



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
MONDAY, 13<sup>th</sup> NOVEMBER 2017 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Ms Alison Sampson to address Members regarding the Cairnsmore TPO (agenda item 226d/2017 refers).</p>	
220/2017	<u>Apologies for Absence</u> –	
221/2017	<u>Casual Vacancy</u> – no election had been called and Members are now free to co-opt a new Member to the PC.	
222/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
223/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 9<sup>th</sup> October 2017.</p> <p>b. <i>Secondary Council Meeting</i> – cancelled.</p>	
224/2017	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> – Members to receive a report.</p> <p>c. <i>Wadebridge &amp; Padstow Community Network Panel Meetings</i> – next meeting to held on Thursday, 7<sup>th</sup> December 2017.</p> <p>d. <i>Coastal Communities Team</i> – representatives from the DCLG met with Members on 10<sup>th</sup> October 2017, 6pm.</p>	<p>Cllr. Raynor Cllr. Mould</p>
225/2017	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. <i>PA17/02730/PREAPP, St Peters Church Rooms, Fore Street, Port Isaac</i> – pre-application advice for change of use from dilapidated church rooms into domestic dwelling and letting unit including reroofing, new windows and demolition of rear lean to.</p>	

	<ul style="list-style-type: none"> <li>b. PA17/07753, Maritime and Coastguard Agency, New Road, Port Isaac – change of use from coastguard vehicle and cliff rescue equipment store and training accommodation to non-food retail shop and five car parking spaces.</li> <li>c. PA17/07754, Maritime and Coastguard Agency, New Road, Port Isaac – advertisement consent for erection of 2 no. signs to replace existing</li> <li>d. PA17/09557, Slipway Hotel, 1 Church Hill, Port Isaac – LBC for the replacement of two pairs of 8-pane sashes on the second floor of the front elevation.</li> <li>e. PA17/09631, Land NE of 4 Furze Park, Trelights – outline planning permission with all matters reserved: erection of a dwelling.</li> <li>f. PA17/09691, Gwel Arvor, Tintagel Terrace, Port Isaac – outline application for the demolition of existing dwelling and replace with two dwelling with all matters reserved.</li> <li>g. PA17/10206, Treetop Cottage, St Endellion, Port Isaac – extensions and internal alterations.</li> <li>h. PA17/10231, 30 New Road, Port Isaac – hip to gable loft conversion with front and rear dormers, reconstruction of side lean-to and installation of ground floor terrace.</li> <li>i. PA17/9145, Chalet rear of Lamorna, 2 Tintagel Terrace, Port Isaac – replacement chalet.</li> <li>j. PA17/9309, 89 Fore Street, Port Isaac – front and rear extensions, re-roof, new dormer, windows and internal alterations.</li> </ul>	
226/2017	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. Neighbourhood Plan – Members to receive an update.</li> <li>b. Enforcement Cases – <ul style="list-style-type: none"> <li>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. New case officer to replace Ms Louise Whitby. <b>Update from Cllr. Mould.</b></li> <li>ii. <u>EN/01764, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged works not being carried out in accordance with approved plans PA17/00391 – namely location of toilet, extraction, refrigeration unit, trade waste, landscaping and street signage. Mr David Tapsell, case officer.</li> <li>iii. <u>EN/01765, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged breach of condition 3 (foul drainage) of planning approval PA17/00391 – sewage being dispersed into the leat from the public toilet on site.</li> </ul> </li> <li>c. <i>Planning Applications Approved by CC</i> – information only: <ul style="list-style-type: none"> <li>i. <u>PA17/07533, Mariners, 24 Fore Street, Port Isaac</u> – retrospective LBC to replace windows. <b>Members supported this application.</b></li> <li>ii. <u>PA17/08713, 89 Fore Street, Port Isaac</u> – notification of proposed works to fell a Macrocarpa tree in a conservation area. CC decided not to make a TPO (TCA apps.).</li> <li>iii. <u>PA17/07836, Homer Park Farmhouse, Port Isaac</u> – conversion of existing barns to one residential dwelling and the demolition of further barns and outbuildings. <b>Members had no objection.</b></li> </ul> </li> <li>d. <i>Tree Preservation Order</i> – Members are invited to comment on the TPO for Cairnsmore, Port Gaverne</li> </ul>	<p>Cllr. Williams</p> <p>Cllr. Mould</p>
227/2017	<p><u>Highways Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>SatNav Sign</i> – Minute 213a/2017 refers. Mr Nicolas Pearton, Sign Design Technician, Cormac advised the signs proposed for St Endellion are the legal versions, and it is the correct approach to positively sign the desired destination and inform drivers why they should not use a certain route.</li> </ul>	Cllr. Raynor

	He suggests a more robust deterrent, e.g. granite lumps, might help resolve the situation, together with some police enforcement.	
228/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Beach Waste</i> – Minute 214b/2017 refers. Cllr. Mould to provide Members with the cost of collecting waste from local beaches:</p> <p>i. <u>Port Isaac Harbour Commission</u> – i.r.o. Port Isaac beach.</p> <p>ii. <u>National Trust</u> – i.r.o. Port Gaverne beach.</p> <p>b. <i>Waste Storage, New Road</i> – Minute 214d/2017 refers. As there had been no response from CC i.r.o. the length of the lease to store waste bins on PC-owned land, Members to consider the next step.</p> <p>c. <i>Toilets / Kiosk / Shelter</i> – Minute 155a/2017 refers. Members to receive an update, to include:</p> <p>i. <u>Planning Application</u> – PA17/09923.</p> <p>ii. <u>Connection to mains drains, etc.</u> – SW Drains had provided a quotation for a CCTV Drain Survey.</p> <p>iii. <u>Pre-fabricated Building</u> – Cllr. Williams.</p> <p>d. <i>Roscarrock WCs</i> – Minute 156b/2017 refers. The quarterly report had been requested from Ms Karen Reid, CC. Members to consider a proposal to take a 99-year lease on the WCs at a peppercorn rent.</p> <p>e. <i>Memorial Bench</i> – Members to consider a request to replace one of the old style concrete bench with a new one. The applicant will pay all costs</p>	Cllr. Mould
229/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Poppy Wreath</i> – Members to agree a donation to the Royal British Legion i.r.o. the Poppy Appeal.</p> <p>b. <i>Accounts for Payment</i> – Schedule No.08.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation for October and November to be verified in accordance with the Financial Regulation 2.2.</p> <p>d. <i>2018/19 Budget</i> – Members to consider any projects, etc. they wish to put forward for consideration to the Budget Setting meeting.</p> <p>e. <i>2017/18 Interim Audit Report</i> – Members to consider the report and action any recommendations.</p>	Cllr. Collings
230/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall Electoral Review</i> – Minute 216b/2017 refers. Members to give further consideration to the electoral review, which will propose: The total number of councillors elected to the council will be 87.</p> <ul style="list-style-type: none"> <li>• The number of divisions</li> <li>• The number of councillors representing each division</li> <li>• Division boundaries</li> <li>• Names of divisions</li> </ul> <p>Closing date for comments is 19<sup>th</sup> February 2018. CC are holding consultations events, the nearest to St Endellion is on 28<sup>th</sup> November 2017, 1800-2000, Shire House Suite, Bodmin Town Council.</p> <p>b. <i>Parish Council Online Mapping</i> – the Clerk will sign up to this service which will assist with:</p> <ul style="list-style-type: none"> <li>• Emergency Plans</li> <li>• Neighbourhood plans</li> <li>• Devolution</li> <li>• Paperless planning, planning, etc.</li> <li>• Other local council business.</li> </ul>	

	<ul style="list-style-type: none"> <li>c. <i>Clerks &amp; Councils Direct</i> – November 2017.</li> <li>d. <i>NALC Smaller Councils' Committee 2018 and 2019</i> – closing date 28<sup>th</sup> November 2017.</li> </ul>	
231/2017	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Secondary Council Meeting</i> – 27<sup>th</sup> November 2017.</li> <li>b. <i>Main Council Meeting</i> – 11<sup>th</sup> December 2017.</li> <li>c. <i>CC Localism Summits</i> – the summits will give you a chance to hear about, and question, a number of Council initiatives including strengthening the community network panels, devolution, the new Council budget and business plan and the work we are doing to improve waste and recycling, including work to issue a new waste contract for Cornwall by 2020: <ul style="list-style-type: none"> <li>i. 28<sup>th</sup> November 2017, 1200-1630, Pool Innovation Centre.</li> <li>ii. 29<sup>th</sup> November 2017, 1200-1630, Liskeard Town Council Offices.</li> <li>iii. 30<sup>th</sup> November 2017, 1200-1630, Council Chamber, St Austell.</li> <li>iv. 19<sup>th</sup> December 2017, 1100-1530, Parkhouse Centre, Bude.</li> </ul> </li> <li>d. <i>CC Planning Conferences</i> – cost per delegate £12: <ul style="list-style-type: none"> <li>i. 28<sup>th</sup> November 2017, 1630, Chy Trevail Office, Bodmin.</li> <li>ii. February 2018, west location, date and time to be confirmed.</li> </ul> </li> <li>e. <i>Physical Activity Summit</i> – 17<sup>th</sup> November 2017, Cornwall College, St Austell.</li> </ul>	
232/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <ul style="list-style-type: none"> <li>a.</li> </ul>	
233/2017	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 5<sup>th</sup> November 2017

Contact: 12 Bonython Drive, Grampond, Truro, Cornwall, TR2 4RL.  
E-mail: [stendellionpc@gmail.com](mailto:stendellionpc@gmail.com)  
Website: [www.stendellionpc.com](http://www.stendellionpc.com)