



**MINUTES OF THE FULL COUNCIL MEETING
HELD IN PORT ISAAC SCHOOL
MONDAY, 9th APRIL 2018 @ 7pm**

Present:	Cllr. Raynor (Chairman) Cllr. Kirkman Cllr. Webster County Cllr. Mould	Cllr. Coles (Vice Chairman) Cllr. Penny Cllr. Williams	Cllr. Collings Cllr. Phelps Mrs Thompson (Clerk)
Minute	AGENDA ITEMS		Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised of exits, local hazards, location of WCs, etc.</p> <p>Mr Graham Andrews spoke regarding the Merrywood planning application. He was concerned about the lack of parking, which could mean vehicles would be parking on the highway.</p> <p>He also referred to the empty property in Trelights (on the opposite corner to Merrywood) and asked if the PC can trace the owner. Cllr. Penny said he understood the property was now owned by the Bank. The Clerk to contact CC's Empty Housing Team to enquire if anything can be done.</p>		Clerk
95/2018	<u>Apologies for Absence</u> – Cllrs. Bell, Cleave and Dawe.		
96/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>		
97/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 12th March 2018, AGREED as a true record.</p> <p>b. <i>Secondary Council Meeting</i> – 26th March 2018, AGREED as a true record.</p>		
98/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Cllr. Raynor asked Members who invite the public to meetings to explain how meetings are conducted by explaining the public only have the opportunity to speak during the Public Forum. As a matter of courtesy they should inform the Chairman if a large public contingent is likely to attend.</p> <p>Mr Sam Dunn, case officer had advised CC had granted permission i.r.o. the application for 30 New Road [PA17/10231], despite Members' objections and request that it should be put to committee for decision. Cllr. Raynor said if Members support an application and the officer objects, we will be asked if we approve, disagree or ask for it to go to committee, regardless of what information turns up after our meeting. He said he felt our decision should stand and not be altered as in the case of PA17/08672.</p>		

	<p>If overwhelming information turns up then we should hold an extraordinary meeting to change the decision. It should not be decided by information gathered on email. He will raise this at the next Network Panel Meeting.</p> <p>Permission was granted to Mr Johnny Bamford to use The Main for 2-3 hours on 5th May to film the Fishermen's Friends. A donation of £500 would be paid Mr Phil Tuckett on behalf of BBC4 want to make a programme about the origins of Port Isaac. The name is believed to come from The Corn Port. Members were asked to pass on any information they have on the subject.</p> <p>Cllr. Raynor reported that information provided through the Community Network Panel that it had been suggested there should be a 20mph limit in Port Isaac and also traffic calming outside the school playing field, both of which Members had requested in the past.</p> <p>Cormac had reported that the one of the New Road unisex toilets is leaking at the bottom. Mr Burnard had been asked to deal with this.</p> <p>b. <i>Cornwall Council</i> -- Cllr. Mould referred to the email from Mr Sam Dunn, planning officer who i.r.o. 30 New Road (Chairman's report above refers). Cllr. Williams will make a formal complaint about the handling of this matter, as the decision impacts on the Conservation Area.</p> <p>Cllr. Williams explained the new application for Merrywood [99b/2018] is a separate application to the earlier application [PA17/11992].</p> <p>It was confirmed the Cove Café had been granted its alcohol licence. This is separate to the enforcement case, Minute 100b[ii]000/2018 below refers.</p> <p>Cllr. Mould said the Stadium for Cornwall is to be put to the vote shortly. She asked for Members' views. It was generally agreed the money could be better spent elsewhere and that it was on the wrong site. Several were in favour in principle.</p> <p>She will ask for a 30mph speed limit in St Endellion to added to the Network Panel Highway wish list.</p> <p>c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – next meeting had been rescheduled to be held on Thursday 19th April 2018, 7pm, Egloshayle Pavilion.</p> <p>Details of the proposed Community Network Highways Scheme was circulated via email.</p>	<p>Cllr. Williams</p> <p>Cllr. Mould</p>
99/2018	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. <i>PA18/01173, Stargazy Inn, 1 The Terrace, Port Isaac</i> – proposed works to the Stargazy Inn site along with new extensions and first floor terraced area. Additional plans circulated via email.</p> <p>Cllr. Williams said there was a detailed objection from Highways. Members were supportive of current improvements to the Stargazy Inn, and supported the principle of an extension to support the business but felt the proposed entrance was unworkable.</p> <p>OBJECT. Members support an extension to the business, but agree with Highway's observations regarding the safety of the entrance. Moving the access is likely to cause traffic issues on Tintagel Terrace a residential area.</p> <p>b. <i>PA18/02469, Merrywood, Trelights</i> – formation of new access and provision of new parking and turning area to serve Merrywood.</p> <p>Cllr. Kirkman had visited the site and spoken to the developer, who has no plans to fell any more trees – but, without a TPO there is nothing to stop a new owner from doing so. She said there is limited parking / turning space.</p> <p>Cllr. Coles said there should be at least two parking spaces and it should be a requirement to turn inside the site.</p> <p>Cllr. Penny objected because the parking / turning space is not adequate.</p> <p>Cllr. Collings said two spaces is insufficient for a five-bedroomed property.</p> <p>Cllr. Phelps agreed with this view.</p> <p>OBJECT on the grounds of inadequate parking / turning space for a 5 bed roomed dwelling. There is no on-street parking available and no nearby car parks.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>c. <i>PA18/00508/PREAPP, Upper Westcott, Trewetha Lane, Port Isaac</i> – pre-application advice for change of use from two flats to one residential unit. NO OBJECTION.</p>	Clerk
100/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Cllr. Williams reported the consultation statement is completed and the evidence review also. All other documents will be ready for the May meeting. She explained that when the consultation is ready, that will be an opportunity for landowners to come forward with potential sites for development.</p> <p>b. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, unauthorised stationing of a shipping container, land being used as a waste storage area, car park and boat storage – application PA17/00546 withdrawn. Ms Serena Wearne, case officer. The Clerk had requested an update, but none had been received. Cllr. Williams said the shipping container had been removed and the boat storage was never an issue.</p> <p>ii. <u>EN18/00256, The Cornish Cove Café, 76A Fore Street, Port Isaac</u> – alleged breach of condition 1 of PA12/00231 - business open on Friday nights. New case.</p> <p>iii. <u>EN18/00400, Merrywood, Trelights</u> – alleged installation of velux windows and dormer window. New case.</p> <p>iv. <u>EN18/00452, Land S of 1 Silvershell View, Port Isaac</u> – alleged untidy site. New case.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/00656, 20 Mayfield Road, Port Isaac</u> – proposed rear ground floor extension.</p> <p>ii. <u>PA18/00399, Former Football Field at Homer Park, Port Isaac</u> – variation on condition 2 (in accordance with approved plans) to change orientation of dwelling to improve circulation and light. Material Amendment to application no. PA16/03282 date 08/06/16.</p> <p>iii. <u>PA18/01265, Squill Cottage, 70 Fore Street, Port Isaac</u> – LBC to remove existing slates and ridge tiles and refix with nails (supplemented by second-hand Delabole rag slates). Refix existing ridge tiles (supplemented by clay tiles to match existing). Dismantle and rebuild chimney stack with reclaimed engineering bricks. Reinstate existing chimney pot.</p> <p>iv. <u>PA18/01085, The Rectory, St Endellion</u> – extension and alterations.</p> <p>v. <u>PA18/01086, The Rectory, St Endellion</u> – LBC for extension and alterations.</p> <p>d. <i>Tree Preservation Order</i> – Minute 226d/2017 refers. The TPO for Cairnsmore, Port Gaverne, had been confirmed.</p> <p>e. <i>Egloshayle, St Breock & Wadebridge Neighbourhood Plan</i> – consultation period, Monday 19th March to Friday 11th May. Details previously circulated via email. See: http://www.wadebridge-tc.gov.uk/nhp.html. Cllr. Mould asked Members to look at this. Deferred to the April Secondary meeting.</p>	Clerk
101/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Traffic Speed</i> – Minute 213b/2017 refers. Mr Oliver Jones, Cormac had supplied a copy of speed monitoring survey, previously circulated via email. Cllr. Raynor said traffic speed reduction measures (near Port Isaac School) are included in the Network Panel Highways budget. Consideration of a speed monitoring light was deferred until the outcome of this is known.</p> <p>b. <i>B3267 Junction with B3314</i> – Mr David Mackellar, Cormac advised there are signs warning of a junction on the approach from Wadebridge but there is no junction warning sign coming from the Camelford side. This will be added to the sign packages in the new financial year. Minute 73e/2018 refers.</p>	Members / Clerk

	<p>Members said the traffic coming from Wadebridge is travelling faster than that from Delabole. The Clerk to request that Highways gives this further consideration.</p> <p>c. <i>Trewetha Flooding</i> – Mr David Mackellar, Cormac advised he cannot see any blocked drain but he had instructed the cyclic gang to clear all the gullies down the lane. The Clerk to advise there is a flooding issue, caused by heavy rain running off the fields between Trewetha and the B3314 junction.</p> <p>d. <i>Fallen Tree, Trewetha</i> – Mr Oliver Jones, Cormac had provided a map showing the extent of the publicly maintainable highway at Bodannon (previously circulated via email). Mr David Mackellar, Cormac advised the fallen tree had been cleared and cut to the ground. Cllr. Phelps was thanked for raising this matter.</p>	<p>Clerk</p> <p>Clerk</p>
102/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Minute 36a/2018 refers. Cllr. Raynor reported he had sought clarification as to whether the tender advertisement had been placed on Contract Finder. He will pursue.</p> <p>b. <i>War Memorial</i> – Cllr. Collings said the sale of the Church Rooms had been confirmed. He advised a meeting with representatives of the PCC will be held this Thursday. Cllr. Coles said whatever site was decided upon, some people would be upset. He said a public consultation was essential. Cllr. Collings said he was in the process of tracing relatives of those named on the war memorial. Cllr. Raynor suggested putting an article in TRIO. Cllr. Mould left the meeting at this point.</p>	Cllr. Raynor
103/2018	<p><u>Catering Concession</u> – Members received an update, to include:</p> <p>a. <i>Licence</i> – the draft licence, drawn up by Mr Daniel Sproull had been circulated via email. Members CONFIRMED their acceptance. It was AGREED the Clerk would sign the licence on behalf of the Parish Council.</p> <p>Cllr. Raynor reported ‘The Sisters’ had commenced trading on 30th March 2018. He said they had not provided a portaloo, which is a requirement of the lease and they run a generator, which is rather noisy.</p> <p>b. <i>Friends of Port Isaac School</i> – the Clerk reported she had not received any further dates for the Pop-up Café.</p> <p>c. <i>Post Office</i> – the mobile PO had not started due to a technical problem. A notice advising of the service had appeared in the TRIO, which had caused some issues.</p>	Clerk
104/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.01. A full list of payments is available on the PC’s website.</p> <p>The Clerk reported three cheques to Parkonomy had gone astray. It seemed unlikely they were lost in the post. She advised she had been told the Christmas Lights Committee would issue an invoice for PC’s share of storage costs, but this had never been received. Cllr. Raynor will follow this up.</p> <p>b. <i>Bank Reconciliation</i> – the Clerk reported she had not received the March bank statement, but this would be needed for the end of year accounts.</p> <p>c. <i>HSBC Bank Account</i> – Cllr. Raynor said he had been unable to speak to HSBC on the phone, He will visit the Wadebridge branch. The Clerk said this needs to be confirmed for the Annual Return.</p> <p>d. <i>Shop Electricity</i> – Cllr. Raynor will speak to Mr Tidey regarding the payment of electricity for the shop. Deferred to the Secondary meeting.</p>	<p>Cllr. Raynor</p> <p>Cllr. Raynor</p>
105/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Volunteering with Cormac</i> – details of the scheme provided by Ms Rebecca Dickson and circulated to Members via email.</p>	

106/2018	<u>Diary Dates</u> – a. <i>Council's Annual Meeting</i> – 14 th May 2018. b. <i>Main Council Meeting</i> – 14 th May 2018. c. <i>Secondary Council Meeting</i> – 23 rd April 2018. d. <i>Cornwall Community Land Trust</i> – half-day seminar. Friday 20 th April 2018, 9.30am – 2pm. Truro City Hall. Details previously circulated via email. e. <i>Clerk's Leave</i> – 28 th April – 7 th May 2018.	
107/2018	<u>Information Only / Future Agenda Items</u> – a. None.	
108/2018	<u>Meeting Closed</u> – 20.28pm.	

Signature: (Cllr. Raynor)
Chairman

Date: 14th May 2018