



NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 10th SEPTEMBER 2018 @ 6.30pm

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Members to meet with Mr Andrew Prendergast, Rural Housing Enabler, CC who will speak about the Community Led Housing Initiative.</p> <p>Members to meet with Mr Lee Calladine, regarding his request for residents only parking in Port Isaac.</p>	
207/2018	<u>Apologies for Absence</u> –	
208/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
209/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 13th August 2018.</p> <p>b. <i>Extraordinary Council Meeting</i> – 20th August 2018.</p>	
210/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> — Members to receive a report.</p> <p>c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – the next meeting will be held on Thursday 27th September 2018.</p>	<p>Cllr. Raynor</p> <p>Cllr. Mould</p>
211/2018	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. <i>PA18/07453, 1 Silvershell View, Port Isaac</i> – garden room extension.</p> <p>b. <i>PA18/07522, Kestrel Cottage, Homer Park, Port Isaac</i> – erection of a single storey extension, formation of a roof terrace area and alterations to fenestration.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>

212/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/04064, St Endellion Parish Hall</u>– extension of existing parish community hall. Members supported this application.</p> <p>ii. <u>PA18/05857, Treswarrow Cottage, Treights</u> – demolition of existing dwelling and erection of replacement dwelling, together with the retention of land forming additional residential curtilage. Members supported this application.</p> <p>c. <i>Community Led Housing Initiatives</i> – Minute 165d/2018 refers. Members to consider any action following their meeting with Mr Andrew Prendergast. Public Forum above refers.</p> <p>d. <u>PA17/05288, Land S of Homer Park, Port Isaac</u> – proposed live / work unit. An appeal has been made i.r.o. CC's refusal of this application. Deadline for additional comments is 14th September 2018.</p> <p>e. <i>Planning Conferences for Local Councils</i> – events will take place in Penzance, St Austell and Liskeard. Dates and venues TBC. There is a charge of £12 per delegate and the deadline for expressions of interest is 10th September 2018. Details previously emailed.</p>	Cllr. Williams
213/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Signage</i> – Minute 163b/2018 refers.</p> <p>i. <u>Main Car Park Sign</u> – Mr Oliver Jones, Highways advised he had asked that this is relocated past the new entrance to the industrial estate but prior to the car park entrance as a priority.</p> <p>ii. <u>Width Restriction Sign, St Endellion</u> – Mr Oliver Jones, Highways apologised the width restriction signing hadn't been implemented to date as previously agreed. It is hoped this will be completed before the end of August on site</p> <p>b. <i>Footpath Below Mayfield Road</i> – Cllr. Penny was to have provided photos and Cllr. Williams to request Highways to give the trees a trim. Minute 199a/2018 refers.</p> <p>c. <i>Junction with B3314</i> – Minute 193d/2018 refers. Mr Oliver Jones, Highways advised SLOW markings will be added as requested by Members.</p> <p>d. <i>Road Closure</i> – B3314 Between Plain Street and St Endellion Road, St Endellion, 4th to 5th October 2018 (08:00 to 15:30). Details previously emailed.</p>	Information Information
214/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Members to receive an update. NOTE – SW Water had written to advise of the proposed connection to the water main and the mining report had been received.</p> <p>b. <i>War Memorial</i> – Members to receive an update.</p> <p>c. <i>Waste Licence</i> – Members to consider and agree the Licence agreement with CC, copy previously circulated via email.</p>	
215/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Freedom of Information</i> – Members to consider and adopt the revised Publication Scheme attached.</p> <p>b. <i>Clerk's Handover Notes</i> – a revised copy had been supplied to the Chair and Vice Chair.</p>	Information
216/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.06. NOTE – a full list of payments is available on the PC's website.</p>	

	<p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>c. <i>Budget Monitor</i> – to be circulated at the meeting.</p>	Cllr. Collings
217/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Commercial Waste Letter</i> – Mr Alex Rainbow, CC advised a letter had been sent to approx. 500 businesses in the Wadebridge area. As part of a long-term project to address commercial waste entering the domestic waste stream CC are writing to the owners of all the self-catering holiday let properties that pay business rates reminding them of their obligation to manage their waste in accordance with the law (in this instance the Controlled Waste Regulations 2012) and to help inform them of how to get a commercial waste collection contract. Details circulated via email.</p> <p>b. <i>Port Isaac Carnival 2019</i> – Mr Tom Howard, Musical Director for St Breward Silver Band had requested support in restarting attendance in Port Isaac of the Band on Thursday evenings.</p>	
218/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 8th October 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 24th September 2018.</p> <p>c. <i>Cornwall Rural Housing Assoc. Ltd</i> – annual review, Monday 17th September 2018, 10.30am, Royal Cornwall Showground, Wadebridge. Details previously emailed.</p>	
219/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
220/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 3rd September 2018

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