



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE FULL COUNCIL MEETING
HELD IN PORT ISAAC SCHOOL
MONDAY, 10th SEPTEMBER 2018 @ 6.30pm**

Present:	Cllr. Raynor (Chairman) Cllr. Collings Cllr. Penny Mrs Thompson (Clerk)	Cllr. Cleave Cllr. Dawe Cllr. Webster	Cllr. Coles (Vice Chairman) Cllr. Kirkman Cllr. Williams County Cllr. Mould
Minute	AGENDA ITEMS	Action	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised of exits, local hazards, location of WCs, etc.</p> <p>Mr Steve Bassett spoke regarding the proposal for Homer Park (Minute 212d/2018 refers). He explained there would only be the owner and an apprentice working on the site. It is for a long-established local business.</p> <p>Cllr. Williams reported a resident had complained about the traffic speed through Trewetha (currently 60mph) and asked if it was possible to have this reduced to 30 or 40mph. A footpath would also be advantageous for walkers.</p> <p>Members met with Mr Andrew Prendergast, Rural Housing Enabler, CC who spoke about the Community Led Housing Initiative and gave a presentation to the meeting. He said this was new post. The lack of affordable housing is exacerbated by 'fuel poverty'.</p> <p>There is no 'one size fits all' and Mr Prendergast explained the various options. CC have allotted £15.5m to build 180 new homes in the county. He said his role is to work with local communities who wish to work towards the provision of affordable housing in its area. There is an obvious link to the St Endellion Neighbourhood Plan, currently being compiled. Housing can be provided through various models and a handout explaining the options (copy on file) was provided.</p> <p>Cllr. Penny sought assurance that local people would be given priority. This had not always been the case. If properties are built through a Community Land Trust then the CLT 'sets the rules'. The Clerk to forward Mr Prendergast's contact details.</p>	Clerk	Clerk
207/2018	<u>Apologies for Absence</u> – Cllr. Bell, Cllr. Phelps was not present.		
208/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>		
209/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 13th August 2018, AGREED as a true record.</p> <p>b. <i>Extraordinary Council Meeting</i> – 20th August 2018, AGREED as a true record.</p>		

210/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Cllr. Raynor said he wanted Members to consider a scheme for permitting residents' parking in The Main Car Park. Deferred to the October Secondary meeting.</p> <p>A complaint had been received i.r.o. cars parking on the grass verge at Trewetha. Further discussion deferred to the October agenda.</p> <p>b. <i>Cornwall Council</i> — Cllr. Mould said she had received complaints regarding the number of waste collections being made, now that holiday businesses have been told they must arrange their own waste collection. Full Council will be looking at the Boundary Review on the following day.</p> <p>c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – the next meeting will be held on Thursday 27th September 2018. Cllr. Raynor will be on leave, but Cllr. Penny hoped to attend.</p>	Clerk Clerk
211/2018	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA18/07453, 1 Silvershell View, Port Isaac</i> – garden room extension. Members were unhappy with the plans, which they felt were very small and difficult to view online. Members are concerned the large area of glass would have a detrimental effect on the Conservation Area. SUPPORT but Members request a condition for the use of non-reflective glass.</p> <p>b. <i>PA18/07522, Kestrel Cottage, Homer Park, Port Isaac</i> – erection of a single storey extension, formation of a roof terrace area and alterations to fenestration. SUPPORT.</p>	Clerk Clerk
212/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Cllr. Williams said the NDP remains subject to SEA screening (Strategic Environmental Assessment).</p> <p>Correspondence from the North Coast Cluster Group regarding upholding Neighbourhood Plans previously circulated via email.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/04064, St Endellion Parish Hall</u> – extension of existing parish community hall.</p> <p>ii. <u>PA18/05857, Treswarrow Cottage, Trelights</u> – demolition of existing dwelling and erection of replacement dwelling, together with the retention of land forming additional residential curtilage.</p> <p>c. <i>Community Led Housing Initiatives</i> – Minute 165d/2018 refers. Following their meeting with Mr Andrew Prendergast (Public Forum above refers) Members AGREED this should be considered in conjunction with the NDP.</p> <p>d. <i>PA17/05288, Land S of Homer Park, Port Isaac</i> – proposed live / work unit. An appeal has been made i.r.o. CC's refusal of this application. Deadline for additional comments is 14th September 2018. County Cllr. Mould indicated she was in support of this application as were PC Members. Cllr. Williams was AUTHORISED to write a letter of support.</p> <p>Cllrs. Penny and Webster left the meeting at this point.</p> <p>e. <i>Planning Conferences for Local Councils</i> – events will take place in Penzance, St Austell and Liskeard. There is a charge of £12 per delegate and the deadline for expressions of interest is 10th September 2018.</p>	Clerk Cllr. Williams
213/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Signage</i> – Minute 163b/2018 refers.</p> <p>i. <u>Main Car Park Sign</u> – Mr Oliver Jones, Highways advised he had asked that this is relocated (past the new entrance to the industrial estate but prior to the car park entrance) as a priority.</p> <p>ii. <u>Width Restriction Sign, St Endellion</u> – Mr Oliver Jones, Highways apologised the width restriction signing hadn't been implemented to date as previously agreed. The work had now been completed.</p>	

	<p>b. <i>Footpath Below Mayfield Road</i> – Minute 199a/2018 refers. It is believed this work had been completed. Cllr. Raynor will check.</p> <p>c. <i>Junction with B3314</i> – Minute 193d/2018 refers. Mr Oliver Jones, Highways advised SLOW markings will be added as requested by Members.</p> <p>d. <i>Road Closure</i> – B3314 Between Plain Street and St Endellion Road, St Endellion, 4th to 5th October 2018 (08:00 to 15:30). Details previously emailed. Cllr. Mould left the meeting at this point.</p> <p>e. <i>Yellow Lines, Tintagel Terrace</i> – Members considered a complaint that the lines were exacerbating the parking situation. There is a particular problem with the rubbish truck being unable to access to pick up waste. The Clerk to request that the small waste truck is used for collecting in Tintagel Terrace.</p> <p>f. <i>The Terrace</i> – Cllr. Collings queried who owned the strip of land on The Terrace. The Clerk to request Highways to cut the vegetation, by the telegraph post on the right, which is growing onto the road and reducing the road width. An ambulance or fire engine could not get through.</p>	<p>Cllr. Raynor</p> <p>Clerk</p> <p>Clerk</p>
214/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Cllr. Raynor reported the drains are in place and the base is in the progress of being installed. Noted SW Water had written to advise of the proposed connection to the water main and the mining report had been received.</p> <p>b. <i>War Memorial</i> – Cllr. Raynor advised paving sabs are to be used for the base</p> <p>c. <i>Waste Licence</i> – Members considered and AGREED the Licence agreement with CC, copy previously circulated via email.</p> <p>d. <i>Damaged Gate on Footpath from the Mill in Pl Valley to Trewetha</i> – this had been reported this to CC, who it was understood had installed the gate.</p>	<p>Clerk</p>
215/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Freedom of Information</i> – Members considered and AGREED to adopt the revised Publication Scheme. Copy to be placed on the website.</p> <p>b. <i>Clerk's Handover Notes</i> – a revised copy had been supplied to the Chair and Vice Chair.</p>	<p>Clerk</p>
216/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.06 to a value of £10,192.55 was APPROVED for payment. A full list of receipts and payments is available on the PC's website. The little slide on the play area may need replacing. The Clerk advised she had updated the Procurement List and a copy would be uploaded to the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation was verified in accordance with Financial Regulation 2.2 by Cllr. Collings.</p> <p>c. <i>Budget Monitor</i> – a copy was circulated at the meeting.</p> <p>d. <i>St Endellion Churchyard</i> – Members declined to make a grant towards the upkeep of the churchyard, because of existing commitments.</p>	<p>Clerk</p> <p>Clerk</p>
217/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Commercial Waste Letter</i> – Mr Alex Rainbow, CC advised a letter had been sent to approx. 500 businesses in the Wadebridge area. As part of a long-term project to address commercial waste entering the domestic waste stream CC are writing to the owners of all the self-catering holiday let properties that pay business rates reminding them of their obligation to manage their waste in accordance with the law (in this instance the Controlled Waste Regulations 2012) and to help inform them of how to get a commercial waste collection contract. Details circulated via email.</p> <p>b. <i>Clerks and Councils Direct</i> – September 2018.</p>	

	c. <i>Port Isaac Carnival 2019</i> – Mr Tom Howard, Musical Director for St Breward Silver Band had requested support in restarting attendance in Port Isaac of the Band on Thursday evenings. Members would welcome their return. The Clerk to advise Mr Howard to contact the Port Isaac Harbour Commissioners if they wish to play on The Platt.	Clerk
218/2018	<u>Diary Dates</u> – a. <i>Main Council Meeting</i> – 8 th October 2018. b. <i>Secondary Council Meeting</i> – 24 th September 2018. c. <i>Cornwall Rural Housing Assoc. Ltd</i> – annual review, Monday 17 th September 2018, 10.30am, Royal Cornwall Showground, Wadebridge. Details previously emailed.	
219/2018	<u>Information Only / Future Agenda Items</u> – a. None. Benches by Old Dairy	
220/2018	<u>Meeting Closed</u> – 20.02pm.	

Signature: (Cllr. Raynor)
Chairman

Date: 8th October 2018