



**MINUTES OF THE FULL COUNCIL MEETING
HELD IN PORT ISAAC SCHOOL
MONDAY, 8th OCTOBER 2018 @ 7pm**

Present:	Cllr. Raynor (Chairman) Cllr. Coles (Vice Chairman) Cllr. Penny Cllr. Williams	Cllr. Bell. Cllr. Collings Cllr. Phelps Mrs Thompson (Clerk)	Cllr. Cleave Cllr. Kirkman Cllr. Webster
Minute	AGENDA ITEMS	Action	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised of exits, local hazards, location of WCs, etc.</p> <p>Members met with Ms Lucia Brown of Candelisa Ltd. i.ro. the proposed plans for St Peters Church Rooms. Minute 238d/2018 refers. She is an architect working on the project and explained the proposal is to split the building into two separate dwellings. There are few changes to the front exterior. She confirmed there are Juliette balconies. She thought it would be a shared garden. Cllr. Phelps favoured one large property, he felt the design was 'bitty'.</p> <p>Mr Rob Haynes spoke regarding Minute 238f/2018. He explained the access had been changed because of logistical issues. The design had changed to a dormer bungalow because of the amount of ground that had been removed.</p>		
234/2018	<u>Apologies for Absence</u> – Cllr. Dawe and County Cllr. Mould.		
235/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – Cllrs Raynor and Webster in Minute 238c/2018.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>		
236/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 10th September 2018, AGREED as a true record.</p> <p>b. <i>Secondary Council Meeting</i> – 24th September 2018. Cllr. Phelps had sent his apologies. With this amendment the Minutes were AGREED as a true record.</p>		
237/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – the re-siting of the war memorial had been well received, but one resident had complained it is facing the wrong way.</p> <p>b. <i>Cornwall Council</i> — In the absence of Cllr. Mould there was no CC report.</p> <p>c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Cllr. Penny said the meeting held on 27th September had been very interesting. There was a senior Police officer present and he was asked about the issue of illegal parking. His advice was to email photographic evidence to the Neighbourhood Police Team, who could warn the offending motorist.</p>		

	<p>The decision had been made to carry out various yellow lining projects funded from the Network Highway Budget. This will be followed by measures to help alleviate speeding issues. This may include a mobile speed monitoring device to be shared across the Network.</p> <p>NOTE – next meeting scheduled to be held on Thursday, 29th November.</p>	
238/2018	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. PA18/08057, Annex to Kittiwake Cottage, 6 Fore Street, Port Isaac – change of use of annexe to residential dwelling. SUPPORT.</p> <p>b. PA18/08077, Trigg Court, B3267 Between Trewetha Lane and Pendoggett Road, Port Isaac – Certificate of Lawfulness for existing use of B8 storage use of a building. Members did not feel it was appropriate to comment on this application.</p> <p>c. PA18/08084, 2 Church Hill, Port Isaac – change of use from existing residential (C3) to ground floor shop (A1) and first floor training and education centre (D1) with no external or internal changes. SUPPORT.</p> <p>d. PA18/08182, St Peters Church Rooms, Fore Street, Port Isaac – conversion of church rooms to two family homes. Cllr. Williams had some concerns about the alignment of the windows which do not conform to the ground floor. She reminded Members that they generally did not support balconies in the conservation area. Cllr. Phelps objected to the fence that had been put up. In general Members liked the scheme. There was no overlooking issues and the street side remains unchanged. SUPPORT.</p> <p>e. PA18/08256, 18 Mayfield Road, Port Isaac – retrospective application for a small porch and cloakroom. SUPPORT.</p> <p>f. PA18/08482, Land NE of 4 Furze Park, Trelights – construction of a new dormer style bungalow. SUPPORT.</p> <p>g. PA18/08601, Stargazy Inn, 1 The Terrace, Port Isaac – installation of kitchen extract ventilation plant located South / East elevation. OBJECT on the grounds of the noise nuisance from the extractor fan, which had already been installed. Cllr. Phelps voted against this proposal.</p> <p>h. PA18/08667, 5 Rose Hill, Port Isaac – Listed Building Consent to replace 4 timber sash windows (2 ground floor, 2 first floor) to match existing, manufactured in hardwood and single glazed. Frames to be painted in same colour as existing. SUPPORT.</p> <p>i. PA18/05608, 4 Mayfield Road, Port Isaac – proposed rear ground floor extension and decking. Revised plans had been received. Members supported the original application. No further comment.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
239/2018	<p><u>Other Planning Matters</u> –</p> <p>a. Neighbourhood Plan – Cllr. Williams reported adjustments had been made to the Plan, to meet the requirements of Natural England, who had now referred the Plan back to CC to decide if an SEA is required.</p> <p>b. Planning Applications Refused by CC – information only:</p> <p>i. PA18/05653, 36 New Road, Port Isaac – demolition of existing bungalow and provision of new dwelling.</p> <p>c. Planning Applications Withdrawn – information only:</p> <p>i. PA18/04482, 3 Coastguard Cottages, 24 New Road, Port Isaac – construction of a dormer window on the rear roof slope of a dwelling.</p> <p>d. PA18/05015, Meadow Stile, Trewetha Lane, Port Isaac – Minute 182b/218 refers. Mr Sam Dunn, CC had sent an apology regarding his handling of this planning application.</p> <p>e. Countywide Conference – Members DECLINED to support a request from the North Cornwall Cluster Group for a conference with Cornwall Council to discuss housing numbers. Details previously emailed.</p> <p>NOTE – NALC had commissioned a report on the Future of Neighbourhood Plans. Previously circulated via email.</p>	

	<p>f. <i>CC's Site Allocations Development Plan</i> – consultation is open on CC's Site Allocations Development Plan from 10th September to 22nd October 2018. www.cornwall.gov.uk/allocationsplan</p>	
240/2018	<p><u>Highways Matters</u> –</p> <p>a. <i>Trewetha Traffic Issues</i> –</p> <p>i. <u>Traffic Speed</u> – September Public Forum refers. The current traffic speed is 60mph. Members had previously made a request to the Network Panel Highways Budget 'wish list', for a 20mph speed limit in Port Isaac, Trelights and Trewetha. Following advice from the last Network Panel Meeting, Members thought it would be preferable to open dialogue with Mr Oliver Jones, Highways to seek a solution to traffic speed, possibly by having 30mph in Trewetha reducing to 20mph at Port Isaac.</p> <p>NOTE – consideration of a speed monitoring light had been deferred until the outcome of the Network Panel Highways Budget 'wish list' is known.</p> <p>ii. <u>Footpath</u> – September Public Forum refers. Members discussed the provision of a footpath from Trewetha. There was general agreement the PC would make a grant towards the costs. Cllr. Raynor will discuss this with the property owner. Cllr. Williams said a path from the Cleave business estate is not a planning condition as previously thought but as the path is shown in the approved plan should be completed under the approval notice which conditions to build as per the plan.</p> <p>iii. <u>Verge Parking</u> – Minute 210a/2018 refers. Members considered a complaint i.r.o. cars parking on the grass verge at Trewetha, impeding visibility. Cllr. Phelps said this is not a problem. Cllr. Raynor suggested discussing this further with Mr Jones.</p> <p>b. <i>Yellow Lines, Tintagel Terrace</i> – Minute 213e/2018 refers. Members considered a complaint the lines were exacerbating the parking / visibility situation. Others who regularly use the road did not have a problem. In view of this and the comments from CC (below), it was AGREED to take NFA.</p> <p>Ms Donna Latham, CC had spoken to Biffa regarding Members' request that Biffa use the small waste truck for collecting in Tintagel Terrace. They had confirmed they have had some issues due to parked cars and road works recently, and that they don't have any issues with access usually and collections normally take place on scheduled days. They, therefore, do not feel it is necessary to look at a smaller vehicle, which is full in any case.</p> <p>c. <i>Overgrown Vegetation, The Terrace</i> – Minute 213f/2018 refers. Highways had advised the vegetation, by the telegraph post on the right, is the responsibility of the landowner, who had been asked to cut it back.</p> <p>Cllr. Collings said this is not the area he meant. The problem lies with vegetation from the main road to Port Gaverne, which then grows from the bank and overhangs the fence to The Terrace (on the seaward side of The Terrace). Highways had cut this previously. The Clerk to advise Mr Jones.</p> <p>d. <i>Storm Drain on Back Hill</i> – Ms Sarah Green, Cormac confirmed this drain had been added to the gully emptier programme to be cleaned and jetted.</p>	<p>Clerk</p> <p>Cllr. Raynor</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Information</p>
241/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Mr Robert Portman, WWA had reported the plan is for the contract lift on the morning of 9th October and the car park would be coned off.</p> <p>Cllrs. Penny and Webster left the meeting at this point.</p> <p>b. <i>Free Parking</i> – Minute 241e/2017 refers. Members DECLINED to provide free car parking in The Main car park for the switching on of the Christmas Lights, as there will be free parking in New Road. Members to confirm the switch on will be held on 1st December, and the Clerk to advise Mr Geoff Brown, CC.</p> <p>c. <i>Bus Shelter</i> – Members wished to pursue a 125-year old lease. The bus shelter is shown on the Ordinance Survey map and Members will meet the costs of land registration. The Clerk to advise Christopher Keys, Solicitors.</p>	<p>Members</p> <p>Clerk</p> <p>Clerk</p>

