



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 11th DECEMBER 2017 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
246/2017	<u>Apologies for Absence</u> –	
247/2017	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
248/2017	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 13th November 2017. b. <i>Secondary Council Meeting</i> – 27th November 2017. 	
249/2017	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Members to receive a verbal report, following the meeting held on 30th November 2017. Next meeting scheduled for 9th January 2018, 14.00 – 15.30 Venue TBC. 	Cllr. Raynor Cllr. Mould
250/2017	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA17/09950, 36 New Road, Port Isaac</i> – replace existing dormer bungalow with a detached four-bed dwelling. b. <i>PA17/10456, 30 Dolphin Street, Port Isaac</i> – proposed replacement window, chimney flue removal, re-roof in natural slate and new roof light. c. <i>PA17/10681, 23 New Road, Port Isaac</i> – proposed replacement dwelling – amendments to approved design under decision PA17/00693. d. <i>PA17/10691, Maritime and Coastguard Agency, New Road, Port Isaac</i> – proposed two new dwellings to replace existing decommissioned Coastguard building. 	Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams

	e. <i>PA17/11068, Little Tremiro, Lower Trefreock, Port Isaac</i> – construction of extensions, subterranean garage and garden studio.	Link sent to Cllr. Williams
251/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Ms Serena Wearne, case officer had spoken with St Austell Brewery who advised that arrangements are in progress to remove the container from the site. With regards to the boat storage, there are boats stored on the land within the Brewery’s ownership. She is now in the process of finding out from land registry who owns the adjoining land with a view to deal with them direct regarding the boat storage use.</p> <p>ii. <u>EN/01764, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged works not being carried out in accordance with approved plans PA17/00391 – namely location of toilet, extraction, refrigeration unit, trade waste, landscaping and street signage. Mr David Tapsell, case officer.</p> <p>iii. <u>EN/01765, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged breach of condition 3 (foul drainage) of planning approval PA17/00391 – sewage being dispersed into the leat from the public toilet on site.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/08693, Archer Farm, Access to Archer Farm, Trewetha</u> – proposed 3-bedroom dwelling. Cllr. Williams left the meeting whilst this item was discussed. Members supported this application.</p> <p>ii. <u>PA17/08446, The Rectory, St Endellion</u> – extension and alterations. Members supported this application.</p> <p>iii. <u>PA17/08446, The Rectory, St Endellion</u> – LBC for extension and alterations. Members supported this application.</p> <p>iv. <u>PA17/07753, Maritime and Coastguard Agency, New Road, Port Isaac</u> – change of use from coastguard vehicle and cliff rescue equipment store and training accommodation to non-food retail shop and five car parking spaces. Support, but one Members expressed reservations about the car parking spaces.</p> <p>v. <u>PA17/07754, Maritime and Coastguard Agency, New Road, Port Isaac</u> – advertisement consent for erection of 2 no. As above.</p> <p>d. <i>Planning Applications Refused by CC</i> – information only:</p> <p>i. <u>PA17/08672, Land NW of Trecreege, Trelights</u> – outline planning permission with all matters reserved for construction of an agricultural dwelling for occupation by a farm worker. Members supported this application.</p> <p>e. <i>Site adjacent to Under Town in Trelights</i> – Members are invited to comment on a draft plan for a possible affordable housing development previously circulated via email</p> <p>f. <i>Cornwall Statement of Community Involvement for Planning</i> – 6-week consultation from Monday 27th November and 5pm Monday 22nd January 2018. Details previously circulated via email.</p>	<p>Cllr. Williams</p> <p>Cllr. Mould</p>
252/2017	<p><u>Highways Matters</u> –</p> <p>a. <i>Bus Stop</i> – November Public Forum refers. Members to consider a request that ‘Bus Stop’ is repainted onto the highway.</p> <p>b. <i>Advertising Signs</i> – a complaint had been received about the sign put out on the road daily outside the ‘Kiln’ shop in Middle Street, Port Isaac as it causes an obstruction to traffic going up and down Middle Street. It is particularly difficult at present as there is scaffolding across the street making the narrow street even narrower. It is difficult at the best of times negotiating this narrow street by car without further obstacles put in the way</p>	

	<p>c. <i>Traffic Sign</i> – Minute 227a/2017 refers. The sign to indicate the height and width limitations had been ordered from Cormac.</p> <p>d. <i>Positive Parking Review</i> – Minute 227b/2017 refers. CC had been requested to provide free parking on Saturday, 2nd December 2017 for the Christmas Lights ‘switch-on’.</p>	Information Information
253/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Toilets / Kiosk / Shelter</i> – Minute 237a/2017 refers.</p> <p>i. Members to consider:</p> <p>a. Type of Building – Members to vote on their preference:</p> <p>i. Conventional Building, OR</p> <p>ii. Pre-fabricated Building.</p> <p>b. Number of toilets – Members to vote on whether they require:</p> <p>iii. Three toilets plus a disabled WC and a shelter, OR</p> <p>iv. Two toilets plus a disabled WC and shelter.</p> <p>ii. Services – progress report i.r.o. installation of the services, i.e. drainage, water, power, etc.</p> <p>b. <i>Roscarrock WCs</i> – Minute 237b/2017 refers. Mr Jon James, CC advised he has instructed CC’s Legal Dept. to commence the process to enable Members to acquire a 99-year lease on the WCs at a peppercorn rent.</p> <p>NOTE – the quarterly report had been circulated via email.</p> <p>c. <i>Beach Waste</i> – Minute 214b/2017 refers. Biffa had provided a quote to collect the waste at a cost of 1 x 1100 litre bin at £15 per lift this is based on 80 kilos going into the bin:</p> <p>i. <u>Port Isaac Harbour Commission</u> – i.r.o. Port Isaac beach.</p> <p>ii. <u>National Trust</u> – i.r.o. Port Gaverne beach.</p>	Cllr. Mould
254/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.09. NOTE – a full list of payments is available on the PC’s website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation for December to be verified in accordance with Financial Regulation 2.2.</p>	Clerk Cllr. Collings
255/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall Electoral Review</i> – Minute 230a/2017 refers. Members to give further consideration to the electoral review, which will propose:</p> <p>The total number of councillors elected to the council will be 87.</p> <ul style="list-style-type: none"> • The number of divisions • The number of councillors representing each division • Division boundaries • Names of divisions <p>Closing date for comments is 19th February 2018.</p> <p>b. <i>Winter Wellbeing Guide</i> – copies can be obtained and distributed to vulnerable people in the community, from phdesk@cornwall.gov.uk</p>	
256/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 8th January 2018.</p> <p>b. <i>Secondary Council Meeting</i> – no meeting to be held in December.</p> <p>c. <i>Clerk’s Leave</i> – 23rd December 2017 to 1st January 2018 inclusive.</p>	

257/2017	<u>Information Only / Future Agenda Items</u> – a.	
258/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th December 2017

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