



Port Isaac • Trelights • Port Gaverne

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN PORT ISAAC SCHOOL MONDAY, 12th FEBRUARY 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
29/2018	<u>Apologies for Absence</u> – Cllr. Coles (leave).	
30/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
31/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 8th January 2018. b. <i>Secondary Council Meeting</i> – 22nd January 2018. 	
32/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Members to receive a verbal report following the meeting held on 25th January 2018, 	Cllr. Raynor Cllr. Mould
33/2018	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. PA17/09950, 36 New Road, Port Isaac – replace existing dormer bungalow with a detached four-bed dwelling. b. PA17/10231, 30 New Road, Port Isaac – hip to gable loft conversion with front and rear dormers, reconstruction of side lean-to and installation of ground floor terrace. NOTE – new plans have been received. c. PA17/11992, Merrywood, Road from Chapel Villa to Rose Cottage, Trelights – reserved matters application for the construction of two dwellings. (Details following application no PA17/03682 dated 14/06/17.) Members previously commented they would like to see a condition that this is dependent on replanting the trees that were felled. NOTE – a request for an extension to deal with this application at this meeting had previously been refused. 	Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams

	<p>d. PA17/12099, <i>Creighton Cottage, 64 Fore Street, Port Isaac</i> – Listed Building Consent for works and repairs to roof and repaint external walls.</p> <p>e. PA18/00009/PREAPP, <i>32 New Road, Port Isaac</i> – LBC pre-application advice for refurbishment of existing extension, incorporating rendered external wall insulation and roof repairs. Existing fenestration to remain, but new slate cills to be formed. Existing profile of parapet walls to be retained with new insulation and white render over (SPS Envirowall solution). Lead flashing details at roof junctions and new airbricks planned to external walls.</p> <p>f. PA18/00054, <i>The White House, 3 Roscarrock Hill, Port Isaac</i> – the proposal is to renovate the existing dwelling, including new roof over main house and kitchen. Internal alterations.</p> <p>g. PA18/00172, <i>Rest Haven, Trelights</i> – proposed loft conversion to create a bedroom and en-suite. (Revised design following PA16/11580.)</p> <p>h. PA18/00399, <i>Former Football Field at Homer Park, Port Isaac</i> – variation on condition 2 (in accordance with approved plans) to change orientation of dwelling to improve circulation and light. Material Amendment to application no. PA16/03282 date 08/06/16.</p> <p>i. PA18/00539, <i>4 Furze Park Trelights</i> – the Proposal is for a Dwelling in the land owned by 4 Furze Park. The Proposal gives the proposed dwelling over 300m squared amenity space and leaves the existing property with the same. With the existing dwelling and the proposal both single story it excludes any possibility over overlooking issues.</p> <p>j. PA18/00656, <i>20 Mayfield Road, Port Isaac</i> – proposed rear ground floor extension.</p> <p>k. PA18/00691, <i>Pilchards, Port Gaverne</i> – retrospective consent for amendments to cafe, (approved under PA17/00391), namely altered access to DDA toilet with a new timber door, siting of external cold room and timber clad fencing.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
34/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update. NOTE – Groundwork UK have offered a grant of up to a maximum of £5,000 towards a piece of new play equipment.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Ms Serena Wearne, case officer.</p> <p>ii. <u>EN/01764, Land E of Port Gaverne Beach, Port Gaverne</u> – alleged works not being carried out in accordance with approved plans PA17/00391 – namely location of toilet, extraction, refrigeration unit, trade waste, landscaping and street signage. Mr David Tapsell, case officer.</p> <p>iii. <u>EN18/0001, 9 Lundy Road, Port Isaac</u> – alleged TPO tree felled by storm on 26th December 2017. Assessment needed to establish if new tree needs planting.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA17/10456, 30 Dolphin Street, Port Isaac</u> – proposed replacement window, chimney flue removal, re-roof in natural slate and new roof light. Members supported this application, provided second-hand Delabole rag slate is used.</p> <p>ii. <u>PA17/09309, 89 Fore Street Port Isaac</u> – front and rear extensions, re - roof, new dormer, windows and internal alterations. Members had objected because this is in a conservation area and the flow of the terrace would be spoiled by the installation of double doors. Members refer to previous historic refusal for alterations to the street elevation of the terrace.</p>	<p>Cllr. Williams</p>

	<ul style="list-style-type: none"> iii. <u>PA17/11068, Little Tremiro, Lower Trefreock, Port Isaac</u> – construction of extensions, subterranean garage and garden studio. Members supported this application. iv. <u>PA17/11431, Land NE of 33 Middle Street, Port Isaac</u> – conversion and extension of storage shed into annexe. Members supported this. v. <u>PA17/11843, 7 Brentons Park, Trelights</u> – single storey utility extension at rear; new balcony at rear; retrospective planning consent for 4 no rooflights on side and rear facing roof slopes. Members supported this. <p>d. <i>Planning Application Withdrawn</i> – information only:</p> <ul style="list-style-type: none"> i. <u>PA17/10691, Maritime and Coastguard Agency, New Road, Port Isaac</u> – proposed two new dwellings to replace existing decommissioned Coastguard building. Members had objected because the building is an over development of the site and causes overlooking issues. The building extends the building line forward towards the SW coastal path and creates a precedent for development in gardens in this character area which to date has been refused. <p>e. <i>Tree Preservation Orders</i> – a list of TPOs can be viewed on https://map.cornwall.gov.uk/website/ccmap/?zoomlevel=5&xcoord=198546&ycoord=79829&wsName=ccmap&layerName=Tree%20preservation%20order%20points:Tree%20preservation%20order%20areas:Conservation%20Areas:Parishes. (Minute 06b[iii]/2018 refers,)</p>	Information
35/2018	<p><u>Highways Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Car Park Charges</i> – CC are holding a consultation on their charges. Visit www.cornwall.gov.uk/TrafficConsult for more details. Closing date 15th February 2018. b. <i>Traffic Sign</i> – Minute 7a/2018 refers. Mr Oliver Jones, Highways had asked for the new highway signage to be prioritised and installed before Easter. 	Information
36/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Minute 8a/2018 refers. Members to receive an update b. <i>Roscarrock WCs</i> – Minute 9b/2018 refers. Members to receive an update, regarding the acquisition of a 99-year lease on the WCs. NOTE – the views of Mr Daniel Sproull regarding the terms of the lease and costs involved had previously circulated via email. c. <i>Mobile Post Office</i> – the Post Office are to carry out a public consultation and ask Members to consider possible locations for a mobile PO. 	Cllr. Williams
37/2018	<p><u>Administrative Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Seagulls</i> – consider adding a ‘seagull article’ to the PC’s TRIO report. 	
38/2018	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule No.11. NOTE – a full list of payments is available on the PC’s website. b. <i>Bank Reconciliation</i> – the bank reconciliation for December and January to be verified in accordance with Financial Regulation 2.2. c. <i>Grant Application</i> – Members to consider a request for a grant from <i>Cruse Bereavement</i>. 	Cllr. Collings
39/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> a. <i>Coastline Housing</i> – write to seek Members’ views on any potential sites for affordable housing development within the Parish. b. <i>Adult Social Care Charging Policies</i> – CC seek Members’ views. See http://www.cornwall.gov.uk/carepolicies for more information. Deadline for comments 26th February 2018. Details previously circulated via email. 	

	c. <i>Landscape & Amenity</i> – product update catalogue.	
40/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 12th March 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 26th February 2018.</p> <p>c. <i>Planning Conference</i> – Tuesday, 27th February 2018, 4.30pm at St Johns Hall, Penzance. Cost £12 per person. Details previously circulated via email.</p> <p>d. <i>Crowdfunding Events</i> – CC have arranged a series of events. Details previously circulated via email:</p> <ul style="list-style-type: none"> • Monday 5th February 2018, 7pm to 8.30pm. The Guildhall, Launceston Town Hall. • Wednesday, 7th February 2018, 7pm to 8.30pm, Rooms GW02 & GW03, Camborne One Stop Shop. • Tuesday, 13th February 2018, 7pm to 8.30pm, Crowdfunder HQ, 11 Cliff Road, Newquay. • Wednesday, 21st February 2018, 5.30pm to 7pm, RIO, 26 Fore Street, Liskeard. 	
41/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
42/2018	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
43/2018	<u>Catering Concession</u> – Minute 15/2018 refers. Members to consider the applications and award the catering concession.	
44/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 5th February 2018

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