



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING**  
**TO BE HELD IN PORT ISAAC SCHOOL**  
**MONDAY, 8<sup>th</sup> APRIL 2019 @ 6.30pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
90/2019	<u>Apologies for Absence</u> –	
91/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
92/2019	<u>Neighbourhood Plan</u> – Members to receive an update, to include the following: <ol style="list-style-type: none"> <li>a. Members to consider and ratify the revised NDP.</li> <li>b. Members to appoint New NDP Consultants.</li> <li>c. Consultation Statement and Appendices – to be updated and circulated via email. Mr Dave Slatter advised the Regulation 14 consultation text in the Statement document and also Appendices J.1, J.3. J.4 and J.5 are still only a draft strategy for the next stage which needs confirmation/completion by Members. it should be completed as an expression of intent before consulting on the plan.  NOTE – in accordance with Standing Order 7a four Members had requested the decision to circulate a hardcopy of the NDP to all properties in the parish is revisited (Minute 62a/2019 refers).</li> <li>d. Working Party / Steering Group – a decision i.r.o. setting up and membership of a Working Party / Steering Group to manage the NDP process was devolved to the April meeting. Minute 77b/2019 refers.</li> </ol>	
93/2019	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 11<sup>th</sup> March 2019.</li> <li>b. <i>Secondary Council Meeting</i> – 25<sup>th</sup> March 2019.</li> </ol>	

94/2019	<p><u>Outside Bodies / Reports –</u></p> <ul style="list-style-type: none"> <li>a. <i>Parish Council Chairman</i> – Members to receive a report.</li> <li>b. <i>Cornwall Council</i> – Members to receive a report.</li> <li>c. <i>Wadebridge &amp; Padstow Community Network Panel Meetings</i> – Members to receive a verbal report following the meeting held on 4<sup>th</sup> April 2019. Next meeting scheduled for 6<sup>th</sup> June 2019.</li> <li>d. <i>Police</i> – Mr Andy Adams, Police Volunteer 61698 advised Bodmin Neighbourhood policing team are holding a Cyber Crime Awareness information session at the Betjeman Centre, Wadebridge, on the 12<sup>th</sup> June 2019. Timing to be advised. Details previously emailed.</li> </ul>	<p>Cllr. Raynor Cllr. Mould Cllr. Raynor</p>
95/2019	<p><u>Planning Applications –</u> Members to consider the following:</p> <ul style="list-style-type: none"> <li>a. <i>PA19/00636/PREAPP, Homer Park Farmhouse, Port Isaac</i> – pre-application advice for the development of 4 residential units.</li> <li>b. <i>PA19/01461, 5 Roscarrock Hill, Port Isaac</i> – Proposed partial demolition, extension, renovation. <b>Revised plans had been received, but with a deadline of 4<sup>th</sup> April.</b></li> <li>c. <i>PA19/01742, Cairnsmore, Access to Port Gaverne</i> – division of existing single residential dwelling into two dwellings.</li> <li>d. <i>PA19/02198, Braeside, 8 Trewetha Lane, Port Isaac</i> – excavation and construction of retaining wall to provide off street parking space</li> <li>e. <i>PA19/02444, 37 Fore Street, Port Isaac</i> – divert existing foul drainage from Bathroom into new SVP and then to existing main drainage run.</li> <li>f. <i>PA19/02561, Tolraggott Bungalow, Access to Tolraggott Farm, Trelights</i> – proposed rear ground floor extension and replacement front porch.</li> </ul>	<p>Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams Link sent to Cllr. Williams</p>
96/2019	<p><u>Other Planning Matters –</u></p> <ul style="list-style-type: none"> <li>a. <i>Planning Applications Approved by CC</i> – information only: <ul style="list-style-type: none"> <li>i. <i>PA19/00644, Land NW of Trecreege, Trelights</i> – application for approval of reserved matters for the construction of an agricultural dwelling for occupation by a farm worker (PA17/08672 outline permission approved on appeal) <b>Members supported this application.</b></li> </ul> </li> <li>b. <i>Planning Applications Refused by CC</i> – information only. <ul style="list-style-type: none"> <li>i. <i>PA18/10519, 36 New Road, Port Isaac</i> – demolition of existing bungalow and construction of new dwelling. <b>Members objected to this application.</b></li> </ul> </li> <li>c. <i>Planning Partnership</i> – Members to consider nominating Cllr. Williams as a candidate to join this group, which bring together representatives from parish and town councils and from the Planning Service including the portfolio holder, to discuss matters relating the delivery of an effective planning service in Cornwall. Details previously circulated.</li> </ul>	
97/2019	<p><u>Highways Matters –</u></p> <ul style="list-style-type: none"> <li>a. <i>Road Safety Issues</i> – Minute 63a/2019 refers. Members to receive an update: <ul style="list-style-type: none"> <li>i. <i>Trelights Highway Issues</i> – a copy of the paper from Cllr. Kirkman had been provided to Mr Jones, Highways. Ms Rapier, CC had been asked to include this proposal in the Network RTO and advised she is liaising with Mr Jones regarding this request.</li> </ul> </li> <li>b. <i>Road/Footpath Closures –</i> <ul style="list-style-type: none"> <li>i. Road from St Endellion Road to Trevathan Hill, St Endellion, 13<sup>th</sup> to 24<sup>th</sup> May 2019 (07.30 to 18.00 hours, weekdays only). Details emailed.</li> <li>ii. Footpath 35, St Endellion, 25<sup>th</sup> March 2019 to 15<sup>th</sup> October 2019 (24 hours). Path closed due to dangerous boardwalk.</li> </ul> </li> </ul>	

	c. <i>Parking Enforcement</i> – Members to consider the SLA for 2019/20. Copy previously emailed.	
98/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>War Memorial</i> – Minute 64a/2019 refers. Cllr. Raynor was to have advised the PCC and seek permission from CC (agent for Natural England as this is a listed building).</p> <p>NOTE – Mr Paul Drew had given a value of £35,000 on the Memorial and the Clerk had added this to the Asset Register and advised Came &amp; Co., insurance brokers.</p> <p>b. <i>St Endelienta Well</i> – Members to receive and consider the report i.r.o. a modest renovation of St Endelienta Well. Minute 64b/2019 refers.</p>	<p>Cllr. Raynor</p> <p>Cllr. Bell</p>
99/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Polling Districts and Polling Places Review</i> – Members are invited to comment. Details previously circulated via email.</p> <p>b. <i>WC Risk Assessment</i> – Minute 65a/2019 refers. Additional risk assessments needed for The Main, Port Gaverne and Roscarrock WCs.</p> <p>c. <i>Website</i> – Members to consider proposed new charges from ICT Connect Ltd. and confirm they wish to be invoiced annually in future.</p>	
100/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.01/2019. A list of payments is available on the PC's website.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>d. <i>Insurance Cover</i> – the Chair, Vice Chair had responded to an enquiry from Came &amp; Co. regarding the PC's insurance cover.</p>	<p>Cllr. Collings</p> <p>Information</p>
101/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Vitality of Towns</i> – Members are invited to comment on this CC review. Details previously emailed.</p>	
102/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Main Council Meeting</i> – 13<sup>th</sup> May 2019.</p> <p>b. <i>Secondary Council Meeting</i> – TBC.</p> <p>c. <i>Clerk's Leave</i> – 27<sup>th</sup> April to 6<sup>th</sup> May 2019 (inclusive).</p> <p>d. <i>Road Safety and Community Speed Engagement Event</i> – 14<sup>th</sup> May 2019, 9.30am – 1.30pm, County Hall, Truro. Details previously emailed.</p>	
103/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
104/2019	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 1<sup>st</sup> April 2019

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