



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 8th OCTOBER 2018 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Members to meet with Mr Lucia Brown of Candelisa Ltd. i.ro. the proposed conversion of St Peters Church Rooms. Minute 000/2018 refers.</p>	
234/2018	<u>Apologies for Absence</u> –	
235/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
236/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 10th September 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 24th September 2018.</p>	
237/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> – Members to receive a report.</p> <p>c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Members to receive a verbal report following the next meeting held on 27th September.</p> <p>NOTE – next meeting scheduled to be held on Thursday, 29th November.</p>	
238/2018	<p><u>Planning Applications</u> – Members to consider the following:</p> <p>a. PA18/08057, <i>Annex to Kittiwake Cottage, 6 Fore Street, Port Isaac</i> – change of use of annexe to residential dwelling.</p> <p>b. PA18/08077, <i>Trigg Court, B3267 Between Trewetha Lane and Pendoggett Rd</i> – Certificate of Lawfulness for existing use of B8 storage use of a building.</p> <p>c. PA18/08084, <i>2 Church Hill, Port Isaac</i> – change of use from existing residential (C3) to ground floor shop (A1) and first floor training and education centre (D1) with no external or internal changes.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>

	<ul style="list-style-type: none"> d. PA18/08182, St Peters Church Rooms, Fore Street, Port Isaac – conversion of church rooms to two family homes. e. PA18/08256, 18 Mayfield Road, Port Isaac – retrospective application for a small porch and cloakroom. f. PA18/08482, Land NE of 4 Furze Park, Trelights – construction of a new dormer style bungalow. g. PA18/08601, 1 The Terrace, Port Isaac – installation of kitchen extract ventilation plant located South / East elevation. h. PA18/08667, 5 Rose Hill, Port Isaac – Listed Building Consent to replace 4 timber sash windows (2 ground floor, 2 first floor) to match existing, manufactured in hardwood and single glazed. Frames to be painted in same colour as existing. 	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
239/2018	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> a. Neighbourhood Plan – Members to receive an update. b. Planning Applications Refused by CC – information only: <ul style="list-style-type: none"> i. PA18/05653, 36 New Road, Port Isaac – demolition of existing bungalow and provision of new dwelling. Members objected to this application. c. Planning Applications Withdrawn – information only: <ul style="list-style-type: none"> i. PA18/04482, 3 Coastguard Cottages, 24 New Road, Port Isaac – construction of a dormer window on the rear roof slope of a dwelling house. Members objected to this application. d. PA18/05015, Meadow Stile, Trewetha Lane, Port Isaac – Minute 182b/218 refers. Members to consider any response from CC regarding their complaint about the handling of this planning application. e. Countywide Conference – Members to consider a request from the North Cornwall Cluster Group for a conference with Cornwall Council to discuss housing numbers. Details previously emailed. f. CC's Site Allocations Development Plan – consultation is open on CC's Site Allocations Development Plan from 10th September to 22nd October. www.cornwall.gov.uk/allocationsplan 	Cllr. Williams
240/2018	<p><u>Highways Matters</u> –</p> <ul style="list-style-type: none"> a. Trewetha Traffic Issues – <ul style="list-style-type: none"> i. <u>Traffic Speed</u> – September Public Forum refers. The traffic speed is currently 60mph. Members to consider a request to have this reduced to 30 or 40mph. NOTE – traffic speed reduction measures are included in the Network Panel Highways budget 'wish list' [20mph speed limit in Port Isaac, Trelights, Trewetha]. Consideration of a speed monitoring light has been deferred until the outcome of this is known. ii. <u>Footpath</u> – September Public Forum refers. Members to consider a request for a footpath to Port Isaac. iii. <u>Verge Parking</u> – Minute 210a/2018 refers. Members to consider a complaint i.r.o. cars parking on the grass verge at Trewetha, impeding visibility. b. <u>Yellow Lines, Tintagel Terrace</u> – Minute 213e/2018 refers. Members to consider a complaint that the lines were exacerbating the parking situation. NOTE – Ms Donna Latham, CC had spoken to Biffa regarding Members' request that Biffa use the small waste truck for collecting in Tintagel Terrace. They had confirmed they have had some issues due to parked cars and road works recently, and that they don't have any issues with access usually and collections normally take place on scheduled days. They, therefore, do not feel it is necessary to look at a smaller vehicle, which is full in any case. 	

	<p>c. <i>Overgrown Vegetation, The Terrace</i> – Minute 213f/2018 refers. Highways had advised the vegetation, by the telegraph post on the right, is the responsibility of the landowner, who had been asked to cut it back.</p> <p>d. <i>Storm Drain on Back Hill</i> – Ms Sarah Green, Cormac confirmed this drain had been added to the gully emptier programme to be cleaned and jetted.</p>	<p>Information</p> <p>Information</p>
241/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Members to receive an update.</p> <p>b. <i>Free Parking</i> – Minute 241e/2017 refers. Members to consider providing free car parking on The Main car park for the Christmas Lights switch on.</p>	
242/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.07. NOTE – a full list of payments is available on the PC's website.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p>	<p>Cllr. Collings</p>
243/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Statement of Licensing Act Policy</i> – the revised draft policy was previously emailed. Deadline for comments is 5th December 2018.</p> <p>b. <i>CPRE</i> – summer magazine.</p> <p>c. <i>Scam Mail</i> – poster and information from Royal Mail explaining what to do to stop 'Scam Mail'.</p>	
244/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 12th November 2018.</p> <p>b. <i>Secondary Council Meeting</i> – 22nd October 2018.</p> <p>c. <i>Clerk's Leave</i> – 27th October – 4th November 2018 (inclusive).</p>	
245/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
246/2018	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 1st October 2018

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