



**NOTICE AND AGENDA OF THE SECONDARY COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 28th JANUARY 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
17/2019	<u>Apologies for Absence</u> –	
18/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
19/2019	<u>New Road Premises</u> – <ol style="list-style-type: none"> a. <i>Waste Bins, New Road</i> – Minute 262a/2018 refers. Members to consider the response from Ms Donna Latham, CC and Mr Daniel Sproull regarding: <ol style="list-style-type: none"> i. Members' refusal to provide a fence around the bin area. NOTE – CC had confirmed they are unwilling to contribute towards the cost of the fencing. ii. Members' request to amend the lease to place an obligation on the part of CC to stop using the adjacent parking spaces for the storage of waste generated elsewhere and to regularly remove waste from the bins stored on PC land and at all times prevent the accumulation of waste outside the bins on the hard standing. b. <i>Shop</i> – any issues. c. <i>Any Other Issues</i> – 	
20/2019	<u>Playing Field</u> – <ol style="list-style-type: none"> a. <i>Play Equipment Repairs</i> – Minute 263a/2018 refers. Members to consider a quotation for repairs in closed session. <ol style="list-style-type: none"> i. <u>House slide/upright protection</u> – protective brackets/sleeves needed to protect the legs from strimmer damage. The Clerk had contacted Earthworks for advice / quotation. ii. <u>Extra gate to access the toilets</u> – Cllr. Williams was to speak to Mr Julian Harris. 	Cllr. Williams

	<ul style="list-style-type: none"> iii. <u>Re-instate fine amount on dog bin sign</u> – Cllr. Raynor was to speak to Atlantic Signs iv. <u>Senior Multi-Unit</u> – the brackets for the multi-unit had been installed. <p>b. <i>H&S Inspections</i> – Members to consider the operational inspection records for the play equipment from Cormac.</p> <p>NOTE – a copy of the report had been sent to Mr Phil Burnard.</p> <p>c. <i>The Main WCs / Kiosk</i> – Members to receive an update, to include:</p> <ul style="list-style-type: none"> i. <u>Benches for the Shelter</u> – Cllr. Williams to provide a quotation from Mr Julian Harris. ii. <u>Litter Bin</u> – Cllr. Williams to approach CC for a quotation. NOTE – one bin only initially. iii. <u>Cleaning</u> – an advertisement had been placed in the <i>Cornish Guardian</i>, <i>TRIO</i> and on the PC's Facebook page. NOTE – Healthmatic had provided some information regarding suitable consumable materials. NOTE – the path to be tarmacked when the work is completed. <p>d. <i>CCTV / Subdued Lighting</i> – Minute 263e/2018 refers. Members to consider a proposal from Cllr. Bell to apply for planning permission for lighting. NOTE – Cllr. Raynor was to speak to the contractor to ensure suitable writing was installed for this purpose.</p>	<p>Cllr. Raynor</p> <p>Information</p> <p>Cllr. Williams</p> <p>Cllr. Williams</p> <p>Cllr. Bell</p>
21/2019	<p><u>Public Conveniences</u> –</p> <ul style="list-style-type: none"> a. <i>New Road WCs</i> – <ul style="list-style-type: none"> i. <u>Legionella Sampling</u> – Members to consider the report from Cormac. ii. <u>Moxi Unit</u> – 267b[i]/2018 refers. Healthmatic had been asked to reinstall the Moxi. iii. <u>Any Other Issues</u> – Mr Burnard had been asked to repair the broken door lock. b. <i>Roscarrock WCs</i> – Members to receive an update to include a means of accessing a mobile signal for a Moxi unit (Minute 267b[iii]/2018 refers) and the PC's acquisition of a lease. NOTE – Mr Mike Beckett, CC had been asked to provide a quarterly report on the WCs, i.e. running costs and takings on PAYE doors. c. <i>Port Gaverne WCs</i> – Members to consider a proposal to acquire a lease for the summer season and possibly for a longer period. 	Cllr. Raynor
22/2019	<p><u>Cemetery</u> –</p> <ul style="list-style-type: none"> a. <i>Any Issues</i> – 	
23/2019	<p><u>Public Rights of Way (PROW)</u> –</p> <ul style="list-style-type: none"> a. <i>Lobba Steps</i> – Minute 8d/2019 refers. Cllr. Williams had approached the SW Coastal Path organisation regarding the steps and coastal erosion of the paths in the parish. NOTE – the Clerk had obtained a list of possible funding sources from the Coastal Communities Trust. Copy previously circulated via email. Cllr. Williams had obtained an application form. b. <i>Footpath</i> from Trewetha – Minute 4a/2019 refers. Members to consider the next step. c. <i>Any Other Issues</i> – NOTE – the Clerk holds a dozen waymarkers, if needed. 	<p>Cllr. Williams</p> <p>Cllr. Raynor</p>
24/2019	<p><u>Car Park Matters</u> –</p>	

	<p>a. <i>Additional Car Park Ticket Machine</i> – Minute 267a/2018 refers. Members to receive an update.</p> <p>b. <i>Any Other Issues</i> –</p>	
25/2019	<p><u>Land Registration</u> – Minute 268/2018 refers. Members to receive an update:</p> <p>a. <i>Trelights Village Green (TVG)</i> – more supporting evidence is required.</p> <p>NOTE – Mr Martin Wright, Common Land and Village Greens Registration Officer, CC had provided a copy of the register sheet and map, which shows the PC as owning the TVG. A copy had been provided to Mr Sproull.</p> <p>NOTE – the £40 paid to Sproulls Solicitors for Land Registration has been transferred to the St Endellion General File.</p> <p>b. <i>Bus Shelter</i> – Members to receive an update.</p> <p>c. <i>The Main</i> – Minute 263a[iii]/2018 refers. Mr Martin Wright, Common Land and Village Greens Registration Officer, CC advised The Main is not listed on the Register of Common Land.</p>	
26/2019	<p><u>Miscellaneous Items</u> –</p> <p>a. <i>PA19/00369, Former Football Field at Homer Park, Port Isaac</i> – non-material amendment for the increase in roof height by 50cm and the inclusion of 1 roof light and 2 gable end windows. (Application no. PA16/03282 dated 15/04/2016 relates).</p> <p>b. <i>Solar Lighting</i> – Minute 7d/2019 refers. Members have been asked to reconsider and permit solar powered fairy lights in the Christmas period along the path, say from the 1st December till 15th January, or it could be co-ordinated with other Port Isaac Christmas lights.</p>	Link sent to Cllr. Williams
27/2019	<p><u>Date of Next Meeting</u> –</p> <p>a. <i>Full Council Meeting</i> – 11th February 2019.</p> <p>b. <i>Secondary Council Meeting</i> – 25th February 2019.</p>	
28/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
29/2019	<p><u>Play Equipment</u> – Minute 263a/2018 refers. Members to consider a quotation for repairs:</p> <ul style="list-style-type: none"> • Paint/wood preserve play equipment, including swings. • Picnic table bases. • Review & repair/treat tables. • Replace fencing – replace the fence by the path and gates around the play area. Minute 20c/2018 refers. <p>Also to consider wedges for fence posts.</p> <ul style="list-style-type: none"> • Re-mat under slide/green pole – consider re-using rubber mats under slide. • Treat wobbly see saw belt. • Parallel bars uprights require replacing. • Wood preserve swings. • Affix "this way to the village" sign on lamp post. 	
30/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 21st January 2019

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
E-mail: stendellionpc@gmail.com Website: www.stendellionpc.com