



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
MONDAY, 14<sup>th</sup> MAY 2018 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
123/2018	<u>Election of Chairman</u> – Cllr. Raynor currently in post.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting. Members to meet with Ms Jo Hartley, Gilbert & Goode Ltd. regarding a plot of land in Trelights, which they have an option on.	
124/2018	<u>Election of Vice Chairman</u> – Cllr. Coles currently in post.	
125/2018	<u>Acceptance of Office</u> – a. <i>Chairman</i> – Chairman to sign the Acceptance of Office form. b. <i>Vice Chairman</i> – Vice Chairman to sign the Acceptance of Office form.	
126/2018	<u>Apologies for Absence</u> –	
127/2018	<u>Council Committees/Appointments to Outside Bodies</u> – the following appointments to be made: a. <i>NALC Representative (voting)</i> – Cllr. Bell currently in post. b. <i>Neighbourhood Plan Co-ordinator</i> – Cllr. Williams currently in post. c. <i>Planning Lead</i> – Cllr. Williams currently in post. d. <i>Village Hall Representative</i> – Cllr. Raynor currently in post. e. <i>Playing Field Co-ordinator</i> – post vacant. f. <i>Trelights Village Green</i> – Cllr. Dawe currently in post.	
128/2018	<u>Apologies for Absence</u> – Cllr. Coles.	
129/2018	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations.	

130/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 9<sup>th</sup> April 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 24<sup>th</sup> April 2018.</p>	
131/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> – Members to receive a report.</p> <p>c. <i>Wadebridge &amp; Padstow Community Network Panel Meetings</i> – next meeting has been rescheduled to be held on Thursday 19<sup>th</sup> April 2018, 7pm, Egloshayle Pavilion.</p> <p><u>Network Highway Scheme</u> – Members to consider which Highway project(s) they wish to nominate for consideration by the Network Panel. To be submitted to Ms Anna Druce by 25<sup>th</sup> May 2018.</p>	<p>Cllr. Raynor</p> <p>Cllr. Mould</p>
132/2018	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. <i>PA18/02860, Gwel Mor, Trelights</i> – proposed extension to provide additional bedroom and construction of a swimming pool.</p> <p>b. <i>PA18/02910, Stargazy Inn, Port Isaac</i> – proposed works to external front terrace area to include front balustrade and flagstone flooring.</p> <p>c. <i>PA18/03020, The Chalet, Rear of 31 Fore Street, Port Isaac</i> – construction of a replacement dwelling.</p> <p>d. <i>PA18/03029, 49 Fore Street, Port Isaac</i> – rear single storey extension, room in the roof with dormers, internal alterations.</p> <p>e. <i>PA18/03209, Maritime and Coastguard Agency, New Road, Port Isaac</i> – proposed 2 new dwellings to replace existing decommissioned Coastguard building.</p> <p>f. <i>PA18/03670, Long Cross Hotel, Trelights</i> – existing hotel function room to become four guest suites. Existing dining room to be replaced by smaller one, and two additional guest suites.</p> <p>g. <i>PA18/03945, Seaward, 14 The Terrace, Port Isaac</i> – proposed garage.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
133/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>RP18/000181, Empty Property, Trelights</i> – Mr Craig Dunlevy, Development Officer (Empty Homes) advised this property is not something the team normally investigate, as it is not technically an empty property, i.e. it is an incomplete development, that has never been occupied. However, for convenience his manager has asked him to investigate and feedback to Members as appropriate. See also 100c[v]/2018 below.</p> <p>c. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00519, Land NE of Port Gaverne Hotel</u> – untidy site, land being used as a waste storage area and car park – application PA17/00546 withdrawn. Ms Serena Wearne, case officer.</p> <p>ii. <u>EN18/00256, The Cornish Cove Café, Fore Street, Port Isaac</u> – alleged breach of condition 1 of PA12/00231 – business open on Friday nights.</p> <p>iii. <u>EN18/00400, Merrywood, Trelights</u> – alleged installation of velux windows and dormer window.</p> <p>iv. <u>EN18/00452, Land S of 1 Silvershell View, Port Isaac</u> – alleged untidy site.</p> <p>v. <u>EN18/00615, Empty Property, Trelights</u> – alleged erection of a dwelling. Case officer: David Tapsell reported the dwelling was the subject of a planning application in 2006 (E1/2006/01239), which was refused planning permission.</p>	<p>Cllr. Williams</p> <p>Information</p>

	<p>A subsequent appeal was allowed on 23<sup>rd</sup> April 2007. The design of the dwelling shown on plan appears to reflect the almost complete dwelling shown on Google Earth street view. No breach of planning control found. <b>Case closed.</b></p> <p>d. <i>Planning Applications Approved by CC – information only:</i></p> <p>i. <u>PA18/00851, 15 Dolphin Street, Port Isaac</u> – Listed Building Consent for proposed replacement of all external timber window frames with like-for-like hardwood frames and single-pane glass. Frames to be painted in similar colour to existing. Make good to masonry if required. <b>Members had supported this application.</b></p> <p>ii. <u>PA18/01022, Trevelver, Road from The Barton to St Endellion Lane, Trelights</u> – removal of chimney replacing with flue for woodburner, re-roof rear extension roof (with similar slate). Additional skylight and windows to serve bathroom and shower room, internal alterations. <b>Members supported this application.</b></p> <p>iii. <u>PA17/11992, Merrywood, Trelights</u> – reserved matters application for the construction of two dwellings. (Details following application no PA17/03682 dated 14/06/17. <b>Members withdrew their objection, when revised plans were received.</b></p> <p>iv. <u>PA18/01313, 32 New Road, Port Isaac</u> – refurbishment of existing extension incorporating rendered external wall insulation and roof repairs. <b>Members supported this application.</b></p> <p>v. <u>PA18/01782, 20 Tintagel Terrace, Port Isaac</u> – two-storey rear extension and internal alterations to dwelling house. <b>Members supported this application.</b></p> <p>vi. <u>PA18/00508/PREAPP, Upper Westcott, Trewetha Lane, Port Isaac</u> – pre-application advice for change of use from two flats to one residential unit. <b>Members had no objection.</b></p>	
134/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>B3267 Junction with B3314</i> – Mr David Mackellar, Cormac advised they intend to add a SLOW road marking adjacent to the existing junction and bend warning signs as shown in the screenshot (previously circulated), this will be added to the Steward's lining work package for the area.</p> <p>b. <i>Trewetha Flooding</i> – Minute 101c/2018 refers. Mr David Mackellar, Cormac advised they had looked at the flooding issue and it appears that a grip / backditch requires cleansing which has previously drained onto the adjacent field area. The Highway Steward is going to liaise with the Rural Maintenance team for the area with regards to this reinstatement.</p> <p>c. <i>The Terrace, Port Isaac</i> – Members to consider a request from a resident to make this 'Residents only parking'.</p> <p>d. <i>Road Closure</i> – toad from The Barton to junction W of Tregole, 25<sup>th</sup> to 27<sup>th</sup> June 2018 (24 hours). Details previously circulated via email.</p>	Information
135/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Minute 36a/2018 refers. Members to receive an update</p> <p>b. <i>War Memorial</i> – Members to receive a verbal report, following the meeting with representatives of the PCC. NOTE – Mrs Pearson had written an article about the future of the memorial for TRIO.</p> <p>c. <i>Roscarrock WCs</i> – the hand washers do not appear to have any running water and, possibly, need replacing this had been reported to Ms Sonia Armstrong, Cormac and Mr Peter Marsh, CC.</p>	<p>Cllr. Raynor</p> <p>Cllrs. Bell / Collings</p>
136/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.02. NOTE – a full list of payments is available on the PC's website.</p>	

	<ul style="list-style-type: none"> <li>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</li> <li>c. <i>HSBC Bank Account</i> – verbal report, following discussion with HSBC as to whether the account remains open.</li> <li>d. <i>SW Coast Path</i> – request for a grant. Details previously circulated via email.</li> <li>e. <i>2017/18 Accounts</i> – the accounts have been completed and had been collected by the Internal Auditor.</li> </ul>	<p>Cllr. Collings</p> <p>Cllr. Raynor</p> <p>Information</p>
137/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> <li>a. <i>Minerals Safeguarding Development Plan</i> – consultation runs from 20<sup>th</sup> April 2018 to 1<sup>st</sup> June 2018. Details previously emailed.</li> <li>b. <i>Calor Grant Scheme</i> – up to £5,000 available for schemes that 'will improve local life'. Details previously circulated via email.</li> <li>c. <i>Cornwall Boundary Review</i> – the Boundary Commission will carry out a public consultation on their proposals from 5<sup>th</sup> June to 17<sup>th</sup> September 2018. Details previously circulated via email.</li> </ul>	
138/2018	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Main Council Meeting</i> – 11<sup>th</sup> June 2018.</li> <li>b. <i>Secondary Council Meeting</i> – 22<sup>nd</sup> May 2018.</li> </ul>	
139/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <ul style="list-style-type: none"> <li>a.</li> </ul>	
140/2018	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 8<sup>th</sup> May 2018

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