



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING  
TO BE HELD IN PORT ISAAC SCHOOL  
MONDAY, 10<sup>th</sup> DECEMBER 2018 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
260/2018	<u>Apologies for Absence</u> –	
261/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
262/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 12<sup>th</sup> November 2018.</li> <li>b. <i>Secondary Council Meeting</i> – 26<sup>th</sup> November 2018.</li> </ol>	
263/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> <li>a. <i>Parish Council Chairman</i> – Members to receive a report.</li> <li>b. <i>Cornwall Council</i> – Members to receive a report.</li> <li>c. <i>Wadebridge &amp; Padstow Community Network Panel Meetings</i> – next meeting scheduled to be held on Thursday, 29<sup>th</sup> November 2018.</li> </ol>	Cllr. Raynor Cllr. Mould Cllr. Raynor
264/2018	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> <li>a. <i>PA18/09882, Maritime and Coastguard Agency, New Road, Port Isaac</i> – proposed single dwelling to replace existing decommissioned Coastguard buildings. Minute 251b/2018 refers. Deferred from the November meeting. NOTE – Cllr. Williams had obtained revised plans.</li> <li>b. <i>PA18/09256, White Cottage, Port Gaverne Hill, Port Isaac</i> – Listed building consent for provision of air source heat pump system, together with the removal of the existing electric night storage heating, and the upgrade to a radiator wet system throughout the cottage.</li> <li>c. <i>PA18/10360, 1 Cliffside Access to Cliffside, Port Isaac</i> – alterations to window openings.</li> </ol>	Link sent to Cllr. Williams  Link sent to Cllr. Williams

	<p>d. PA18/10519, 36 New Road, Port Isaac – demolition of existing bungalow and construction of new dwelling.</p> <p>e. PA18/10744, Lower Bodannon, B3267 Between Trewetha Lane and Pendoggett Road, Port Isaac – proposed 4no holiday/glamping pods with associated services including ablution block. Construction of bunds.</p> <p>f. PA18/10784, 76a Fore Street, Port Isaac – variation of Condition 1 of Planning Application No. PA12/00231 dated 5th April 2012 for Modification of condition 1 of planning permission no. E1/2009/00987 for Retention of Change of Use of Retail Shop (Class A1) to a Tearoom (Class A3); to read "The premises shall not be open, in use or operate before 8.30am or later than 9pm on any day between the Friday before Easter and the last day of October each year and not before 8.30am or later than 6pm between the 1st day of November and the Thursday before Easter each year" to allow the shop to open until 10pm. Furthermore to allow the shop to remain open on Friday and Saturday nights only from the end of October until the Thursday before Easter with no seats/tables outside</p> <p>g. PA18/10800, Sea Winds Road from Long Cross to The Barton, Trelights – variation of condition 2 in respect of decision no. PA17/05844.</p> <p>h. PA18/10842, Windrush, New Road, Port Isaac – proposed extension and modernisation of existing dwelling.</p> <p>i. PA18/03120/PREAPP, Land S of Gwelmor, Trelights – pre-application advice for construction of a dwelling</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
265/2018	<p><u>Other Planning Matters –</u></p> <p>a. <i>Neighbourhood Plan</i> – Mr James Evans to provide a monthly written progress report.</p> <p>b. <i>Planning Applications Approved by CC – information only:</i></p> <p>i. <u>PA18/08667, 5 Rose Hill, Port Isaac</u> – Listed Building Consent to replace 4 timber sash windows (2 ground floor, 2 first floor) to match existing, manufactured in hardwood and single glazed. Frames to be painted in same colour as existing. <b>Members supported the application.</b></p> <p>ii. <u>PA18/08057, Annex to Kittiwake Cottage, 6 Fore Street, Port Isaac</u> – change of use of annexe to residential dwelling. <b>Members supported the application.</b></p> <p>iii. <u>PA18/08601, Stargazy Inn, 1 The Terrace, Port Isaac</u> – installation of kitchen extract ventilation plant located South / East elevation. <b>Members withdrew their original objection.</b></p> <p>c. <i>Planning Aid England Survey of Parish and Town Councils</i> – Planning Aid England is a charity associated with the Royal Town Planning Institute, which offers free, independent and professional support and advice to individuals and local communities over planning issues. Survey see: <a href="https://www.surveymonkey.co.uk/r/XQ57L5P">https://www.surveymonkey.co.uk/r/XQ57L5P</a>. Details emailed previously.</p>	
266/2018	<p><u>Highways Matters –</u></p> <p>a. <i>Trewetha Traffic Issues</i> – Minute 253a/2018 refers. Mr Oliver Jones, Highways and/or the Highway Steward had been asked to meet with Members to discuss options to stop parking and improve safety at Trewetha / Port Isaac.</p> <p>b. <i>Overgrown Vegetation, The Lego House, Trelights</i> – Minute 253b/2018 refers. Cllr. Bell to establish ownership of the property 'Land lying to the West of Chapel Villa, Trelights'. The Clerk to then write and request the hedge is cut.</p>	<p>Cllr. Bell / Clerk</p>
267/2018	<p><u>Environmental / Amenity Matters –</u></p> <p>a. <i>Trewetha Toilets / Kiosk / Shelter</i> – Members to receive an update, to include a cleaning contract for the three toilet blocks.</p> <p>b. <i>Coin-Pay and Auditing Systems –</i></p> <p>i. <u>New Road WCs</u> – Members to consider reinstallation of the Moxi system at a cost of £1,000, plus £450 p.a. for yearly maintenance.</p>	

	<p>ii. <u>Roscarrock WCs</u> – means of collection and auditing to be considered.</p> <p>NOTE – AS Parking had agreed to empty the coin boxes of the Trewetha and Rescarrock toilet blocks.</p> <p>c. <i>Fallen Trees</i> – A1 had been asked to deal with two fallen trees. The first is blocking the footpath in Port Gaverne valley, just past the caravan park before the stile and the second is a bit further along after the stile.</p>	Information
268/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.09. NOTE – a full list of payments is available on the PC's website.</p> <p>NOTE – the 2019/20 budget and precept will be considered at the January meeting.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>c. <i>PROW Grants</i> – CC are offering the following grants for 2019/20:</p> <ul style="list-style-type: none"> <li>• <u>Local Maintenance Partnership</u> – £1,295.05.</li> <li>• <u>South West Coast Path</u> - £1,947.66. Members declined to undertake this work in 2018/19.</li> </ul>	Cllr. Collings
269/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a.</p>	
270/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 14<sup>th</sup> January 2019.</p> <p>b. <i>Secondary Council Meeting</i> – 28<sup>th</sup> January 2019.</p> <p>NOTE – no Secondary Meeting will be held in December.</p> <p>c. <i>Clerk's Leave</i> – 22<sup>nd</sup> December 2018 – 1<sup>st</sup> January 2019 (inclusive).</p>	
271/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
272/2018	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 3<sup>rd</sup> December 2018

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.  
E-mail: [stendellionpc@gmail.com](mailto:stendellionpc@gmail.com)  
Website: [www.stendellionpc.com](http://www.stendellionpc.com)