



**NOTICE AND AGENDA OF THE SECONDARY COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 25th FEBRUARY 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

| Minute | AGENDA ITEMS | Action |
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| | <p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>NOTE – Members to meet with Ms Jacquie Rapier, CC Community Link Officer.</p> | |
| 45/2019 | <p><u>Apologies for Absence</u> – Cllr. Coles and the Clerk.</p> | |
| 46/2019 | <p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. | |
| 47/2019 | <p><u>New Road Premises</u> –</p> <ul style="list-style-type: none"> a. <i>Waste Bins, New Road</i> – Minute 262a/2018 refers. <p>Ms Donna Latham, CC said the reason for the request to fence off the bins was to deter fly-tipping, for which the PC would be liable as this would be on their land. The bins in their current position had not been fenced as the land on which they are sited is council land and therefore fly tips are dealt with through the contract. Biffa would be using all the bins in the "proposed new area" as they will be losing the capacity of three or four 1100l bins in the move, which could cause operational issues. CC declined to finance the cost of a fence. In view of this, the bins will remain where they are.</p> <p>Ms Latham had not addressed Members request to amend the lease to place an obligation on the part of CC to stop using the adjacent parking spaces for the storage of waste generated elsewhere and to regularly remove waste from the bins stored on PC land and at all times prevent the accumulation of waste outside the bins on the hard standing.</p> <p>Members to consider this response from Ms Donna Latham, CC and to confirm they do not wish to take any further action.</p> <ul style="list-style-type: none"> b. <i>Shop</i> – any issues. c. <i>Any Other Issues</i> – | |

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| 48/2019 | <p><u>Playing Field</u> –</p> <p>a. <i>Play Equipment Repairs</i> – Minute 263a/2018 refers. Members to consider a quotation for repairs in closed session.</p> <ul style="list-style-type: none"> i. <u>Extra gate to access the toilets</u> – Cllr. Williams was to have spoken to Mr Julian Harris. ii. <u>Re-instate fine amount on dog bin sign</u> – Cllr. Raynor was to have spoken to Atlantic Signs iii. <u>Senior Multi-Unit</u> – the brackets for the multi-unit had been installed. <p>b. <i>H&S Inspections</i> – Members to consider the January operational inspection records for the play equipment from Cormac, previously emailed.</p> <p>NOTE – a copy of the report had been sent to Mr Phil Burnard.</p> <p>NOTE – the <i>2019 Annual H&S Play Equipment Inspection</i> to be held in April.</p> <p>c. <i>The Main WCs / Kiosk</i> – Members to receive an update, to include:</p> <ul style="list-style-type: none"> i. <u>Benches for the Shelter</u> – Cllr. Williams to provide a quotation from Mr Julian Harris. ii. <u>Litter Bin</u> – Cllr. Williams to approach CC for a quotation. NOTE – one bin only initially. iii. <u>Cleaning</u> – an advertisement had been placed in the <i>Cornish Guardian</i>, <i>TRIO</i> and on the PC's Facebook page. NOTE – Healthmatic had provided information regarding suitable consumable materials. iv. <u>Kiosk Lease</u> – Miller Commercial had commenced advertising the lease online and a board had been placed to maximise exposure. NOTE – the path to be tarmacked when the work is completed. <p>d. <i>Friends of Port Isaac School</i> – seek Members permission to hold their Annual Indian Summer Fayre on Sunday, 15th September 2019, 2-4pm; and pop-up cafes on the following dates:</p> <ul style="list-style-type: none"> i. Tuesday, 28th May; ii. 30th July; iii. 13th August; iv. 27th August. <p>e. <i>CCTV / Subdued Lighting</i> – Minute 263e/2018 refers. Members to consider a proposal from Cllr. Bell to apply for planning permission for lighting.</p> <p>NOTE – Cllr. Raynor was to speak to the contractor to ensure suitable wiring was installed for this purpose.</p> | <p>Cllr. Williams</p> <p>Cllr. Raynor</p> <p>Information</p> <p>Cllr. Bell</p> <p>Cllr. Raynor</p> |
| 49/2019 | <p><u>Public Conveniences</u> –</p> <p>a. <i>New Road WCs</i> –</p> <ul style="list-style-type: none"> i. <u>Legionella Sampling</u> – the Clerk advised the last test result had been for October. She had chased Cormac for regular monthly reports. ii. <u>Moxi Unit</u> – 267b[i]/2018 refers. Healthmatic advised there had been a problem with the reinstallation of the Moxis, which they are working to resolve. iii. <u>Replacement Toilet Pans</u> – Cllr. Raynor had met with David Milner, plumber and it was found three WCs are leaking, unfortunately, the screws that fix the pans to the floor are all corroded and rusty which means they may break the pan when trying to remove the screws. He is ordering spare pans and hopes to undertake the repairs shortly. iv. <u>Money Box</u> – Cllr. Raynor had spoken to Healthmatic regarding the money box on number 4 WC. They will send an engineer. v. <u>Any Other Issues</u> – Mr Burnard had been asked to repair the broken door lock. | |

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| | <p>b. <i>Roscarrock WCs</i> – Members to receive an update regarding a means of accessing a mobile signal for a Moxi unit. (Minute 267b[iii]/2018 refers). Cllr. Bell was to have spoken to Mr John Collins to see how he manages to access a signal.</p> <p>c. <i>Port Gaverne WCs</i> – Members to receive an update.</p> | |
| 50/2019 | <p><u>Cemetery</u> –</p> <p>a. <i>Any Issues</i> –</p> | |
| 51/2019 | <p><u>Public Rights of Way (PROW)</u> –</p> <p>a. <i>Lobba Steps</i> – Minute 8d/2019 refers. Members to receive an update. NOTE – the Clerk had obtained a list of possible funding sources from the Coastal Communities Trust. Copy previously circulated via email. Cllr. Williams had obtained an application form.</p> <p>b. <i>Footpath</i> from Trewetha – Minute 4a/2019 refers. Members to consider the next step.</p> <p>c. <i>Any Other Issues</i> – NOTE – the Clerk holds a dozen waymarkers, if needed.</p> | Cllr. Raynor |
| 52/2019 | <p><u>Car Park Matters</u> –</p> <p>a. <i>Additional Car Park Ticket Machine</i> – Minute 267a/2018 refers. Mr Kevin McManus advised he was liaising with Cale engineers to bring the third ticket machine into operation.</p> <p>b. <i>Advertisements</i> – Minute 36c/2019 refers. Members to receive an update.</p> <p>c. <i>Any Other Issues</i> –</p> | Cllr. Webster |
| 53/2019 | <p><u>Land Registration</u> – Minute 268/2018 refers. Members to receive an update:</p> <p>a. <i>Trelights Village Green (TVG)</i> – more supporting evidence is required as detailed in Mr Daniel's Sproull's email of 3rd August 2018. NOTE – Mr Martin Wright, Common Land and Village Greens Registration Officer, CC had provided a copy of the register sheet and map, which shows the PC as owning the TVG. Mr Sproull advised this was useful, but insufficient to prove the PC's ownership. NOTE – the £40 paid to Sproulls Solicitors for Land Registration had been transferred to the St Endellion General File.</p> <p>b. <i>Bus Shelter</i> – Members to receive an update.</p> <p>c. <i>The Main</i> – Minute 263a[iii]/2018 refers. Mr Martin Wright, Common Land and Village Greens Registration Officer, CC advised The Main is not listed on the Register of Common Land.</p> | |
| 54/2019 | <p><u>Miscellaneous Items</u> –</p> <p>a. <i>Seagulls</i> – Members to consider adding a 'seagull article' to the notice boards / PC's TRIO report.</p> | |
| 55/2019 | <p><u>Date of Next Meeting</u> –</p> <p>a. <i>Full Council Meeting</i> – 11th March 2019.</p> <p>b. <i>Secondary Council Meeting</i> – 25th March 2019.</p> | |
| 56/2019 | <p><u>Meeting Closed</u> –</p> | |

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th February 2019

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