



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
MONDAY, 13<sup>th</sup> AUGUST 2018 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
187/2018	<u>Apologies for Absence</u> –	
188/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
189/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 9<sup>th</sup> July 2018.</li> <li>b. <i>Secondary Council Meeting</i> – 23<sup>rd</sup> July 2018.</li> </ol>	
190/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> <li>a. <i>Parish Council Chairman</i> – Members to receive a report.</li> <li>b. <i>Cornwall Council</i> — Members to receive a report.</li> <li>c. <i>Wadebridge &amp; Padstow Community Network Panel Meetings</i> – the next meeting will be held on Thursday 27<sup>th</sup> September 2018.</li> </ol>	Cllr. Raynor Cllr. Mould
191/2018	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> <li>a. <i>PA18/05653, 36 New Road, Port Isaac</i> – demolition of existing bungalow and provision of new dwelling.</li> <li>b. <i>PA18/05872, Land S of Havenpark, Trewetha Lane, Port Isaac</i> – outline Planning application with all matters reserved for a single dwelling. NOTE – two letters of objection had been received from residents.</li> <li>c. <i>PA18/07072, 20 and 22 Church Hill, Port Isaac</i> – Listed Building Consent for alterations and repair works to Grade II listed dwellings and flat, including extension of existing loft accommodation, and provision of a new dormer.</li> <li>d. <i>PA18/04084, Land S of Harbour Heights, Rose Hill, Port Isaac</i> – residential development for the construction of three dwellings (incl. affordable housing).</li> </ol>	Link sent to Cllr. Williams  Link sent to Cllr. Williams  Link sent to Cllr. Williams  Link sent to Cllr. Williams

192/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/04728, Higher Moon, Tintagel Terrace, Port Isaac</u> – application for variation of condition on planning application number PA16/10237 - Alterations and extension to dwelling - revision to condition 2 - building in accordance with approved plans Condition Number(s): 2, Conditions(s) Removal: Revisions required to planning proposal scheme. Revised plans. <b>Members had supported the application.</b></p> <p>ii. <u>PA18/04794, Carlenice, 15 Trewetha Lane, Port Isaac</u> – renovation of existing utility room into kitchen extension with associated renovation works. <b>Members had supported the application.</b></p> <p>iii. <u>PA18/05426, 9 Silvershell View, Port Isaac</u> – single storey rear extension with sun terrace and proposed entrance porch. The work includes internal remodelling and re-roofing works. <b>Members made no comment.</b></p> <p>c. <i>Draft Planning Validation Guide</i> – consultation ends 5pm Friday 24<sup>th</sup> August 2018. Details previously emailed.</p> <p>d. <i>Planning Appeal</i> – PA17/08672, Land NW of Trecreege, Trelights: outline planning permission with all matters reserved for construction of a n agricultural dwelling for occupation by a farm worker. Additional comments to the Planning Inspector must be made by 23<sup>rd</sup> August 2018.</p>	Cllr. Williams
193/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Signage</i> – Minute 163b/2018 refers.</p> <p>i. <u>Redundant Mobile Signage</u> – Cllr. Raynor had reported the 'flood' signs that had been left on the approach road to Port Isaac.</p> <p>ii. <u>Main Car Park Sign</u> – Members to consider a proposal to add a sign reading '50 yards ahead' to the existing sign / pole.</p> <p>b. <i>The Terrace</i> – Highways had been asked to investigate the removal of the sign that said TURNING AREA ONLY, which had been replaced with a sign saying PRIVATE PROPERTY.</p> <p>NOTE – Highways had also been asked to install a sign at the end of the Terrace to state it is a dead end.</p>	Cllr. Raynor Cllr. Penny Cllr. Raynor
194/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Members to receive an update.</p> <p>NOTE – The Sisters have given 30-day notice to terminate their licence, which will cease on 31<sup>st</sup> August 2018.</p> <p>b. <i>War Memorial</i> – Members to receive an update.</p> <p>c. <i>Rubbish Collections</i> – a resident had emailed to complain regarding rubbish left out by a holiday home tenant and then attacked by the seagulls. Photographs were provided. Details previously circulated via email and a copy sent to Ms Donna Latham, CC, who had requested Biffa to collect any bags which had been left out overnight for collection and to ensure the spillages are cleared away.</p> <p>d. <i>Trelights Green and Pool</i> – possessory title application. Members to consider the additional information required by Mr Daniel Sproull.</p>	
195/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.05. NOTE – a full list of payments is available on the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p>	Cllr. Collings

196/2018	<p><u>General Data Protection Regulations (GDPR)</u> – Minute 154/2018 refers. Members to consider:</p> <p>a. <i>Data Asset Register (DAR)</i> – draft previously circulated via email. NOTE – stored files need to be reviewed to comply with the DAR.</p> <p>b. <i>Data Audit</i> – draft previously circulated via email.</p>	Cllr. Bell / Clerk
197/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>First Time Central Heating: Warm and Well Cornwall</i> – details on to find out the qualification criteria and get help with heating a home see: <a href="http://www.cornwall.gov.uk/warmandwell">www.cornwall.gov.uk/warmandwell</a>. Details previously emailed.</p> <p>b. <i>Gambling Act 2005</i> – consultation on draft revised Statement of Principles. Deadline for comments 12<sup>th</sup> October 2018. Details previously emailed.</p> <p>c. <i>Cornwall Maritime Strategy Refresh 2018-2030</i> – deadline for comments 14<sup>th</sup> September 2018. Details previously emailed.</p> <p>d. <i>Water Quality at Porthilly and the Camel Estuary</i> – details previously emailed.</p>	
198/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 10<sup>th</sup> September 2018.</p> <p>b. <i>Secondary Council Meeting</i> – there will be no Secondary meeting in August.</p> <p>c. <i>Clerk's Leave</i> – 18<sup>th</sup> August to 2<sup>nd</sup> September 2018 inclusive. NOTE – she will be unavailable to attend the August Secondary Council meeting.</p> <p>d. <i>GrowthFest 2018</i> – 20<sup>th</sup> September 2018, Royal Cornwall Show Ground, Wadebridge. Details previously emailed.</p>	
199/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
200/2018	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 6<sup>th</sup> August 2018

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