



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 11th MARCH 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
57/2019	<u>Apologies for Absence</u> –	
58/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
59/2019	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 11th February 2019. Members to consider Cllr. Bell's proposal to amend Minute 34a/2019 to include: <i>Cllr Bell requested a copy of the parish council minute establishing what Cllr. Williams referred to as the NDP 'Working Group'.</i> b. <i>Secondary Council Meeting</i> – 25th February 2019. 	
60/2019	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – next meeting to be held on 7th March 2019. NOTE – details of a volunteer scheme had been circulated via email. 	Cllr. Raynor Cllr. Mould
61/2019	<u>Planning Applications</u> – Members to consider the following: <ol style="list-style-type: none"> a. <i>PA18/09791, Gwel Arvor, Tintagel Terrace, Port Isaac</i> – reserved matters application (access, appearance, landscaping, layout and scale) following outline approval PA17/09691 for demolition of existing dwelling and replace with two dwellings. b. <i>PA19/01018, 49 Fore Street, Port Isaac</i> – removal of chimney and replace with wood burner stove flue. 	Cllr. Williams informed Link sent to Cllr. Williams

	<p>c. <i>PA19/01309, 7 Tintagel Terrace, Port Isaac</i> – construction of a detached two storey single family dwelling with parking provision to the rear (all on a plot where a detached dormer bungalow and detached garage, used as a studio, has recently been demolished) with variation of condition 2 in respect of decision PA17/00575 dated 07.04.17 to amend approved plans to change design.</p> <p>d. <i>PA19/01461. 5 Roscarrock Hill, Port Isaac</i> – proposed partial demolition, extension, renovation, remodelling and structural repairs.</p> <p>e. <i>PA19/01462. 5 Roscarrock Hill, Port Isaac</i> – LBC for proposed partial demolition, extension, renovation, remodelling and structural repairs.</p> <p>f. <i>PA19/01463, 30 New Road, Port Isaac</i> – formation of new vehicular access with turntable.</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
62/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update. NOTE – Ms Melissa Burrow, CC has been appointed as the Neighbourhood Planning Officer for St Endellion. Details of the NDP Surgeries was circulated via email.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/11604, Flat 5, 19 The Terrace, Port Isaac</u> – replacement side extension and internal alterations. <i>Members supported this application.</i></p> <p>ii. <u>PA18/12085, Sunnycroft, Trelights</u> – ground and first floor extensions with demolition of the existing sun lounge and outbuilding. <i>Members supported this application but requested a slate roof.</i></p> <p>iii. <u>PA18/11687, 1 Brooklands View, Port Isaac</u> – erection of garage workshops including MoT testing station and erection of artisan workshops/stores (Use Classes B1/B2/B8), formation of access and installation of package sewage treatment plant with variation of condition 2 in respect of decision PA13/09246 dated 04.12.13 to amend approved plans. <i>Members supported this application.</i></p> <p>iv. <u>PA18/09983, Meadow Stile, Trewetha Lane, Port Isaac</u> – repair/replace 30-metre stone boundary wall on South East side of Meadow Stile Lane. <i>Members supported this application.</i></p>	Cllr. Williams
63/2019	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Safety Issues</i> – Minute 6a/2019 refers. Members to receive an update following a meeting with Mr Oliver Jones, Highways, to consider:</p> <p>i. <u>20mph Speed Limit / Signs</u> –</p> <p>ii. <u>Choice of contractors?</u> –</p> <p>iii. <u>Bus Stop</u> – means of keeping it clear.</p> <p>iv. <u>Existing 'SLOW' markings</u> – need to be repainted and new ones installed, in all areas, i.e. Trewetha, Trelights and at Port Isaac.</p> <p>v. <u>Other White Lining</u> – the 30mph on the road to the entrance to Port Isaac is completely obliterated as is the sign warning of the school and all the white lining in the parish needs renewing.</p> <p>vi. <u>Car Park Sign</u> – provision of a 'Tea Cup' sign, indicating The Main car park, i.e. one that read 'CP, WC and image of a tea cup'.</p> <p>vii. <u>Trelights</u> – a copy of the paper from Cllr. Kirkman had been provided to Mr Jones. NOTE – Ms Rapier had been asked to include this proposal (item vii) in the Network RTO.</p> <p>b. <i>Safe38 Petition: To Include A38 Saltash to Trerulefoot Dualling in 2020-25 Road Investment Strategy</i> – Members to consider supporting this campaign. Details previously emailed</p>	<p>Cllr. Raynor</p> <p>Cllr. Raynor</p>

64/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>War Memorial</i> – Members to consider a proposal from St Endellion PCC to add the seven missing names. Deferred from the February meeting (Minute 32a/2019 refers).</p> <p>b. <i>St Endelienta_Well</i> – Members to consider what form they would like a proposed modest renovation of St Endelienta_Well to take.</p> <p>c. <i>Trelights Notice Board</i> – Mr Andrew Kerr, Duchy Locksmiths had been asked to fit two locks to the board.</p>	Cllr. Raynor Information
65/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Procedures</i> – Members to consider and re-adopt the following policies. Copies previously circulated via email. NOTE – procedures are reviewed annually in February.</p> <p>i. <u>Asset Register</u> – Value of War Memorial to be agreed.</p> <p>ii. <u>Financial Risk Management</u> –</p> <p>iii. <u>Statement of Internal Control</u> –</p> <p>iv. <u>Standing Orders</u> –</p> <p>v. <u>Financial Regulations</u> –</p> <p>vi. <u>Anti-fraud and Corruption Policy</u> –</p> <p>vii. <u>Press Policy</u> –</p> <p>viii. <u>Bench Policy</u> –</p> <p>ix. <u>Grant Policy</u> – adopted 11th June 2018.</p> <p>x. <u>Reserve Policy</u> –</p> <p>xi. <u>Risk Assessments</u> –</p> <ul style="list-style-type: none"> o <i>Car Park</i> o <i>Cemetery</i> o <i>New Road WCs</i> o <i>Playing Field</i> o <i>The Main incl. Slate Quarry</i> o <i>Trelights Village Green</i> – 	
66/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.12.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p>	Cllr. Collings
67/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerk's and Councils Direct</i> – March 2019 issue.</p> <p>b. <i>AONB Wheal Buzzy Project</i> – details of the AONB's project to enhance and protect some of Cornwall's unique pollinators (Solitary Bee's). Details previously emailed.</p> <p>c. <i>ITV Weather</i> – to be broadcast from Port Isaac on Thursday, 7th March 2019.</p>	Cllr. Raynor
68/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 8th April 2019.</p> <p>b. <i>Secondary Council Meeting</i> – 25th March 2019.</p> <p>c. <i>Parish Meeting</i> – 25th March. Cllr. Raynor to provide a Chairman's report.</p>	Cllr. Raynor

	<p>d. <i>Flood Resilience Workshop</i> – Tuesday, 19th March 9.30am-4.30pm, Chacewater Village Hall. Book via Ms Cathryn Marcus, CRCC: Cathryn.Marcus@cornwallrcc.org.uk. Details previously emailed.</p> <p>e. <i>Newquay Carers' Forum</i> – Monday 18th March 2019 from 1.00-3.00 pm, Community Fire Station, Tregunnel Hill, Newquay. All Carers are welcome and expenses will be considered to enable them to attend.</p>	
69/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
70/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
71/2019	<p><u>Hydroseeding</u> – Members to consider quotations to hydroseed the area around The Main toilet block.</p>	
72/2019	<p><u>Cleaning Contract</u> – Members to consider any tenders and award the tender to clean the public conveniences in Port Isaac.</p>	
73/2019	<p><u>Catering Kiosk Lease</u> – Members to consider any tenders and award the lease of the Catering Kiosk, in The Main Port Isaac car park.</p>	
74/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th March 2019

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