

# **St ENDELLION PARISH COUNCIL**

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## **BENCH POLICY**

### **1 INTRODUCTION**

- 1.1 St Endellion Parish Council supports the needs and principles of allowing memorial benches within the parish and is mindful that these facilities are enjoyed by a wide range of people. Therefore, the Parish Council will ensure that the issue is managed and regulated for the mutual benefit of all.
- 1.2 It is the intention that the policy only covers broad common issues and is not meant to be exhaustive. The content of this policy will be revised as necessary to meet changing circumstances.

### **2 TERMS AND CONDITIONS**

- 2.1 Applications to replace or erect a new bench on land owned by the Parish Council must be made in writing to the Parish Clerk. If agreed standard wooden benches with an appropriate plaque will be supplied and erected at cost to the donor. Estimated costs will be submitted before any work is undertaken.
  - 2.2 A maintenance fee of £150 per 10-year period is due to the Parish Council prior to installation.
  - 2.3 The Parish Council will notify the applicant in the event that the memorial bench is damaged. The applicant should ensure that the Parish Council is in possession of current contact details.
  - 2.4 The Parish Council reserves the right to remove any memorial benches that have been damaged and are in the view of the Parish Council beyond economical repair or have not been repaired within 4 weeks of the notification referred to in 2.3 above.
  - 2.5 The Parish Council accepts no liability for damage to any memorial bench from vandals, third parties or whilst the Parish Council carries out routine maintenance.
  - 2.6 The Parish Council, in line with the current maintenance regime for benches will maintain the plaque. The Parish Council accepts no replacement liability for the plaque or the bench at the end of its useful life and will dispose of any such bench. Any replacements of benches or plaques will be the responsibility of the original applicant in accordance with 2.1 above.
3. The Parish Council cannot authorise, maintain or otherwise deal with any bench on any property which is not in its ownership, unless permission has been granted by the owners.

**Gillian Thompson**  
**Parish Clerk**

Adopted by Council on 14<sup>th</sup> December 2015

Amended by Council on 12<sup>th</sup> June 2017

Re-adopted by Council on 11<sup>th</sup> March 2019