



NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 9th JULY 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
160/2018	<u>Apologies for Absence</u> –	
161/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
162/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 11th June 2018. b. <i>Extraordinary Council Meeting</i> – 25th June 2018. 	
163/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Members to receive a report following the meeting held on 28th June 2018. <p>NOTE – the next meeting will be held on Thursday 27th September 2018.</p>	Cllr. Raynor Cllr. Mould
164/2018	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA18/05015, Meadow Stile, Trewetha Lane, Port Isaac</i> – rear extension to replace existing lean to, new and replacement windows. b. <i>PA18/05426, 9 Silvershell View, Port Isaac</i> – single storey rear extension with sun terrace and proposed entrance porch. The work includes internal remodelling and re-roofing works. c. <i>PA18/05608, 4 Mayfield Road, Port Isaac</i> – proposed rear ground floor extension and decking. 	Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams

165/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update, to include measures to be implemented i.r.o. the public consultation.</p> <p><u>Neighbourhood Plans, Affordable Housing, and Cornwall Local Plan Housing Apportionment</u> – letter from the N Cornwall Cluster Group, previously circulated via email</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/00691, Pilchards, Port Gaverne</u> – retrospective consent for amendments to cafe, (approved under PA17/00391), namely altered access to DDA toilet with a new timber door, siting of external cold room and timber clad fencing. Members had objected.</p> <p>ii. <u>PA18/03670, Long Cross Hotel, Trelights</u> – existing hotel function room to become four guest suites. Existing dining room to be replaced by smaller one, and two additional guest suites. Members supported this application.</p> <p>iii. <u>PA18/03945, Seaward, 14 The Terrace, Port Isaac</u> – proposed garage. Members supported this application.</p> <p>c. <i>Planning Applications Refused by CC</i> – information only:</p> <p>i. <u>PA18/03209, Maritime and Coastguard Agency New Road Port Isaac</u> – CC's Planning Committee voted to refuse the proposal by a majority of 8-5. They agreed the design is not compatible with its settling and it would cause harm to Conservation Area, the Heritage Assets described in the Heritage report of the Coastguard Cottages.</p> <p>d. <i>Community Led Housing Initiatives</i> – Mr Andrew Prendergast, Rural Housing Enabler, CC had written offering to work with Members and to attend a meeting to explain the options. Previously emailed.</p>	Cllr. Williams
166/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Closure</i> – Tintagel Terrace, Port Isaac. 18th to 20th July (24 hours). Details previously emailed.</p>	
167/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Members to receive an update.</p> <p><i>New Play Equipment</i> – Ms Carly Frost, Schoolscapes seeks confirmation that Members wish this to be installed early in September.</p> <p><i>Catering Concession</i> – The Sisters ask Members to consider a reduction in rent because the Main Car Park WCs will not be ready by the end of June.</p> <p>b. <i>War Memorial</i> – Members to receive an update.</p> <p>c. <i>Waste Bin Licence</i> – Members to consider the implications of CC's request for a lease in place of a licence to store ins on the New Road shop area.</p>	Cllr. Bell
168/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.04. NOTE – a full list of payments is available on the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>c. 2017/18 Internal Audit – Minute 155f/2018 refers. Members to adopt:</p> <p>i. <i>Asset Register</i> – the asset register to be expanded to include some of the key information suggested in paragraph 5.57 of the 'Proper Practice' guidance. Draft attached for Members' consideration.</p> <p>ii. <i>H&S Policy</i> – draft attached for Members' consideration.</p> <p>NOTE – the Clerk to complete and return the Internal Audit Report Response Record to Hudson Accounting Ltd.</p>	Cllr. Collings

	d. <i>Coastal Revival Fund</i> – Minute 155h/2018 refers. Members to receive an update i.r.o. an application for funding towards footpath improvements.	Cllrs. Kirkham / Williams
169/2018	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda. a. <i>Battles Over Events</i> – organisers of these events are encouraged to complete an Event Notification Form (ENF) and send it to Event Planning, CC: eventplanning@cornwall.gov.uk .	
170/2018	<u>Diary Dates</u> – a. <i>Main Council Meeting</i> – 13 th August 2018. b. <i>Secondary Council Meeting</i> – 23 rd July 2018. c. <i>Clerk's Leave</i> – 18 th August to 2 nd September 2018 inclusive. NOTE – she will be unavailable to attend the August Secondary Council meeting. d. <i>Cruse Bereavement Annual General Meeting</i> - Friday 13 th July 2018 at 7.30pm, The Trelawney Room, New County Hall.	
171/2018	<u>Information Only / Future Agenda Items</u> – a.	
172/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 2nd July 2018

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