site with Mr Piers Dibben of Healthmatic.Design. Construction method and layout had been discussed to include a kiosk, a shelter and three separate toilet units. Mr Dibben had suggested a reduction to three units, one disabled/parent and baby, as adequate in consideration of the costs associated with the requirement to use marine grade stainless steel. Speed of delivery and final cost could be ameliorated by use of local contractors to prepare the slab and drainage. Mr Dibben agreed to return drawings and specification by the 31st October. Cllr. Williams continues to pursue other providers for quotations.</p> <p>d. <i>Waste Storage, New Road</i> – no response has been received from CC i.r.o. the length of the lease to store waste bins on PC-owned land. Members felt the resiting of the bins was needed and was required by the shop tenant.</p> <p>e. <i>WC Cleaning</i> – Members had met with Mr Jon James, CC and Mr Phil Kyte, Cormac. The latter admitted the cleaning was ‘not up to scratch’. Cllr. Webster had raised the point that the PC was paying for a service that was below standard. Mr James to give this consideration.</p> <p>Cllr. Raynor said CC had offered the PC a long-lease on the Roscarrock WCs at a peppercorn rent.</p> <p>The Clerk to establish when the toilets would be closed for the winter period.</p>	<p>Cllr. Mould</p> <p>Cllr. Williams</p> <p>Clerk</p>
215/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.07 to a value of £7,198.94 was APPROVED for payment. A full list of payments is available on the PC’s website.</p> <p>After some discussion, it was agreed to release the cheque to Cormac for the toilet cleaning (Minute 214e/2017 refers), but the Clerk to contact Messrs James and Kyte regarding a refund.</p> <p>The Clerk reported AS Parking had paid the July WC takings [£1,614.72] into the PC’s bank account twice. The resulting refund would be reflected in the next month’s figures.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2 at the November meeting.</p> <p>c. <i>2016/17 External Audit</i> – the external auditor had approved the accounts and copies provided for the website and notice board.</p>	<p>Clerk</p> <p>Clerk</p>
216/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Countryside Alliance Awards 2017</i> – nominated by the public, the Awards recognise and honour those who routinely go the extra mile for their community. Nominations are open from now until 13th November 2017. Details previously circulated via email</p>	

	<p>b. <i>Cornwall Electoral Review</i> – the electoral review will recommend new electoral arrangements for Cornwall. It will propose:</p> <ul style="list-style-type: none"> • The total number of Councillors elected to the council in the future • The number of divisions • The number of Councillors representing each division • Division boundaries • Names of divisions <p>Closing date is 19th February 2018. Some discussion ensued where Members agreed the boundaries did not respect the common interest of coastal communities. For further consideration at the November meeting.</p> <p>c. <i>Defibrillator, Treights</i> – Members AGREED a notice advertising the opening ceremony could be placed on the PC’s notice board.</p> <p>d. <i>Cornwall AONB</i> – Chairperson is sought. Closing date for applications is 12 Noon, Monday 30th October 2017; Interviews Wednesday 22nd November 2017. Details previously circulated via email.</p> <p>e. <i>The Seed Fund</i> – aims to support small-scale projects that help create more space for nature within local communities. Toolkit and more information can be found on www.cornwall.gov.uk/grow-nature. Details previously circulated via email</p>	Clerk
217/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Secondary Council Meeting</i> – the meeting scheduled for 23rd October 2017 was cancelled. Items to be added to the Main Council meeting agenda.</p> <p>b. <i>Main Council Meeting</i> – 13th November 2017.</p> <p>c. <i>Electoral Reviews of CC and the PCs of Cornwall</i> – Members to receive a verbal report, following the meeting held on Saturday, 14th October 2017 at New County Hall, Truro (10am-4pm).</p> <p>d. <i>Project Griffin Awareness Sessions</i> – Liskeard town Council Office, Wednesday, 8th November 2017, 6p-8pm. Project Griffin is a national counter terrorism awareness initiative for business and event organisers. Its primary mission is to engage, encourage and enable members of the community to work in partnership with the police to deter, detect and counter terrorist activity and crime.</p> <p>e. <i>Coastal Communities Team</i> – representatives from the DCLG to meet with Members on 10th October 2017, 6pm at Cllr. Raynor’s home.</p> <p>f. <i>Stride Cornwall</i> – a Cancer Research Event being held at Lanhydrock on 5th November 2017 at 11.00 am.</p>	Clerk
218/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. None.</p>	
219/2017	<u>Meeting Closed</u> – 8.45pm.	

Signature: (Cllr. Raynor)
Chairman

Date: 13th November 2017