



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 8th JANUARY 2018 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
01/2018	<u>Apologies for Absence</u> –	
02/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
03/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 13th November 2017. b. <i>Secondary Council Meeting</i> – 27th November 2017. 	
04/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – next meeting scheduled for 9th January 2018, 14.00 – 15.30 Venue TBC. 	Cllr. Raynor Cllr. Mould Information
05/2018	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA17/11431, Land NE of 33 Middle Street, Port Isaac</i> – conversion and extension of storage shed into annexe. b. <i>PA17/11843, 7 Brentons Park, Trelights</i> – single storey utility extension at rear; new balcony at rear; retrospective planning consent for 4 no rooflights on side and rear facing roof slopes. 	Link sent to Cllr. Williams Link sent to Cllr. Williams
06/2018	<u>Other Planning Matters</u> – <ol style="list-style-type: none"> a. <i>Neighbourhood Plan</i> – Members to receive an update. NOTE – an application for £5,000 of funding has been made, as follows: <ol style="list-style-type: none"> i. <u>Townscape Assessments</u> - £2,800. 	Cllr. Williams

	<p>ii. <u>Finalising the Plan, including basic conditions statement, consultation statement and SEA screening</u> - £2,200.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Ms Serena Wearne, case officer.</p> <p>ii. <u>EN/01764, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged works not being carried out in accordance with approved plans PA17/00391 – namely location of toilet, extraction, refrigeration unit, trade waste, landscaping and street signage. Mr David Tapsell, case officer had been asked to deal with this case before the 2018 season.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/09145, Chalet rear of Lamorna, 2 Tintagel Terrace, Port Isaac</u> – replacement chalet. Members supported this application.</p> <p>ii. <u>PA17/09691, Gwel Arvor, Tintagel Terrace, Port Isaac</u> – outline application for the demolition of existing dwelling and replace with two dwellings with all matters reserved. Members supported this application.</p> <p>iii. <u>PA17/10206, Treetop Cottage, St Endellion, Port Isaac</u> – extensions and internal alterations. Members supported this application.</p> <p>d. <i>Planning Application Withdrawn</i> – information only:</p> <p>i. <u>PA17/09631, Land NE of 4 Furze Park, Trelights</u> – outline planning permission with all matters reserved: erection of a dwelling.</p>	Cllr. Mould
07/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Traffic Sign</i> – Minute 252c/2017 refers. Cllr. Penny to remeasure the problem location and then Cllr. Raynor will speak to Mr Jones, regarding a sign to indicate the height and width limitations.</p>	
08/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Minute 253a/2017 refers. Members to receive an update</p> <p>b. <i>Roscarrock WCs</i> – Minute 253b/2017 refers. Members to receive an update, regarding the acquisition of a 99-year lease on the WCs.</p>	
09/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – ICT Connect Ltd. report the website has been upgraded with a SSL certificate and are now secured with HTTPS. The new web address is: https://www.stendellionpc.com.</p>	Information
10/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.10. NOTE – a full list of payments is available on the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation for January to be verified in accordance with Financial Regulation 2.2.</p>	Cllr. Collings
11/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>AONB</i> – copy of the 2016/17 Annual Report.</p>	
12/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 12th February 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 22nd January 2018.</p> <p>c. <i>Cornwall AONB Annual Conference</i> – 14th April 2018, Pavilion at the Royal Cornwall Showground, Wadebridge. 'The future of Cornwall's farmed environment' is the theme. Details previously circulated via email.</p>	

13/2018	<u>Information Only / Future Agenda Items</u> – a.	
14/2018	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
15/2018	<u>Catering Concession</u> – Minute 241c/2017 refers. Members to agree the criteria for operating a concession on Parish Council-owned land. NOTE – a decision on the allocation of the concession will not be made at this meeting.	
16/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 2nd January 2018

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