



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 14th JANUARY 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
01/2019	<u>Apologies for Absence</u> –	
02/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
03/2019	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 10th December 2018. b. <i>Secondary Council Meeting</i> – December meeting cancelled. 	
04/2019	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report, to include an update regarding fencing around the new waste bin area in the New Road car park. b. <i>Cornwall Council</i> — Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – the next meeting had been rescheduled from 10th January 2019 to Thursday 7th February 2019 at 7pm. <p>NOTE – the Cornwall Leadership Team representatives for the Wadebridge and Padstow Community Network Panel is Peter Marsh (Service Director-Environment) and Mike Beckett (Interim Head of Natural Environment Service) is the deputy).</p>	Cllr. Raynor Cllr. Mould Cllr. Raynor
05/2019	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA18/09791, Gwel Arvor, Tintagel Terrace, Port Isaac</i> – reserved matters application (access, appearance, landscaping, layout and scale) following outline approval PA17/09691 for demolition of existing dwelling and replace with two dwellings. 	Link sent to Cllr. Williams

	<p>b. <i>PA18/09983, Meadow Stile, Trewetha Lane, Port Isaac</i> – repair/replace 30-metre stone boundary wall on South East side of Meadow Stile Lane.</p> <p>c. <i>PA18/11604, Flat 5, 19 The Terrace, Port Isaac</i> – replacement side extension and internal alterations.</p> <p>d. <i>PA18/11687, 1 Brooklands View, Port Isaac</i> – erection of garage workshops including MoT testing station and erection of artisan workshops/stores (Use Classes B1/B2/B8), formation of access and installation of package sewage treatment plant with variation of condition 2 in respect of decision PA13/09246 dated 04.12.13 to amend approved plans.</p> <p>e. <i>PA18/12030, The Beach House, Port Gaverne Hill, Port Isaac</i> – Listed Building Consent for the re-slating of the roof and slate-hung elevations, window repairs, demolition of two later extension areas and re-construction of the same, and re-construction of chimneys.</p> <p>f. <i>PA18/12085, Sunnycroft, Trelights</i> – ground and first floor extensions with demolition of the existing sun lounge and outbuilding.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
06/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/08482, Land NE of 4 Furze Park, Trelights</u> – construction of a new dormer style bungalow. Members supported the application.</p> <p>ii. <u>PA18/09256, White Cottage, Port Gaverne Hill, Port Isaac</u> – Listed building consent for provision of air source heat pump system, together with the removal of the existing electric night storage heating, and the upgrade to a radiator wet system throughout the cottage. Members supported the application.</p> <p>c. <i>Withdrawn Planning Applications</i> – information only:</p> <p>i. <u>PA18/09882, Maritime and Coastguard Agency, New Road, Port Isaac</u> – proposed single dwelling to replace existing decommissioned Coastguard buildings.</p>	
07/2019	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Safety Issues</i> – Minute 263a[iv]/2018 and 266a/2018 refers. Members to consider a list of issues to discuss with Mr Oliver Jones, Highways, to include:</p> <ul style="list-style-type: none"> • 20mph Speed Limit / Signs. • Existing 'SLOW' markings on the road to be repainted and new ones installed, in all areas, i.e. Trewetha, Trelights and at Port Isaac. • Choice of contractors? • Bus Stop – means of keeping it clear. • Coach Parking – any response from Mr Jonny Alford, Estate Services Manager, CC regarding any suitable land for sale. <p>NOTE – Members were to advise the Chairman of any matters they wanted to take forward.</p> <p>b. <i>Overgrown Vegetation, Land Lying to the West of Chapel Villa (k/a Lego House), Trelights</i> – Minute 266b/2018 refers. A copy of the extract from the Land Registry had been supplied to Highways with a request they enforce cutting back of the hedge.</p> <p>c. <i>Highways Issues</i> – the following matters have been reported to Highways:</p> <ul style="list-style-type: none"> • <u>Damaged Gully/Drain</u> – the opening of the drain under the steps to the Church is substandard and bent, allowing foot entrapment. It is over a channelled gully in the highway and is frequently stood on by pedestrians. The drain cover is not secure also. • <u>Missing Road Sign</u> – junction of Fore St and the SW Coastpath, (aka The Cliffpath). The one-way sign on the pole at the junction was knocked off and subsequently removed from the site, resulting in dangerous two-way traffic over the holiday period. 	<p>Cllr. Raynor</p> <p>All Members Information</p>

	<ul style="list-style-type: none"> • <u>Highways Signage</u> – Highways have been asked to remove the signage left in The Main car park on the bank. • <u>The Main CP Highway Sign</u> – a WC information sign needs to be added. <p>d. <u>Solar Lighting</u> – a home owner has offered to provide solar powered lights on the footpath from the car park to the village.</p>	
08/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <u>Trewetha Toilets / Kiosk / Shelter</u> – Members to receive an update. NOTE – details of the likely rental income from the kiosk had been circulated via email.</p> <p>b. <u>WC Cleaning Contract</u> – Minute 267b/2018 refers. Members to receive an update and agree where the contract is to be advertised. NOTE – UK Public Contract Regulation 2015 Members are legally obliged to publish contract opportunities over £25,000 on Contracts Finder. Further information on the changes to the UK Public Contract Regulations are available on the Crown Commercial Services website.</p> <p>c. <u>MHCLG Programmes to Support the Creation of Pocket Parks</u> – includes refurbishment of existing parks. Members to consider this in connection with Trelights Village Green. Details previously emailed. Deadline Friday 25th January 2019. See: www.gov.uk/government/publications/pocket-parks-plus-supporting-parks-and-public-spaces.</p> <p>d. <u>SW Footpath</u> – Members to consider Cllr. Penny's report on the state of the SW footpath and steps leading from top of Roscarrock Hill to Lobber.</p>	<p>Cllr. Raynor</p> <p>Cllr. Williams</p> <p>Cllr. Penny</p>
09/2019	<p><u>Financial Matters</u> –</p> <p>a. <u>Accounts for Payment</u> – Schedule No.10.</p> <p>b. <u>2019/20 Budget</u> – Members to consider their budget and to set the precept.</p> <p>c. <u>Bank Reconciliation</u> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>d. <u>Grant Policy</u> – Members to consider a review of the Grant Policy to clarify their position regarding grants to non-local organisations (Minute 255c/2018 refers). <i>Copy circulated via email.</i> NOTE – <i>Minute 255c/2018 (November 2018): Grant Requests</i> – Members declined to make a grant to the following organisations but resolved to consider a review of the Grant Policy at the Budget Setting meeting.</p> <ol style="list-style-type: none"> i. <u>Cornwall Hospice</u> – ii. <u>Cruse Bereavement Care in Cornwall</u> – iii. <u>The Sowenna Appeal</u> – grant appeal to build a brighter future for young people in Cornwall. Details previously emailed. <p>e. <u>Making VAT Digital</u> – the PC needs to make digital tax returns w.e.f. 1st October 2019. New software will be required.</p>	<p>Cllr. Collings</p> <p>Information</p>
10/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <u>Cornwall Minerals Safeguarding Development Plan</u> – the document was adopted by CC on 4th December 2018. The DPD now carries full weight as part of the policy framework for Cornwall. Details previously emailed.</p> <p>b. <u>Community Governance Reviews</u> – the review, which will be conducted by CC, can look at the name of the PC, the warding arrangements within the area, the number of members on your council as well as the external boundaries of your parish. Details emailed. Further information: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf</p> <p>c. <u>Cornwall Community Land Trust</u> – December 2018 newsletter. Copy previously emailed.</p>	

	d. <i>Clerks and Councils Direct</i> – January 2019.	
11/2019	<u>Diary Dates</u> – a. <i>Main Council Meeting</i> – 11 th February 2019. b. <i>Secondary Council Meeting</i> – 28 th January 2019. c. <i>CALC</i> – the next smaller councils' meeting will be held on Tuesday, 29 th January 2019 in The Pattern Hall, Charlestown from 10.00am - 12.00pm. Details emailed to Cllr. Bell, as the PC's representative. d. <i>Community Link Officer</i> – Ms Jacquie Rapier has been appointed to replace Ms Anna Druce. She seeks a meeting to understand local issues.	
12/2019	<u>Information Only / Future Agenda Items</u> – a.	
13/2019	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
14/2019	<u>Planning Enforcement Update</u> – note CC have decreed this information is to remain confidential.	
15/2019	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 7th January 2019

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